

**MA 163BL Course Outline as of Spring 2006****CATALOG INFORMATION**

Dept and Nbr: MA 163BL Title: CLINICAL EXPERIENCE 2

Full Title: Clinical Experience 2

Last Reviewed: 4/8/2013

Units		Course Hours per Week		Nbr of Weeks	Course Hours Total	
Maximum	3.00	Lecture Scheduled	0	17.5	Lecture Scheduled	0
Minimum	3.00	Lab Scheduled	0	17	Lab Scheduled	0
		Contact DHR	9.00		Contact DHR	157.50
		Contact Total	9.00		Contact Total	157.50
		Non-contact DHR	0		Non-contact DHR	0

Total Out of Class Hours: 0.00

Total Student Learning Hours: 157.50

Title 5 Category: AA Degree Applicable

Grading: Grade Only

Repeatability: 00 - Two Repeats if Grade was D, F, NC, or NP

Also Listed As:

Formerly:

**Catalog Description:**

Practical experience in outpatient clinics or other medical facilities to apply clinical medical assisting skills to increasingly complex tasks related to patient interaction and communication, clinical and lab procedures, emergency procedures, and administration of medications. Fundamental principles learned in prerequisite and corequisite theory and skills courses are applied.

**Prerequisites/Corequisites:**

Concurrent Enrollment in MA 63B and Concurrent Enrollment in MA 64 and Course Completion of MA 63A and Course Completion of MA 63AL and Course Completion of MA 65 OR Concurrent Enrollment in MA 174 ( or MA 163B) and Concurrent Enrollment in MA 164 and Course Completion of MA 163 ( or MA 163A) and Course Completion of MA 163L ( or MA 163AL) and Course Completion of MA 165

**Recommended Preparation:**

Course Eligibility for ENGL 100 OR Course Eligibility for EMLS 100 ( or ESL 100)

**Limits on Enrollment:**

Proof of immunization clearance, negative TB test, physical exam; current infant, child, and adult CPR certificate.

### **Schedule of Classes Information:**

Description: Practical experience in outpatient clinics or other medical facilities to apply clinical medical assisting skills to increasingly complex tasks related to patient interaction and communication, clinical and lab procedures, emergency procedures, and administration of medications. (Grade Only)

Prerequisites/Corequisites: Concurrent Enrollment in MA 63B and Concurrent Enrollment in MA 64 and Course Completion of MA 63A and Course Completion of MA 63AL and Course Completion of MA 65 OR Concurrent Enrollment in MA 174 ( or MA 163B) and Concurrent Enrollment in MA 164 and Course Completion of MA 163 ( or MA 163A) and Course Completion of MA 163L ( or MA 163AL) and Course Completion of MA 165

Recommended: Course Eligibility for ENGL 100 OR Course Eligibility for EMLS 100 ( or ESL 100)

Limits on Enrollment: Proof of immunization clearance, negative TB test, physical exam; current infant, child, and adult CPR certificate.

Transfer Credit:

Repeatability: Two Repeats if Grade was D, F, NC, or NP

### **ARTICULATION, MAJOR, and CERTIFICATION INFORMATION:**

<b>AS Degree:</b>	<b>Area</b>	<b>Effective:</b>	<b>Inactive:</b>
<b>CSU GE:</b>	<b>Transfer Area</b>	<b>Effective:</b>	<b>Inactive:</b>
<b>IGETC:</b>	<b>Transfer Area</b>	<b>Effective:</b>	<b>Inactive:</b>
<b>CSU Transfer:</b>		<b>Effective:</b>	<b>Inactive:</b>
<b>UC Transfer:</b>		<b>Effective:</b>	<b>Inactive:</b>

**CID:**

**Certificate/Major Applicable:**

Both Certificate and Major Applicable

### **COURSE CONTENT**

#### **Outcomes and Objectives:**

Upon completion of this course, the student will be able to:

1. Perform a variety of increasingly complex clinical skills within medical assisting professional and ethical scope of practice.
2. Apply principles which have been learned in the prerequisite and corequisite theory and skills courses.
3. Demonstrate problem-solving ability involving proper and safe use of equipment, procedures and processes utilized by the clinical medical assistant in a physician's office, health clinic, or outpatient clinic.
4. Plan and implement care in a safe, timely, and organized manner.
5. Apply pharmacological and medication administration skills, emergency procedures, EKG monitoring, radiology techniques, and clinical and laboratory procedures in a clinical setting.
6. Apply skills used by the clinical medical assistant in an obstetrics and gynecology specialty medical practice.
7. Utilize problem-solving techniques to address problems relating to

emergency situations, medication administration, and a variety of clinical and laboratory procedures encountered in a clinical setting.

8. Communicate effectively, with cultural sensitivity, with patients, physicians, and other medical staff members.

9. Demonstrate professionalism in a clinical setting.

10. Accurately document medical records.

### **Topics and Scope:**

I. Clinical Experience - Continuing medical assisting clinical experience in outpatient clinic facility with increasingly complex patient-care assignments

A. Evaluation process and criteria for student performance

B. Clinical experience

1. communicating effectively with patients, instructor, and medical staff
2. practicing within professional/ethical scope of practice for medical assistants
3. planning and implementing care in a safe, timely and organized manner
4. administering medications safely
5. providing culturally sensitive care
6. maintaining patient privacy and confidentiality
7. documenting medical records within legal standards

II. Clinical Conferences

A. Orientation to clinical medical assisting experiences

1. procedures and evaluations
2. expectations
3. assigned experience

B. Analyzing tasks and problem solving related to clinical medical assisting experiences, e.g.:

1. laboratory techniques
2. medication administration
3. radiology techniques
4. EKG monitoring
5. Emergency procedures
6. OB-Gyn skills

C. Revising learning objectives, as necessary, during clinical experience to expand skills and prevent errors

### **Assignment:**

1. Receive clinical assignment and implement clinical patient care.

2. Maintain a weekly journal to include goals, patients encounters problems experienced, remedies and solutions implemented, and personal reflections.

3. Participate in post-clinical conferences, with instructor and peers, with discussion of assigned experiences and any problems encountered.

4. Complete ten to twenty critical-thinking, problem-solving and decision-making activities related to organizing and prioritizing tasks, charting, and goal setting. Roleplay scenarios.

5. Complete ten to fifteen written assignments from clinical setting,

relating to clinical and laboratory procedures, emergency situations, and administration of medications.

6. Complete three to seven objective examinations.

7. Maintain a time sheet.

8. Reading: approximately 10 - 20 pages per week.

### Methods of Evaluation/Basis of Grade:

**Writing:** Assessment tools that demonstrate writing skills and/or require students to select, organize and explain ideas in writing.

Weekly task sheet, goals, and report.

Writing  
10 - 15%

**Problem Solving:** Assessment tools, other than exams, that demonstrate competence in computational or non-computational problem solving skills.

Lab reports, Clinical experience; role-playing

Problem solving  
10 - 25%

**Skill Demonstrations:** All skill-based and physical demonstrations used for assessment purposes including skill performance exams.

Clinical experience.

Skill Demonstrations  
40 - 55%

**Exams:** All forms of formal testing, other than skill performance exams.

Multiple choice, Matching items, Completion, Short essay

Exams  
15 - 25%

**Other:** Includes any assessment tools that do not logically fit into the above categories.

Participation and attendance.

Other Category  
5 - 10%

### Representative Textbooks and Materials:

Clinical Procedures for Medical Assistants, by K. Bonewit-West, 6th Ed., Saunders, 2004.