AJ 221.2 Course Outline as of Fall 2005

CATALOG INFORMATION

Dept and Nbr: AJ 221.2   Title: CORRECTIONS BASIC
Full Title: Corrections Officer Basic Course
Last Reviewed: 2/26/2001

Units		Course Hours per Week		Nbr of Weeks	Course Hours Total		
Maximum	5.00	Lecture Scheduled	26.00	5	Lecture Scheduled		130.00
Minimum	5.00	Lab Scheduled	14.00	4	Lab Scheduled		70.00
		Contact DHR	0		Contact DHR		0
		Contact Total	40.00		Contact Total		200.00
		Non-contact DHR	0		Non-contact DHR		0

Total Out of Class Hours: 260.00   Total Student Learning Hours: 460.00

Title 5 Category: AA Degree Applicable
Grading: P/NP Only
Repeatability: 00 - Two Repeats if Grade was D, F, NC, or NP
Also Listed As:
Formerly: AJ 299.73

Catalog Description:
This course will identify the training necessary for entry level corrections officers mandated by Standards and Training for Corrections, a state regulatory agency. Issues addressed will consist of legal issues, classification, contraband, booking and release information, security, supervising inmates and report and record keeping. Significant emphasis placed on defensive tactics training.

Prerequisites/Corequisites:

Recommended Preparation:

Limits on Enrollment:

Schedule of Classes Information:
Description: This course is designed to prepare the applicant or new employee entering the corrections profession of the minimum performance standards for employment. As a part of the course the student will improve their skills and knowledge in the corrections field. This is a State mandated course for employment in Corrections. (P/NP Only)

Prerequisites/Corequisites:
Recommended:
Limits on Enrollment:
Transfer Credit:
Repeatability: Two Repeats if Grade was D, F, NC, or NP

ARTICULATION, MAJOR, and CERTIFICATION INFORMATION:

AS Degree:	**Area**		Effective:	Inactive:
CSU GE:	**Transfer Area**		Effective:	Inactive:
IGETC:	**Transfer Area**		Effective:	Inactive:
CSU Transfer:		Effective:	Inactive:	
UC Transfer:		Effective:	Inactive:	

CID:

Certificate/Major Applicable:
Not Certificate/Major Applicable

COURSE CONTENT

Outcomes and Objectives:
 THE STUDENT WILL:
 Identify the roles and responsibilities of the Correctional Officer.
 Identify the adult criminal justice system process.
 Demonstrate how to investigate disturbances.
 Recognize contraband.
 Demonstrate how to testify in court.
 Demonstrate CPR/First Aid skills.
 Identify means of safely transporting inmates.
 Demonstrate how to handle emergencies in a jail setting.
 List methods of handling visitation of inmates.
 Recognize indicators of psychological problems, substance abuse,
 and physical/medical problems.
 Demonstrate behavior or verbal intervention that will deescalate
 problems.

Topics and Scope:

  1. California criminal justice system orientation.   (3 HRS)
  2. Codes, statutes, and other legal documents.   (8 HRS)
  3. Classification of inmates.   (10 HRS)
  4. Contraband.   (6 HRS)
  5. Assaultive behavior and restraint techniques.   (28 HRS)
  6. Booking and receiving.   (5 HRS)
  7. Releasing.   (3 HRS)
  8. Maintaining security.   (8 HRS)
  9. Reporting and record keeping.   (20 HRS)

10. supervising inmates.   (13 HRS)
11. Distribution of supplies and commissary.   (1.5 HRS)
12. Monitoring psychological and physical health.   (12 HRS)
13. Management of inmate workers.   (1.5 HRS)
14. Screening and monitoring of visitors.   (1.5 HRS)
15. Screening and distribution of mail.   (1.5 HRS)
16. Transport outside of facility.   (2 HRS)
17. Emergency procedures.   (10 HRS)
18. Testifying in court.   (4 HRS)
19. First Aid/CPR.   (8 HRS)
20. Physical conditioning.   (21 HRS)
21. Professionalism and Ethics   (4 HRS)
22. Sexual Harrassment   (4 HRS)
23. Cultural Diversity   (4 HRS)
24. Testing   (6 HRS)
25. Administrative Time   (6 HRS)
    TOTAL HOURS: 200 HRS

Assignment:

1. Essay exams.
2. Skills demonstrations (behavioral skills).
3. Other assignments which may be required by the instructor.

Methods of Evaluation/Basis of Grade:

Writing: Assessment tools that demonstrate writing skills and/or require students to select, organize and explain ideas in writing.

Essay exams

Writing 5 - 10%

Problem Solving: Assessment tools, other than exams, that demonstrate competence in computational or non-computational problem solving skills.

Exams, CLASSROOM SCENARIOS

Problem solving 10 - 30%

Skill Demonstrations: All skill-based and physical demonstrations used for assessment purposes including skill performance exams.

Performance exams

Skill Demonstrations 10 - 30%

Exams: All forms of formal testing, other than skill performance exams.

Multiple choice, True/false, WRITTEN REPORTS

Exams 30 - 60%

Other: Includes any assessment tools that do not logically fit into the above categories.

None		Other Category 0 - 0%

Representative Textbooks and Materials:
Selected hand-out material related to performance objectives.