

**AJ 305 Course Outline as of Fall 2020****CATALOG INFORMATION**

Dept and Nbr: AJ 305 Title: ADV OFFICER TRAIN

Full Title: Advanced Officer Training

Last Reviewed: 9/23/2013

Units		Course Hours per Week		Nbr of Weeks	Course Hours Total	
Maximum	3.00	Lecture Scheduled	1.50	17.5	Lecture Scheduled	26.25
Minimum	0.50	Lab Scheduled	4.00	1	Lab Scheduled	70.00
		Contact DHR	0		Contact DHR	0
		Contact Total	5.50		Contact Total	96.25
		Non-contact DHR	0		Non-contact DHR	0

Total Out of Class Hours: 52.50

Total Student Learning Hours: 148.75

Title 5 Category: AA Degree Non-Applicable

Grading: P/NP Only

Repeatability: 21 - Legally Mandated Repetition

Also Listed As:

Formerly: AJ 305.1

**Catalog Description:**

This course is designed for public safety employees who must update their training in order to meet federal, state or locally mandated laws requiring currency in legal and personnel matters. The course will meet in-service refresher training needs to enhance the skills and professionalism of public safety personnel.

**Prerequisites/Corequisites:****Recommended Preparation:****Limits on Enrollment:****Schedule of Classes Information:**

Description: This course is designed for public safety employees who must update their training in order to meet federal, state or locally mandated laws requiring currency in legal and personnel matters. The course will meet in-service refresher training needs to enhance the skills and professionalism of public safety personnel. (P/NP Only)

Prerequisites/Corequisites:

Recommended:  
Limits on Enrollment:  
Transfer Credit:  
Repeatability: Legally Mandated Repetition

## **ARTICULATION, MAJOR, and CERTIFICATION INFORMATION:**

<b>AS Degree:</b>	<b>Area</b>	Effective:	Inactive:
<b>CSU GE:</b>	<b>Transfer Area</b>	Effective:	Inactive:
<b>IGETC:</b>	<b>Transfer Area</b>	Effective:	Inactive:
<b>CSU Transfer:</b>		Effective:	Inactive:
<b>UC Transfer:</b>		Effective:	Inactive:

### **CID:**

**Certificate/Major Applicable:**  
Not Certificate/Major Applicable

## **COURSE CONTENT**

### **Student Learning Outcomes:**

Upon completion of the course, students will be able to:

1. Describe and demonstrate understanding of the specific topic(s) of the course of instruction.
2. Demonstrate application of the topic(s).
3. Explain procedure(s) described in the course.
4. Perform the technique(s) presented in the course.

### **Objectives:**

Upon completion of the course the student will be able to:

- 1) Describe federal, state, or local law(s) as they apply to the public safety professions.
- 2) Explain and perform procedure(s) and technique(s) as they apply to the public safety professions.

### **Topics and Scope:**

Topics and Scope:

- 1) Federal, State and Local Laws
  - a. Currency in public safety
  - b. Legal and personnel matters
- 2) In-Service refresher training needs
  - a. Current training trends and needs
  - b. Varied skills and topics as identified by public safety professions
  - c. Professionalism

### **Assignment:**

Assignments:

- 1) Must meet California Commission on Peace Officer Standards and Training (POST) and/or

Standards and Training for Corrections (STC) attendance regulation

2)Small group activity (2-4)

3)Skill activity (2-4)

4)Testing as required by mandate(s)

5)Related reading assignments (10-30 pages)

### Methods of Evaluation/Basis of Grade:

**Writing:** Assessment tools that demonstrate writing skills and/or require students to select, organize and explain ideas in writing.

None

Writing  
0 - 0%

**Problem Solving:** Assessment tools, other than exams, that demonstrate competence in computational or non-computational problem solving skills.

Participation in small group learning activities

Problem solving  
5 - 10%

**Skill Demonstrations:** All skill-based and physical demonstrations used for assessment purposes including skill performance exams.

Participation in skill activities, demonstrations as mandated

Skill Demonstrations  
5 - 10%

**Exams:** All forms of formal testing, other than skill performance exams.

Testing as required by mandate(s)

Exams  
40 - 50%

**Other:** Includes any assessment tools that do not logically fit into the above categories.

Attendance and participation; related reading assignments

Other Category  
40 - 50%

### Representative Textbooks and Materials:

Instructor prepared materials