

WINE 127.1 Course Outline as of Fall 2019**CATALOG INFORMATION**

Dept and Nbr: WINE 127.1 Title: WINE COMPLIANCE PART 1

Full Title: Wine Compliance - Licensing

Last Reviewed: 9/10/2018

Units		Course Hours per Week		Nbr of Weeks	Course Hours Total	
Maximum	1.50	Lecture Scheduled	1.50	17.5	Lecture Scheduled	26.25
Minimum	1.50	Lab Scheduled	0	4	Lab Scheduled	0
		Contact DHR	0		Contact DHR	0
		Contact Total	1.50		Contact Total	26.25
		Non-contact DHR	0		Non-contact DHR	0

Total Out of Class Hours: 52.50

Total Student Learning Hours: 78.75

Title 5 Category: AA Degree Applicable

Grading: Grade or P/NP

Repeatability: 00 - Two Repeats if Grade was D, F, NC, or NP

Also Listed As:

Formerly:

Catalog Description:

The course will cover required federal Alcohol and Tobacco Tax and Trade Bureau (TTB) and California licensing requirements for wineries, wine wholesalers and wine importers. Information covered will include the required documents and information for each type of application, the application process, what to expect in review and what to plan for upon approval of the licenses.

Prerequisites/Corequisites:**Recommended Preparation:**

Eligibility for ENGL 1A or equivalent

Limits on Enrollment:**Schedule of Classes Information:**

Description: The course will cover required federal Alcohol and Tobacco Tax and Trade Bureau (TTB) and California licensing requirements for wineries, wine wholesalers and wine importers. Information covered will include the required documents and information for each type of application, the application process, what to expect in review and what to plan for upon approval

of the licenses. (Grade or P/NP)

Prerequisites/Corequisites:

Recommended: Eligibility for ENGL 1A or equivalent

Limits on Enrollment:

Transfer Credit:

Repeatability: Two Repeats if Grade was D, F, NC, or NP

ARTICULATION, MAJOR, and CERTIFICATION INFORMATION:

AS Degree:	Area	Effective:	Inactive:
CSU GE:	Transfer Area	Effective:	Inactive:
IGETC:	Transfer Area	Effective:	Inactive:
CSU Transfer:		Effective:	Inactive:
UC Transfer:		Effective:	Inactive:

CID:

Certificate/Major Applicable:

Both Certificate and Major Applicable

COURSE CONTENT

Student Learning Outcomes:

At the conclusion of this course, the student should be able to:

1. Describe the federal/state/local wine business licensing requirements.
2. Explain the correlation between different wine business activities and the types of licensing necessary.
3. List the steps required to obtain the federal/state/local permits and licenses.
4. Describe the required reporting based on the type of licenses held by a wine business.

Objectives:

Upon completion of this course, students will be able to:

1. Set up an account on the Alcohol and Tobacco Tax and Trade Bureau (TTB) permits online platform.
2. Complete and submit a TTB application for an owner/officer.
3. Complete and submit a TTB application for a wine wholesaler, wine importer, winery, wine cellar, or winery as an alternating proprietor.
4. Complete and submit an application to the California Alcoholic Beverage Control (ABC) for an ABC license.
5. File an application for a Board of Equalization (BOE) Sellers Permit using the BOE online platform.

Topics and Scope:

- I. Principles of Starting a Wine Business
 - A. Types of wine businesses and legal privileges of each
 - B. Required applications for each type of business
 - C. Considerations regarding business type on applications

- D. What to plan for regarding costs and marketing
- E. Business background information and items needed for applications
- F. Information and items needed from winery
- II. Application Process
 - A. Application completion:
 - 1. Alcohol and Tobacco Tax and Trade Bureau permit
 - 2. California Alcohol and Beverage Control license
 - 3. California Board of Equalization
 - 4. California Department of Food and Agriculture
 - 5. Local agencies
 - B. Interaction with related parties: wineries and wine storage warehouses
 - C. Application review follow up: interacting with government agencies, best practices
- III. Record Keeping: Review of Responsibilities by License Type
- IV. Reporting: Review of Responsibilities by License Type

Assignment:

- 1. Create summaries of required application items
- 2. Create summaries of required application forms
- 3. Review completed application forms for errors
- 4. Quiz: most common application errors
- 5. Quiz: research on using online search platforms: TTB/CA secretary of state/CA ABC
- 6. Final exam

Methods of Evaluation/Basis of Grade:

Writing: Assessment tools that demonstrate writing skills and/or require students to select, organize and explain ideas in writing.

Create summaries of required application items and forms

Writing
10 - 40%

Problem Solving: Assessment tools, other than exams, that demonstrate competence in computational or non-computational problem solving skills.

Review completed application forms for errors

Problem solving
10 - 30%

Skill Demonstrations: All skill-based and physical demonstrations used for assessment purposes including skill performance exams.

None

Skill Demonstrations
0 - 0%

Exams: All forms of formal testing, other than skill performance exams.

Quizzes and final exam

Exams
40 - 70%

Other: Includes any assessment tools that do not logically fit into the above categories.

None

Other Category
0 - 0%

Representative Textbooks and Materials:
Instructor prepared materials