

CATALOG INFORMATION

Dept and Nbr: AJ 21

Title: INTRO TO ADMIN JUSTICE

Full Title: Introduction to Administration of Justice

Last Reviewed: 3/11/2019

Units		Course Hours per Week		Nbr of Weeks	Course Hours Total	
Maximum	3.00	Lecture Scheduled	3.00	17.5	Lecture Scheduled	52.50
Minimum	3.00	Lab Scheduled	0	6	Lab Scheduled	0
		Contact DHR	0		Contact DHR	0
		Contact Total	3.00		Contact Total	52.50
		Non-contact DHR	0		Non-contact DHR	0

Total Out of Class Hours: 105.00

Total Student Learning Hours: 157.50

Title 5 Category: AA Degree Applicable

Grading: Grade Only

Repeatability: 00 - Two Repeats if Grade was D, F, NC, or NP

Also Listed As:

Formerly:

**Catalog Description:**  
History and philosophy of administration of justice in America; recapitulation of the system; identification of the various subsystems, role expectations and their interrelationships in society; theories of expectations and their interrelationships in society; theories of crime, punishment, and rehabilitation; education and training for professionalism in the criminal justice system.

**Prerequisites/Corequisites:**

**Recommended Preparation:**  
Eligibility for ENGL 100 or ESL 100

**Limits on Enrollment:**

**Schedule of Classes Information:**  
Description: History and philosophy of administration of justice in America; recapitulation of the system; identification of the various subsystems, role expectations and their interrelationships in society; theories of crime, punishment and rehabilitation; education and training for professionalism in the criminal justice system. (Grade Only)  
Prerequisites/Corequisites:

Recommended: Eligibility for ENGL 100 or ESL 100

Limits on Enrollment:

Transfer Credit: CSU;UC. (CAN AJ2)

Repeatability: Two Repeats if Grade was D, F, NC, or NP

## **ARTICULATION, MAJOR, and CERTIFICATION INFORMATION:**

<b>AS Degree:</b>	<b>Area</b>			Effective:	Inactive:
<b>CSU GE:</b>	<b>Transfer Area</b>			Effective:	Inactive:
<b>IGETC:</b>	<b>Transfer Area</b>			Effective:	Inactive:
<b>CSU Transfer:</b>	Transferable	Effective:	Fall 1981	Inactive:	
<b>UC Transfer:</b>	Transferable	Effective:	Fall 1981	Inactive:	

### **CID:**

CID Descriptor:AJ 110 Introduction to Criminal Justice

SRJC Equivalent Course(s): AJ21

### **Certificate/Major Applicable:**

Both Certificate and Major Applicable

## **COURSE CONTENT**

### **Outcomes and Objectives:**

Upon successful completion of the course, student will be able to:

1. Explain the history and evolution of the administration of justice system.
2. Identify, compare and contrast the objectives of the law enforcement, judicial and corrections components of the criminal justice system.
3. List the criminal justice system's responsibilities to the community.
4. Identify general concepts in crime causation, and the social implications of crime on society.
5. Compare and contrast the various local, state and federal agencies, their organizational structure, and roles of each subsystem within the criminal justice system.
6. Recognize and identify the key steps in the judicial process.
7. Identify and explain key U.S. Constitutional rights related to criminal justice protected by the Bill of Rights and the Due Process Clause.
8. Demonstrate an increased appreciation of the education, training and professionalism needed for career opportunities in the criminal justice system.

### **Topics and Scope:**

1. History and evolution of the administration of justice system
2. Organization and operation of law enforcement

- A. Identification of principal local, state, and federal law enforcement agencies
- B. Identification of the principal objectives of the local, state and federal law enforcement agencies
- 3. Innovations and role expectations for law enforcement personnel
  - A. Constitutional provisions - Effects of legal interpretations (search and seizure, Miranda, use of force)
  - B. Emphasis upon order maintenance
  - C. Concepts in patrol and investigative methodology (community-oriented policing; use of computers; scientific innovation in the analysis of evidence)
  - D. Overseeing the police - citizen complaint investigation, civilian review, ombudsman
  - E. Equal opportunity employment and the changing faces of the police department
- 4. Structure and Role of Courts
  - A. Federal (United States Supreme Court, U.S. Circuit Court of Appeal, U.S. District Court)
  - B. California Appellate Courts (District Court of Appeals and Supreme Court)
  - C. County Trial Courts (Superior Court)
  - D. Court officers - roles and expectations
- 5. Key Steps in the Judicial Process
  - A. Complaint, indictment, petition
  - B. Bail
  - C. Arraignment
  - D. Motions
  - E. Preliminary hearing
  - F. Pre-plea conference
  - G. Plea bargaining
  - H. Trial
  - I. Sentencing
- 6. Constitutional Law in the Judicial System
  - A. Key U.S. Constitutional rights protected by the 1st 4th, 5th, 6th, 8th, and 14th (Due Process and Equal Protection) Amendments
  - B. Impact of key Amendments on Due Process of Law
- 7. Prosecutor's Role in the Judicial System
  - A. U.S. Attorney
  - B. State Attorney General
  - C. District and City Attorney
  - D. Prosecutor's use of discretion: legal sufficiency, system efficiency, trial sufficiency
- 8. Defense Attorney's Role in the Judicial System
  - A. Public Defender
  - B. Private attorney and appointed/conflict counsel
  - C. Retained counsel
  - D. Defense counsel as an "agent-mediator"
- 9. Real vs. Ideal System of Justice
  - A. Due process model and crime control model
  - B. Plea bargaining - role and purposes
  - C. "Going rate", pre-plea conference, "copping out",

10. Purpose and Structure of the Correctional System
  - A. Contemporary correctional philosophy (warehousing v. rehabilitation, 8th Amendment issues, recidivism, increased commitment rates, inmate code, special population problems, "shock probation")
  - B. California Department of Corrections overview
  - C. County and local corrections
11. Probation and Parole
  - A. Probation definition and purposes
  - B. Probation functions - investigation, supervision, institutions
  - C. Parole definition and purposes
  - D. Parole functions - supervision
12. Special Issues Affecting the Criminal Justice System
  - A. Social change and challenge (hate crimes, gangs)
  - B. Role and impact of changing demographics & cultural diversity in the justice system.
13. Career Paths for Criminal Justice Employment
  - A. Role of education & training
  - B. Job Preparation
  - C. Employment detractors (background, use of drugs, etc.)
  - D. Pre-employment testing procedures and hiring process (local, state, federal)
14. Discipline-specific research tools
  - A. Introduction to discipline-specific research tools
    1. Books
    2. Important periodicals
    3. Major indexing sources
    4. Professional or trade organizations
    5. Standard reference tools
    6. Major web sites
  - B. Identification of realistic career objectives

### **Assignment:**

1. 3 examinations and weekly quizzes.
2. Weekly reading assignments of 20-30 pages.
3. Term project and/or website research project.
4. Group presentation on Constitutional Amendments.

### **Methods of Evaluation/Basis of Grade:**

**Writing:** Assessment tools that demonstrate writing skills and/or require students to select, organize and explain ideas in writing.

Written homework, Internet research; term paper
---

Writing 10 - 30%
---------------------

**Problem Solving:** Assessment tools, other than exams, that demonstrate competence in computational or non-computational problem solving skills.

Homework problems, Oral presentations	Problem solving 10 - 30%
<b>Skill Demonstrations:</b> All skill-based and physical demonstrations used for assessment purposes including skill performance exams.	
None	Skill Demonstrations 0 - 0%
<b>Exams:</b> All forms of formal testing, other than skill performance exams.	
Multiple choice, Matching items, Completion, Essay exams	Exams 40 - 70%
<b>Other:</b> Includes any assessment tools that do not logically fit into the above categories.	
None	Other Category 0 - 0%

**Representative Textbooks and Materials:**

Cole, George and Christopher Smith, CRIMINAL JUSTICE IN AMERICA, Wadsworth Publishing Co., San Francisco, current edition.  
 California Commission on Peace Officer Standards and Training, (POST), Learning Domain Workbooks 1 and 2, current edition.  
 N.C.J.R.S. MONTHLY ACCESSIONS LIST. National Institute of Justice/NCJRS, Box 6000, Rockville, MD 20850.