

**ADLTED 731C Course Outline as of Summer 2018****CATALOG INFORMATION**

Dept and Nbr: ADLTED 731C Title: CHLD CARE 3/PROF OPS

Full Title: Child Care Provider 3: Professional Operations and Licensing

Last Reviewed: 11/26/2018

| Units   |   | Course Hours per Week |      | Nbr of Weeks | Course Hours Total |       |
|---------|---|-----------------------|------|--------------|--------------------|-------|
| Maximum | 0 | Lecture Scheduled     | 0    | 8            | Lecture Scheduled  | 0     |
| Minimum | 0 | Lab Scheduled         | 3.00 | 4            | Lab Scheduled      | 24.00 |
|         |   | Contact DHR           | 0    |              | Contact DHR        | 0     |
|         |   | Contact Total         | 3.00 |              | Contact Total      | 24.00 |
|         |   | Non-contact DHR       | 0    |              | Non-contact DHR    | 0     |

Total Out of Class Hours: 0.00

Total Student Learning Hours: 24.00

Title 5 Category: Non-Credit

Grading: Non-Credit Course

Repeatability: 27 - Exempt From Repeat Provisions

Also Listed As:

Formerly:

**Catalog Description:**

Introduction to requirements for obtaining a license as a family home care provider. The course focuses on the National Association for Education of Young Children (NAEYC) code of ethical conduct and the Ten Program Standards as well as California's licensing procedures. Topics emphasize professionalism, health and safety, nutrition, and licensing regulations.

**Prerequisites/Corequisites:**

Course Completion of ADED 731.2 ( or ADLTED 731.2 or ADLTED 731B)

**Recommended Preparation:****Limits on Enrollment:****Schedule of Classes Information:**

Description: Introduction to requirements for obtaining a license as a family home care provider. The course focuses on the National Association for Education of Young Children (NAEYC) code of ethical conduct and the Ten Program Standards as well as California's licensing procedures. Topics emphasize professionalism, health and safety, nutrition, and licensing regulations. (Non-Credit Course)

Prerequisites/Corequisites: Course Completion of ADED 731.2 ( or ADLTED 731.2 or ADLTED 731B)

Recommended:

Limits on Enrollment:

Transfer Credit:

Repeatability: Exempt From Repeat Provisions

## **ARTICULATION, MAJOR, and CERTIFICATION INFORMATION:**

|                      |                      |            |           |
|----------------------|----------------------|------------|-----------|
| <b>AS Degree:</b>    | <b>Area</b>          | Effective: | Inactive: |
| <b>CSU GE:</b>       | <b>Transfer Area</b> | Effective: | Inactive: |
| <b>IGETC:</b>        | <b>Transfer Area</b> | Effective: | Inactive: |
| <b>CSU Transfer:</b> |                      | Effective: | Inactive: |
| <b>UC Transfer:</b>  |                      | Effective: | Inactive: |

**CID:**

**Certificate/Major Applicable:**

Certificate Applicable Course

## **COURSE CONTENT**

### **Outcomes and Objectives:**

Upon completion of the course, students will be able to:

1. Define elements of program quality through the Ten Program Standards developed by NAEYC.
2. Discuss the core values of NAEYC's Code of Ethical Conduct.
3. Access NAEYC's online resources.
4. Explain the FCCERS-R (Family Child Care Environment Rating Scale--Revised) rating scale.
5. Identify state licensing requirements.
6. Locate resources to obtain a license in the State of California.
7. List key traits for passing inspection.
8. Develop strategies for designing a safe and supportive learning environment.
9. Discuss age-appropriate healthy nutritional choices for children ages 0-8.
10. Develop a weekly menu of healthy nutritional choices for two different early childhood age groups.

### **Topics and Scope:**

- I. Professionalism and the NAEYC
  - A. Code of Ethical Conduct
  - B. The Ten Program Standards
- II. Family Child Care Home Licensing
  - A. Licensing requirements
  - B. Licensing rules and regulations
  - C. Inspection guidelines and standards
  - D. Steps in preparing for inspection
- III. Family Child Care Environment Rating Scale--Revised (FCCERS-R)

- A. Understanding FCCERS-R
  - B. Using FCCERS-R as an evaluation tool
- IV. Health and Safety
- A. Establishing health and safety policies
  - B. Identifying signs of abuse and laws regarding reporting

### Assignment:

1. Quiz on licensing requirements and ethical standards
2. Journal writing and reflection about how to become a child care provider (ungraded)
3. Poster depicting the NAEYC Ten Program Standards with pictures and captions
4. Roleplaying in pairs and in groups (3 - 5)
5. Group presentation(s) on topics including: Health and Safety; Nutrition; Learning Environments (1 - 2)
6. Active attendance and participation

### Methods of Evaluation/Basis of Grade:

**Writing:** Assessment tools that demonstrate writing skills and/or require students to select, organize and explain ideas in writing.

Journals

Writing  
0 - 10%

**Problem Solving:** Assessment tools, other than exams, that demonstrate competence in computational or non-computational problem solving skills.

Poster exercise

Problem solving  
10 - 20%

**Skill Demonstrations:** All skill-based and physical demonstrations used for assessment purposes including skill performance exams.

Roleplaying

Skill Demonstrations  
20 - 30%

**Exams:** All forms of formal testing, other than skill performance exams.

Quiz

Exams  
10 - 20%

**Other:** Includes any assessment tools that do not logically fit into the above categories.

Group Project(s); attendance and participation

Other Category  
30 - 50%

### Representative Textbooks and Materials:

Instructor prepared materials