

Course Syllabus



Edit

HLC51 - Section 2348

Introduction to Health Careers – Course Syllabus

 [Tentative Schedule](https://docs.google.com/spreadsheets/d/e/2PACX-1vRJ9-vgGtfPFNobvnxW26ALPdZM3JK3ZNPXo2phvhg52roN3D3eol7SPxQGsxLiqY_ifhV3wom3Qsu/pubhtml)  (https://docs.google.com/spreadsheets/d/e/2PACX-1vRJ9-vgGtfPFNobvnxW26ALPdZM3JK3ZNPXo2phvhg52roN3D3eol7SPxQGsxLiqY_ifhV3wom3Qsu/pubhtml)

Course Description

In this course, students will focus on assessment and career research in the development of a healthcare career plan. Careers include (but are not limited to): Nursing, Nursing Assistant, Nutrition, Dental Hygiene, Dental Assisting, Medical Assisting, Radiologic Technology, and Pharmacy Technician. Emphasis is on identifying interests, personality testing, values clarification, career information, research skills, individual skills assessment, decision-making, communication, teamwork, inter-professional education, and goal setting in the healthcare field. The course also covers healthcare job trends, education, and licensure requirements.

Student Learning Outcomes

By the end of this course, students will be able to:

- Develop personal, educational, and healthcare career goals and create educational plans to reach these goals.
- Identify and use resources for researching potential healthcare careers.

Class Meetings

**Thursdays 6-8PM**

Live Zoom (Required Weekly)

[Join Zoom Meeting](https://santarosa-edu.zoom.us/j/86559837183)  (<https://santarosa-edu.zoom.us/j/86559837183>)

Office Hours: Fridays 1:20-2 PM [use the class Zoom Link](#) or by appointment.

➡ Please refer to the due dates listed in each module overview and on individual assignments in Canvas.

Instructor Contact

Mari Morris, MAS, RD

Email: mmorris@santarosa.edu

Phone: (707) 527-4999 Ext. 5386

Office Hours: TBD (via Zoom)

[Zoom Link for Office Hours](https://santarosa-edu.zoom.us/j/86559837183) (<https://santarosa-edu.zoom.us/j/86559837183>)

I respond to messages within 48 hours.

Course Website

Canvas will be used for submitting assignments, accessing resources, participating in discussions, and viewing grades.

Textbook and Materials

Title: *Introduction to Healthcare Professions*

Authors: Anita Hedlund, Brandon Censon, Christine Malone, Karen Piette, Katie Baker, Kristen Hosey

Cost: Free

[Open Access Textbook Link](https://openwa.pressbooks.pub/healthcare1/) (<https://openwa.pressbooks.pub/healthcare1/>)

Required Software:

- Adobe Reader
- OpenOffice or Google Docs

Important Dates - Fall 2025

Event	Date
Term Begins	Monday, August 25, 2025
First Census Date	September 8, 2025
Last Day to Drop for Refund	August 31, 2025
Last Day to Add w/o Add Code	August 26, 2025

Event	Date
Last Day to Add with Add Code	September 7, 2025
Last Day to Drop w/o 'W'	September 7, 2025
Last Day to Drop with 'W'	November 16, 2025
Last Class Meeting	December 11, 2025
Final Exam (Portfolio Submission)	December 18, 2025

Dropping the Class

You must officially drop the course through SRJC to avoid a “W” or final grade on your transcript. Non-participation (including missing class or assignments for more than two weeks without notice) may result in being dropped by the instructor.

Instructor Announcements & Q&A Forum

Announcements will be posted in Canvas and notifications will be sent based on your settings. Use the Q&A forum for questions that might benefit the whole class.

Attendance

 Logging into class and attending the live Zoom sessions is required.

Students who do not log in by the second day of the semester may be dropped. Contact me if you need to miss more than one class in a row.

Grades & Assignments

Assignment Category	Weight
Discussions & In-Class Activities	20%
Weekly Reflections/Summaries	30%
Quizzes (8 total)	20%
Portfolio (Culminating Project)	20%
Participation in Zoom Class	10%

Late Policy

- Pre-work and readings must be completed before Thursday meetings.
- Assignments are due by 11:59 PM on the due date.
- Late work may receive a 20% penalty.
- Work more than one week late will not be accepted without prior communication.
- Send a message if you are submitting late work so it gets graded.

Grading Scale

Grade	Percentage
A	90–100%
B	80–89%
C	70–79%
D	60–69%
F	Below 60%

Standards of Conduct

Students who register in SRJC classes are required to abide by the SRJC Student Conduct Standards. Violation of the Standards is the basis for referral to the Vice President of Student Services or dismissal from class or from the College.

 [Student Code of Conduct page](#)

Collaborating on or copying tests or homework in whole or in part will be considered an act of academic dishonesty and result in a grade of 0 for that test or assignment. I encourage students to share information and ideas, but not their work.

 [SRJC Writing Center: Avoiding Plagiarism](#)

 [SRJC's Academic Integrity Policy](#)

Use of Artificial Intelligence (AI) Tools

SRJC encourages thoughtful and ethical use of emerging technologies like Artificial Intelligence (AI), including tools such as ChatGPT, Grammarly, and other generative platforms. In HLC51, students are expected to develop original work as part of their career exploration and reflection process.

✓ Acceptable Use of AI Tools:

- Brainstorming ideas, generating questions, or outlining thoughts before writing
- Using grammar or spell-check tools like Grammarly
- Researching healthcare careers (as long as sources are cited and verified)

✗ Unacceptable Use of AI Tools:

- Submitting AI-generated content as your own (for reflections, portfolio pieces, etc.)
- Using AI to write your resume, cover letter, or summaries without personal edits and effort
- Relying on AI for quiz answers or assignments intended to assess your understanding

Using AI to avoid doing your own thinking or writing may be considered a form of plagiarism or academic dishonesty.

 *Your work should reflect your own learning. Let AI support you, not replace you.*

 [SRJC Academic Integrity Policy](#)

Other Policies & Practices

Avoid Plagiarism

 Watch:

[Plagiarism: How to Avoid It](https://www.youtube.com/watch?v=2q0NIWcTq1Y)  (<https://www.youtube.com/watch?v=2q0NIWcTq1Y>)



(<https://www.youtube.com/watch?v=2q0NIWcTq1Y>)

 Test Yourself: *Plagiarism Self-Check Activity*

Netiquette Guidelines

- Be respectful and kind in all communications

- Avoid typing in all caps (it's like shouting)
 - Use full sentences and check grammar
 - Humor is welcome, but be careful it's not misunderstood
 - Always cite your sources
 - Avoid texting language in discussions
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Disability Resources

Students needing accommodations should contact the **Disability Resources Department** at (707) 527-4278 or visit the [DRD Website](#) as soon as possible.