Course Syllabus

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English C1000: Composition and Reading

(formerly English 1A)

Section #0287, Fall 2025

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Course Description

Welcome to English C100 (formerly English 1A)! In this course, we will review the basics of writing and practice organizing and expanding your writing to help you communicate more clearly and effectively. We will look at the strategies that writers use to create and organize their works, and will analyze language to become more effective readers. Once this class is over, it should be easier and more enjoyable for you to do the writing required in college, most career fields, and in life.

Each lesson will work towards giving you information and strategies that you can use for more successful reading and writing, concentrating on one topic per weekly lesson.

Course Deadlines can be found by checking the SRJC Academic Calendar. You can also view the official SRJC course description and catalog information (https://portal.santarosa.edu/SRweb/SR CourseOutlines.aspx)

Student Learning Outcomes

By the end of the semester students will be able to:

- 1. Demonstrate an understanding of a variety of discipline-specific skills, strategies, and resources that facilitate the acquisition of college composition conventions and academic discourse.
- 2. Demonstrate the capacity to comprehend, summarize, analyze, evaluate, and synthesize college-level texts of various lengths and genres, primarily non-fiction.
- 3. Write primarily expository and argumentative texts that respond to a variety of rhetorical situations and contexts.
- 4. Locate, evaluate, analyze, and synthesize outside source materials and integrate them into writing assignments using MLA style.
- 5. Engage in inquiry and analysis of texts to determine how meaning is constructed and how it relates to the reader.

Content

The class is divided into four units, three of which culminate in an essay assignment, with each lesson focusing on a particular reading or writing topic. The schedule of units and topics is as follows.

Unit & Lesson Schedule	
Unit #1 Introduction to Writing & the Course	Unit #2 - Writing Basics
 Lesson 1: Course Introduction (https://canvas.santarosa.edu/courses/79306/pages/overview-lesson-1-course-introduction) Lesson 2: Introduction to College Reading and Writing (https://canvas.santarosa.edu/courses/79306/pages/overview-lesson-2-college-reading-and-writing) 	 Lesson 3: Preparing for Writing (https://canvas.santarosa.edu/courses/7930 lesson-3-preparing-to-write) Lesson 4: Writing Process (https://canvas.santarosa.edu/courses/7930 lesson-4-the-writing-process) Lesson 5: Paragraph Structure (https://canvas.santarosa.edu/courses/7930 lesson-5-paragraph-development) Lesson 6: Revision (https://canvas.santarosa.edu/courses/7930 lesson-6-revision)

Lesson Overview

This course is organized into regular Lessons, with one Lesson per week with a regular pattern of assignments.

Each Lesson, you will begin by looking at **the current Lesson Module**, containing **all the important information**. The module page contains ALL information and links to all assignments and reading for that lesson.

Assignments are due by 11pm on Sunday (PST) each week, except for your main Discussion post, which is due by 11pm on Friday to give your classmates a chance to respond before the Discussion Board closes on Sunday. Due dates for all assignments are given in the Calendar and at the bottom of the syllabus.

Regular Assignment Due Dates

Each week, you will complete the following work:

By 11pm on Friday night:

• Discussion main post (12 points)

By 11pm on **Sunday** night:

- Reading Quiz (10 points)
- Video Assignment (30 points)
- Mastery Assignment (40 points)
- Discussion replies (8 points)
- Any essay-related assignments (varies)
- Any extra credit (varies)

There is one lesson topic per week with the associated assignments. The only exception to this is the last Lesson ("Lesson 16: Course Review"), which has fewer assignments. Aside from that last week of regular class (And Finals Week), each week you will be expected to do the following:

- Complete Assigned Reading you will generally read a chapter from the textbook (*College Composition and Reading*), as well as one additional article, generally provided in PDF format or as a link
- Take the Reading Quiz. Take the quiz associated with the reading that you did (usually a chapter quiz on the textbook). Complete
 Quiz Assignment Directions (https://canvas.santarosa.edu/courses/79306/pages/quiz-assignment-directions) can be found in the Basic Information module.
- Watch Video Lecture and Complete Video Assignment. Instead of in-class lectures, you will be watching video lectures I have recorded for you which are hosted on YouTube. These videos are interactive and will pause as you watch, giving you a question (such

as short answer, fill in the blank, or multiple choice) which you will respond to. Complete <u>Video Assignment Directions</u> (https://canvas.santarosa.edu/courses/79306/pages/video-assignment-directions) can be found in the Basic Information module.

- Create a Discussion Post following the directions given on the Lesson Module, and reply thoughtfully to at least two other students' posts for that Lesson. Detailed <u>Discussion Assignment Directions (https://canvas.santarosa.edu/courses/79306/pages/discussion-assignment-directions)</u> can be found on the "Basic Information" module, with directions for each Lesson found in the Lesson module.
- Complete a **Mastery Assignment**, showing you have mastered the skills and abilities of the Lesson. Complete directions will be found in the assignment itself, as they vary.
- Optional: Although not required, each Lesson has an extra credit assignment for extra practice with an important skill or concept from the Lesson. There is also an extensive list of available extra credit on the Extra Credit Options (https://canvas.santarosa.edu/courses/79306/pages/extra-credit-options) page.

All assignments are described in detail in the <u>Basic Information Module (https://canvas.santarosa.edu/courses/79306/pages/basic-information-overview)</u>; the information given here is merely an overview.

Final Expectations

- 1. Assignments are due on a weekly basis, and students are expected to complete all work by Sunday at 11pm, Pacific Standard Time (PST), as specified in the schedule.
- 2. While this course does involve a great deal of solitary study, it also emphasizes construction of knowledge, skills and abilities through social interaction and communication; therefore, discussion posts are shared with the other students in the class. Once these posts are submitted, they will be available to everyone in the class.
- 3. It is extremely important that everyone be respectful toward the members of this class. If any member of this class has a problem with another student, please let me know immediately. More information about message board etiquette and consequences for noncompliance can be found on the "Basic Information" Lesson page.
- 4. If you encounter technical problems that prevent you from completing assignments, you need to let me know in a timely manner. I will do my best to help you trouble-shoot the problem. **Technical problems are not an acceptable excuse for not submitting assignments on time.** If you are unable to post your work through the usual channels, you should submit a copy of your assignment to me as an email attachment.

Course Text

• **Textbook:** College Reading and Composition: Information and Strategies, (4th revised edition) by L. Dawn Lukas; available as either a standard printed text (ISBN: 978-1-7924-3254-5) or as a limited ebook: 6 month license, online access only (ISBN: 978-1-7924-3780-9). Both the print and ebook versions can be purchased directly from the publisher at https://he.kendallhunt.com/lukas-comp (https://he.kendallhunt.com/lukas-comp)

You can also locate and order textbooks online via the <u>SRJC Bookstore (http://bookstore.santarosa.edu/santarosa/home.aspx)</u>. If your class is based out of Petaluma, your books will be listed on the <u>Petaluma Bookstore (http://bookstore.santarosa.edu/petaluma/Home.aspx)</u> web site.

Hardware and Software

Because this is an Internet-based class, students will need:

- A computer: do not try to take a class like this one on your phone! Even a tablet will present additional challenges. Don't have a computer? As an SRJC student you can borrow a laptop for FREE from the library for a semester (email librariessrjc@santarosa.edu (mailto:librariessrjc@santarosa.edu) or text 1-707-527-4550 for help with borrowing a free laptop for the semester via the SRJC Library Laptop Lending program). There are also more than a dozen computer labs for student use (list of locations at https://it.santarosa.edu/computer-labs (https://it.santarosa.edu/computer-labs)
- Reliable access to the Internet via a connection with enough bandwidth for video streaming
 A recent version of Web browser software (such as Firefox, Google Chrome, Safari, or Internet Explorer)
- An email account and the ability to access that account for sending and receiving messages

Because this is an online class in which students will be uploading essays and receiving feedback from peers and the instructor, students will need:

• To be able to create and open/view Microsoft Word files (.doc or .docx) - many other programs have a "save as" feature by which you can convert.

- o If you would like, click the following link to see https://howdoi.daemen.edu/knowledge-base/how-to-save-a-google-doc-as-a-word-file/) format.
- There is also a FREE program available called Open Office that can create and open MS Word files: you can get more information at <u>www.openoffice.org</u>)
- The ability to view PDF files. Most browsers already have this capability, but if yours does not, you can get the FREE viewing program from adobe at http://get.adobe.com/reader (http://get.adobe.com/reader)

Grading

Points

This course consists of 2650 points divided in the following way:

Discussions	(15 x 20 points each)	300
Chapter Quizzes	(14 x 10 pts)	140
Video Assignments	(14 x 30 pts)	420
Mastery Assignments	(14 x 40 pts)	560
Essay Rough Draft	(2 x 30)	60
Essay Conferences	(2 x 40 pts)	80
Essay Final Draft	(2 x 250 pts)	500
Research Essay Final Draft	(1 x 500 pts)	500
Final Exam	(1 x 90 pts)	70

Note: you must turn in a final draft for ALL THREE essays. *If you do not turn in a final draft for any of the three essays, you will automatically receive an "F" in the course.* If have not contacted me and have not turned in anything for the Essay #1 final draft by one week after the due date, you will be dropped from the course, since not submitting the essay final draft by the one-week cutoff date for late assignments means an automatic F for the course.

Grades follow the standard scale

A = 90%-100% (2385 points or more)
B = 80%-89% (2120-2384 points)
C = 70%-79% (1855-2119 points)
D = 60%-69% (1590-1854 points)
F = 59% and below (1589 points or fewer)

Grades should be available in Canvas by one week after the assignment due date. I post an announcement each time all assignments for a Lesson are graded.

Late Assignments

I accept *non-Discussion assignments only* up to one week late with the following penalties:

1-3 days late: 10% penalty4-7 days late: 25% penalty

· more than 7 days late: not accepted

No assignments will be accepted after 11pm one week after the due date. Assignments can be completed at any time up to one week before the deadline.

Note: Discussion assignments will NOT be accepted late: this assignment type must be submitted by the Sunday at 11pm deadline to receive credit. No exceptions. If you are forced to miss one for some reason, you can submit extra credit to make up points (see below).

Extra Credit

There are many different options for extra credit, some of which are available every Lesson, some only during specific Lessons, and some only under particular circumstances. Extra credit options are listed on the **Extra Credit Options**

(https://canvas.santarosa.edu/courses/79306/pages/extra-credit-options) page. In addition to the options mentioned there, every Lesson has its own extra credit assignment option focused on a particular skill or concept from the Lesson. There are MANY extra credit options available!

Administrative Matters

Academic Integrity

Academic integrity is vital for learning, so cheating or plagiarizing will not be tolerated. **Plagiarism** involves the representation of another's work as your own, for example: (a) submitting as one's own any material that is copied from published or unpublished sources such as the Internet, print, computer files, audio disks, video programs or musical scores without proper acknowledgment that it is someone else's; (b) paraphrasing another's views, opinions or insights without proper acknowledgment or copying of any source in whole or in part with only minor changes in wording or syntax even with acknowledgment; (c) submitting as one's own work a report, examination, paper, computer file, lab report or other assignment which has been prepared by someone else. **If you are unsure about what constitutes unauthorized help on an exam or assignment, or what information requires citation and/or attribution, please get assistance. Violations will result penalties ranging from a zero for that assignment to a loss of points, depending on the severity of the infraction. For a second offense, penalties range from a zero on the assignment to failure of the course, and/or additional disciplinary actions.**

View SRJC policy (3.11) on Academic Integrity and the Student Conduct Code, which is in the SRJC Catalog and part of Policy 8.2.8, Student Discipline. You do have a right to due process should you wish to contest an allegation or penalty that you have received. Some useful links:

- SRJC Writing Center Lessons on avoiding plagiarism → (http://srjcwritingcenter.com/research/plagiarism/plagiarism.html)
- SRJC's statement on Academic Integrity (http://www.santarosa.edu/polman/3acadpro/3.11P.pdf)

Students With Disabilities

If you are student with a disability, if you have not done so, you are advised to register with the Disability Resources Department (DRD) as soon as possible in order to receive any accommodations that you qualify for. DRD is located in Analy Village on the Santa Rosa campus,

and Petaluma Village on the Petaluma Campus.

Many additional links are available in the SRJC "Distance Ed Accessibility" page of SRJC Disability Resources Department (Click here to access the Distance Ed Accessibility page). (http://drd.santarosa.edu/distance-ed-accessibility)

Every effort is made to conform to accessibility standards for all instructor-created materials. Students should contact their instructor as soon as possible if they find that they cannot access any course materials. Students with disabilities who believe they need accommodations in this class are encouraged to contact Disability Resources (527-4278) or the website link above.

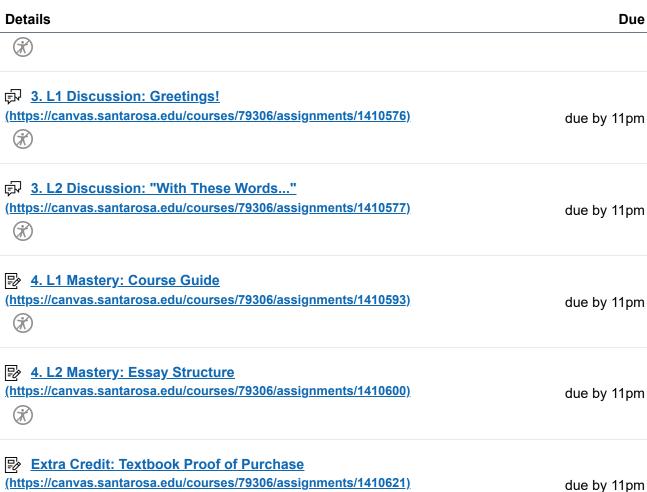
Dropping the Class

If you decide to discontinue this course, it is your responsibility to officially drop it. A student may be dropped from any class when that student's absences exceed ten percent (10%) of the total hours of class time. It is strongly advised that if you need to miss more than one class/homework deadline in a row that you contact the instructor to avoid being dropped from the class.

List of assignments

Course Summary:

Date	Details	Due
Sun Aug 31, 2025	1. L1 Quiz: Course Introduction (https://canvas.santarosa.edu/courses/79306/assignments/1410579)	due by 11pm
	1. L2 Quiz: Chapter 1 (College Reading and Writing) (https://canvas.santarosa.edu/courses/79306/assignments/1410544)	due by 11pm
	2. L1 Video: English 1A Online Overview (https://canvas.santarosa.edu/courses/79306/assignments/1410580)	due by 11pm



(https://canvas.santarosa.edu/courses/79306/assignments/1410621)

(7)

L2 Video 1: Narration vs Exposition

(https://canvas.santarosa.edu/courses/79306/assignments/1410624)

due by 11pm

(7)

L2 Video 2: Essay Structure: Introductions

(https://canvas.santarosa.edu/courses/79306/assignments/1410625)

due by 11pm



(7)

Date	Details	Due
	4. L3 Mastery: Reading Rhetorically (https://canvas.santarosa.edu/courses/79306/assignments/1410601)	due by 11pm
	1. L4 Quiz: Chapter 2.2 (The Writing Process) (https://canvas.santarosa.edu/courses/79306/assignments/1410562)	due by 11pm
Sun Sep 14, 2025	2. L4 Video: The Writing Process: Ideas, Thesis, Outlines (https://canvas.santarosa.edu/courses/79306/assignments/1410587)	due by 11pm
	② 3. L4 Discussion: "Advertising is Obsolete" (https://canvas.santarosa.edu/courses/79306/assignments/1410575)	due by 11pm
	4. L4 Mastery: Writing Process Plan (https://canvas.santarosa.edu/courses/79306/assignments/1410603)	due by 11pm
Sun Sep 21, 2025	1. L5 Quiz: Chapter 3 (Paragraph Development) (https://canvas.santarosa.edu/courses/79306/assignments/1410553)	due by 11pm

Date	Details	Due
	2. L5 Video: Paragraph Development (https://canvas.santarosa.edu/courses/79306/assignments/1410588)	due by 11pm
	3. L5 Discussion: "Targeted Ads" (https://canvas.santarosa.edu/courses/79306/assignments/1410574)	due by 11pm
	4. L5 Mastery: Paragraph Fill-Ins (https://canvas.santarosa.edu/courses/79306/assignments/1410604)	due by 11pm
	Conference #1 Signups (https://canvas.santarosa.edu/courses/79306/assignments/1410612)	due by 11pm
	Essay #1 Rough Draft (https://canvas.santarosa.edu/courses/79306/assignments/1410614)	due by 11pm
Sun Sep 28, 2025	1. L6 Quiz: Chapter 4 (Revision) (https://canvas.santarosa.edu/courses/79306/assignments/1410556)	due by 11pm
	2. L6 Video: Revision (https://canvas.santarosa.edu/courses/79306/assignments/1410589)	due by 11pm
	示 3. L6 Discussion: Spotting Misinformation & Lateral Reading	due by 11pm

Date	Details	Due
	(https://canvas.santarosa.edu/courses/79306/assignments/1410573)	
	4. L6 Mastery: Personal Revision Guide (https://canvas.santarosa.edu/courses/79306/assignments/1410605)	due by 11pm
	Attend Essay #1 Conference (https://canvas.santarosa.edu/courses/79306/assignments/1410609)	due by 11pm
Sun Oct 5, 2025	1. L7 Quiz: Chapter 10.1 (Incorporating Info) (https://canvas.santarosa.edu/courses/79306/assignments/1410557)	due by 11pm
	2. L7 Video: Incorporating Information (https://canvas.santarosa.edu/courses/79306/assignments/1410590)	due by 11pm
	3. L7 Discussion: Media Literacy is Desperately Needed (https://canvas.santarosa.edu/courses/79306/assignments/1410567)	due by 11pm
	4. L7 Mastery: Incorporating Information (https://canvas.santarosa.edu/courses/79306/assignments/1410606)	due by 11pm
	Essay #1 Final Draft (https://canvas.santarosa.edu/courses/79306/assignments/1410613)	due by 11pm

Date	Details	Due
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	1. L8 Quiz: Chapter 10.2 (Documentation) (https://canvas.santarosa.edu/courses/79306/assignments/1410550)	due by 11pm
	2. L8 Video: Documentation (https://canvas.santarosa.edu/courses/79306/assignments/1410591)	due by 11pm
Sun Oct 12, 2025	3. L8 Discussion: Combat Fake News & Control Misinformation (https://canvas.santarosa.edu/courses/79306/assignments/1410566)	due by 11pm
	4. L8 Mastery: Documentation (https://canvas.santarosa.edu/courses/79306/assignments/1410607)	due by 11pm
Sun Oct 19, 2025	1. L9 Quiz: Chapter 5 (Understanding & Remembering) (https://canvas.santarosa.edu/courses/79306/assignments/1410555)	due by 11pm
	3. L9 Discussion: Disinformation for Hire (https://canvas.santarosa.edu/courses/79306/assignments/1410572)	due by 11pm
	4. L9 Mastery: Media and Schema Manipulation Assessment	due by 11pm

Date	Details	Due
	☐ 3. L10 Discussion: Becoming a Critical Consumer (https://canvas.santarosa.edu/courses/79306/assignments/1410571) ★	due by 11pm
	4. L10 Mastery: Personal Reading Guide (https://canvas.santarosa.edu/courses/79306/assignments/1410594)	due by 11pm
	2. L11 Video: Grammar Intro: Why It Makes No Sense (https://canvas.santarosa.edu/courses/79306/assignments/1410582)	due by 11pm
Our Nov 0, 0005	3. L11 Discussion: Illogical Grammar Origins (https://canvas.santarosa.edu/courses/79306/assignments/1410565)	due by 11pm
Sun Nov 2, 2025	4. L11 Mastery: Grammar History Summary and Responses (https://canvas.santarosa.edu/courses/79306/assignments/1410595)	due by 11pm
	1. L11 Quiz: Chapter 7 Quiz (Grammar History) (https://canvas.santarosa.edu/courses/79306/assignments/1410547)	due by 11:59pm
Sun Nov 9, 2025		due by 11pm

Date	Details	Due
	(https://canvas.santarosa.edu/courses/79306/assignments/1410537)	
	2. L12 Video: Avoiding Common Sentence Errors (https://canvas.santarosa.edu/courses/79306/assignments/1410583)	due by 11pm
	3. L12 Discussion: Grammar (https://canvas.santarosa.edu/courses/79306/assignments/1410564)	due by 11pm
	4. L12 Mastery: Grammar Application Review (https://canvas.santarosa.edu/courses/79306/assignments/1410596)	due by 11pm
	Essay #2 Final Draft (https://canvas.santarosa.edu/courses/79306/assignments/1410616)	due by 11pm
Sun Nov 16, 2025	1. L13 Quiz: Chapter 9 (Doing Research) (https://canvas.santarosa.edu/courses/79306/assignments/1410539)	due by 11pm
	3. L13 Discussion: Research Experiences (https://canvas.santarosa.edu/courses/79306/assignments/1410568)	due by 11pm
	4. L13 Mastery: Research Plan (https://canvas.santarosa.edu/courses/79306/assignments/1410597)	due by 11pm

Date	Details	Due
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	L13 Video 1: Introduction to Research (https://canvas.santarosa.edu/courses/79306/assignments/1410622)	due by 11pm
	L13 Video 2: Online Research (https://canvas.santarosa.edu/courses/79306/assignments/1410623)	due by 11pm
Sun Nov 23, 2025	1. L14 Quiz: Chapter 11 (https://canvas.santarosa.edu/courses/79306/assignments/1410545)	due by 11pm
	2. L14 Video: Patterns of Development Part (https://canvas.santarosa.edu/courses/79306/assignments/1410584)	due by 11pm
	2. L15 Video: Patterns of Development Part (https://canvas.santarosa.edu/courses/79306/assignments/1410585)	due by 11pm
	3. L14 Discussion: Research Essay Ideas (https://canvas.santarosa.edu/courses/79306/assignments/1410570)	due by 11pm

Date	Details	Due
	4. L14 Mastery: Patterns Practice (https://canvas.santarosa.edu/courses/79306/assignments/1410598)	due by 11pm
	Essay #3 Conference Signups (https://canvas.santarosa.edu/courses/79306/assignments/1410618)	due by 11pm
	Essay #3 Rough Draft (https://canvas.santarosa.edu/courses/79306/assignments/1410619)	due by 11pm
Sun Dec 7, 2025	1. L15 Discussion: Course Review (https://canvas.santarosa.edu/courses/79306/assignments/1410563)	due by 11pm
	Attend Essay #3 Conference (https://canvas.santarosa.edu/courses/79306/assignments/1410611)	due by 11pm
Sun Dec 14, 2025	3. Essay #3 Final Draft (https://canvas.santarosa.edu/courses/79306/assignments/1410592)	due by 11pm
	Final Exam (https://canvas.santarosa.edu/courses/79306/assignments/1410551)	due by 11pm



Chapter 13 Quiz (Extra Credit)

(https://canvas.santarosa.edu/courses/79306/assignments/1410559)

Due



Extra Credit Assignment

(https://canvas.santarosa.edu/courses/79306/assignments/1410620)



Extra Credit: Critical Reading Response

Exercise

(https://canvas.santarosa.edu/courses/79306/assignments/1410560)



L8 Extra Credit Interactive Reading Trivia

Video

(https://canvas.santarosa.edu/courses/79306/assignments/1410630)



Paraphrase Evaluation Activity (Extra

Credit)

(https://canvas.santarosa.edu/courses/79306/assignments/1410548)



Parts of Speech & Sentences (Extra Credit)

(https://canvas.santarosa.edu/courses/79306/assignments/1410542)



PIE Paragraph Quiz (Extra Credit)

(https://canvas.santarosa.edu/courses/79306/assignments/1410558)



Sentence Sequence Numbering Activity

(Extra Credit)

(https://canvas.santarosa.edu/courses/79306/assignments/1410541)



Sentence Sequence Quiz (Extra Credit)

(https://canvas.santarosa.edu/courses/79306/assignments/1410554)



Syllogism Quiz (Extra Credit)

(https://canvas.santarosa.edu/courses/79306/assignments/1410549)



Toulmin ID Exercise (Extra Credit)

(https://canvas.santarosa.edu/courses/79306/assignments/1410552)



X Video Summary Skills Exercise Quiz

(https://canvas.santarosa.edu/courses/79306/assignments/1410538)

