Course Syllabus

✎ Edit

FIRE71: Fire Protection Organization: Section 0134, Fall 2025 Course Syllabus

Introduction to Fire Protection and Emergency Services Syllabus is optional for your use. Available for review is the **Fire 71 course outline of record. (https://portal.santarosa.edu/SRWeb/SR_CourseOutlines.aspx? mode=1&CVID=49551&Semester=20207)**

Course Description

Fire 71 is a 3-unit core Fire Technology course that provides an overview to fire protection and emergency services, career opportunities in fire protection and related fields; culture and history of emergency services, fire loss analysis; organization and function of public and private fire protection services; fire departments as a part of local government, laws and regulations affecting the fire service, fire service nomenclature, specific fire protection functions, basic fire chemistry and physics, introduction to fire protection systems, introduction to fire strategy and tactics and life safety initiatives.

The best way to navigate the class is to use the modules and select "Next" at the bottom of each page, ensuring you don't miss any content. Quizzes are required for 14 Units to assess your knowledge of the subject. There will be no quiz for Units 15 or 16. This time should be spent on your final assessment, which is an in-depth reflection on what you learned from the class, presented in an Adobe Express video. This Adobe Express peer-reviewed assessment will be seen as your final exam as well as graded by the instructor.

Student Learning Outcomes

Upon successful completion of this course, the student will be able to:

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1. Describe the fire science educational path and the firefighter selection process.
2. Identify and describe fire protection career opportunities in the fire service.
3. Describe the history of fire protection in America and the current public fire protection system.

The Fire 71 Student Learning Outcomes can be found **online (https://portal.santarosa.edu/SRWeb/SR_CourseOutlines.aspx?mode=1&CVID=49551&Semester=20207)** .

Class Meetings

There will be no physical class time. This is an asynchronous class. An introductory video is provided about the class. Watching the video is a mandatory assignment. It is essential to watch the recorded video to understand class expectations and address any questions. Additional meetings may be scheduled as needed or upon request.

Instructor Contact

Linda Collister | She, her, hers
Fire Technology Tenure Instructor
Public Safety Training Center
5743 Skylane Blvd.
Windsor, CA 95492
Office: (707) 836-2922
Mobile: (707) 477-8845

CANVAS INBOX: Please use the "Inbox" and Select FIRE71 Collister, L for our primary communication. This is the PREFERRED method for communication to ensure any class issues are resolved promptly.

Phone: (707) 477-8845 or use the Pronto App in Canvas to text me.

Office Hours: Phone or ZOOM meeting. In-person meetings will be scheduled at the Public Safety Training Center, 5743 Skylane Blvd, Santa Rosa, CA 95492. Please email or call to set up an appointment.
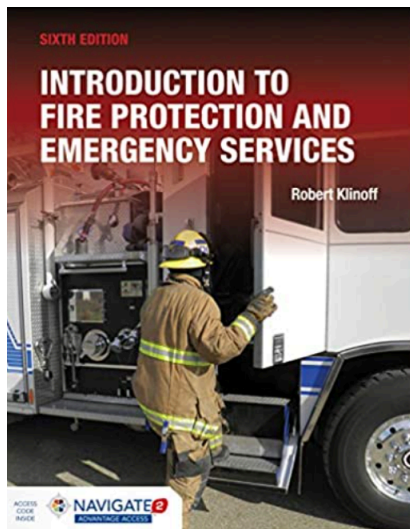
I respond to emails within 24 hours.

You can also use the **Canvas Conversations Inbox (links to an external site)** ➦ **(https://community.canvaslms.com/docs/DOC-2670)** to send me a message.

Course Web Site

Students will use the Canvas course website for assignment instructions, submitting assignments, viewing classmates' work, sharing resources, participating in discussions, and viewing grades. Additionally, our text and course reference the links listed under the home Page picture. These include NFPA and ICC Free Code References.

Textbook

The textbook is available for purchase at the Santa Rosa Bookstore, and a copy will be available at the library.

Introduction to Fire Protection and Emergency Services. Sixth Edition, by Robert Klinoff, **ISBN:** 9781284180152

You can locate and order textbooks online via the **SRJC Bookstore (https://bookstore.santarosa.edu/)** .

Online Ordering Information (prices may have changed):

Introduction to Fire Protection and Emergency Services includes Navigate Advantage Access, Sixth Edition ↪
(http://www.jblearning.com/cart/Default.aspx?bc=18015-2&ref=psg&coupon=SRJC25)
ISBN: 9781284180152
Book Code: 18015-2

If you purchased a new book, the following is included with a new text purchase. if you bought a used book, you can purchase the Navigate 2 Advantage Access separately but it is not required. The book would suffice.

Navigate 2 Advantage Access for Introduction to Fire Protection and Emergency Services, Sixth Edition ↪
(http://www.jblearning.com/cart/Default.aspx?bc=19338-1&ref=psg&coupon=SRJC25)
ISBN: 9781284193381
Book Code: 19338-1

Required Software

- **Adobe Reader** ↪ **(http://get.adobe.com/reader/)**
- **Open Office** ↪ **(https://www.openoffice.org/download/index.html)**
- **Chrome** ↪ **(https://support.google.com/chrome/answer/95346?co=GENIE.Platform%3DDesktop&hl=en-GB)** is the recommended browser for Canvas
- Microsoft Office WORD or Google Docs
- **Adobe Express** ↪ **(https://www.adobe.com/express/)**

Run this **computer readiness test** ⤇ **(https://apps.3cmediasolutions.org/oei/tools/computer-readiness.html)** to check your browser for plugins and versions.

Important Dates

Day Canvas is available Online: Friday, August 8th, 2025

Monday, August 18, 2025   CLASSES BEGIN

Sunday, August 24, 2025   Last day to register/add semester length class without instructor's signature or add code

Sunday, August 31, 2025   Last day to drop semester length class and be eligible for a refund

Monday, September 1, 2025   Labor Day Holiday (No classes, District closed)

Sunday, September 7, 2025   Last day to register/add semester length class with the instructor's signature or add code

Sunday, September 7, 2025   Last day to drop a semester length class without "W" symbol

Monday, September 8, 2025   First Census Day

Wednesday, September 17, 2025   Constitution Day and Citizenship Day (Classes will meet)

Friday, September 26, 2025   Native American Day (No classes, District closed)

Monday, October 20 - Sunday, November 16, 2025 Midterm progress indicators posted in student portal

Tuesday, November 11, 2025   Veterans Day Holiday (No classes, District closed)

Sunday, November 16, 2025   Last day to drop a semester length class with "W" symbol

Thursday, November 27 - Sunday, November 30, 2025 Fall Break (No classes, District closed)

Friday, November 28, 2025   Professional Development 1/2 Flex Day (No classes or activities, District closed)

Friday, December 12, 2025   Last day to opt for P/NP for a semester length class

Saturday, December 13 - Friday, December 19, 2025 Final Examinations

Dropping the Class

If you discontinue this course, you must drop it officially. A student will be dropped from class when that student's absence exceeds ten percent (10%) of the total hours of class time. If you need to miss more than one class/homework deadline in a row, you contact the instructor to avoid being dropped from the class.

Attendance

Directly from the college catalog: For classes that meet online, a No-Show is an enrolled student who has not logged on and started active participation by 11:59 PM Pacific Time on the second day of the class, which is the first day of Module 2.

Attendance is not optional for this course. If students accrue nine hours (9) of absence, including missed assignments, quizzes, and modules, they may be dropped from the class.

Instructor Announcements and "Fire House Kitchen Table" Forum

The instructor will post announcements on the Announcements page in Canvas throughout the semester. Canvas notifies students according to their preferred Notification Preferences. A "Fire House Kitchen Table" is also available as a pinned Discussion to ask for help of your classmates.

Late Policy

All assignments, discussions, and quizzes are due in Canvas at 11:59 PM [Pacific Standard Time] on the due date. Late submissions will receive a 10% daily grade reduction for up to 5 days. Any assignment not completed will receive a zero. As you know, submissions that are more than one week late are not accepted without prior arrangements. Some modules allow you to return and submit past-due assignments for partial grades. The mandatory assignments for your final Adobe Express presentation are required to pass the class. Look for Extra Credit discussions in the modules to make up missed points.

Quizzes and Assessments

There are 14 online quizzes. The midterm is not your typical exam assessment. The midterm will be a student reflection of the materials covered in the text and online materials. The final exam will incorporate information from the texts and lessons presented in Adobe Express. The material for the quizzes comes from the textbook and lessons. A zero will be recorded as the score if any quiz or assessment is missed. You should take the quizzes by the due date. The final assessment is an in-depth reflection of what you learned about your chosen subject from the class. The presentation submittal will be due the week before the final Module, and the peer review will be the last discussion assignment to complete the class. Because of your busy lives, two of the lowest quiz scores will be dropped from the final score.

Adobe "[Express (Links to an external site)](https://www.adobe.com/express/) ⬏ (https://www.adobe.com/express/)" Presentation

Students ARE REQUIRED to complete the final assessment Adobe Express "web page" presentation as the final exam. It will consist of at least 15 pictures but no more than 20. (Students who choose not to submit a presentation will receive an F for the course.) The presentation will reflect what the student has learned from the class as described on the assignment page or as approved by the instructor. The presentation can focus on student interests such as fire training, laws, prevention, protection systems, fuel management, emergency operations, etc. The presentation must include the works cited within the presentation. This assignment will be broken into three mandatory submittals. The final submittal will be the whole presentation. The presentation must be submitted through Canvas (Assignment Link). Grades for late presentations won't be accepted unless you make arrangements prior to the deadline. The due date is provided on the Unit Content Table. Please review the Rubric for the Presentation on the assignment page. All three submittals are REQUIRED MANDATORY assignments. Students who do not complete the assignments FAIL the course.

Start looking in your local area or the news for pictures you want to use in your presentation.
Contact the instructor if you are a visually disabled student and need an alternative assignment.

Online Discussion Attendance

Networking is vital for firefighters and fire service professionals at all levels. More than likely, each of you will only know someone in the class. As the instructor, I added a Q&A Discussion Board called "Fire House Kitchen Table". It is available for student interaction with each other and will not be monitored, allowing you to ask and answer questions among yourselves. We will have some seasoned firefighters and fire professionals in the class, making it an excellent opportunity to network and ask questions of one another. Since I will not monitor the Fire House Kitchen Table, please be professional and polite. Since participation in online classes is essential, we will have a group discussion in every module using different tools. Discussions are so vital that they are worth 20% of the grade. There are posted questions to start the discussion, but you can also comment on what you perceive or think. Make sure to explain your observation in detail. Feedback is essential, so comment back to another student to receive the full 20 points.

DIRECTIONS for Discussion Success:

Discussions will be shared throughout the class. You'll need to participate in the discussion during the week specified in the module dates to receive full credit. Students must post their first response by Tuesday at 11:59 PM and provide at least one comment on other students' posts by Thursday at 11:59 PM. The first and additional posts must be at least 100 words or more. Your first post will be worth 15 points, and your comment on a student's post will be worth 5 points.

I leave all discussions open during class for students who wish to continue the dialogue. However, according to the calendar of events, the discussions are graded shortly after the week they are due.

Discussions and Assignments may be posted using VoiceThread (VT), Canvas Studio, PlayPosit, or other applications to promote class involvement. The requirements for these discussions will be outlined on the Unit's Discussion Page. Follow the Rubric for full points.

Grading Policy

Click the "Grades" link in Canvas to keep track of your grades. I grade weekly (usually on Mondays) and post grades and comments in the Canvas grade book. Modules may include extra-credit assignments.

Grades will be assigned as follows:

A 90%

B 80%

C 70%

D 60%

Instructor Feedback

The instructor will provide feedback to the student on graded assignments and discussions using the comments section of the grades. On assignments turned in as a document, the instructor may add comments to the document. The student must turn on account notifications. The instructor may send out an announcement to notify students of a change that may affect the entire class or group of students.

Standards of Conduct

Students registering in SRJC classes must abide by the SRJC Student Conduct Standards. Violation of the Standards can result in referral to the Vice President of Student Services or dismissal from class or from the College. See the **Student Code of Conduct page. (http://student-conduct.santarosa.edu/)**

Collaborating on or copying of tests or homework in whole or in part will be considered an act of academic dishonesty and result in a grade of zero for that test or assignment. Students are encouraged to share information and ideas, but not their work. These courses are for you to learn. Using Gen AI websites like ChatGPT to answer questions may result in a lower grade if the information is not properly cited and does not demonstrate critical thinking on your part. See these links on Plagiarism:

[SRJC's Statement on Academic Integrity](http://www.boarddocs.com/ca/santarosa/Board.nsf/goto?open&id=A63TMC78051C) ↪ **[(http://www.boarddocs.com/ca/santarosa/Board.nsf/goto?open&id=A63TMC78051C)](http://www.boarddocs.com/ca/santarosa/Board.nsf/goto?open&id=A63TMC78051C)**

Special Needs

Every effort is made to ensure that all instructor-created materials conform to accessibility standards. Students should contact their instructor as soon as possible if they are unable to access any course materials. Students with disabilities who believe they require accommodations in this class are encouraged to contact Disability Resources at (707) 527-4278.

Student Resources

If you need any help or **[Student Resources (https://college-skills.santarosa.edu/student-resources)](https://college-skills.santarosa.edu/student-resources)** please reach out. There is **[Online Students Services (https://onlinestudentservices.santarosa.edu/free-or-affordable-technology)](https://onlinestudentservices.santarosa.edu/free-or-affordable-technology)** available for students that do not have computers or cannot afford internet services.

List of assignments

Note to students: To access all course content, navigate to the Modules section.