

Course Syllabus: EMLS 715/716, (Section # 2009, 2010)
Fall 2024, August 18 to December 10

Room 691, Call Building
6:30 - 9:45 p.m. Mon. and Weds.

Welcome to Class!

Instructor: Cynthia McCabe

E-mail: cmccabe@santarosa.edu

Office hours: Mon. and Weds. 6:00 - 6:30 p.m. in the classroom.

Materials:

Required:

- Textbook: English in Action Level 3 textbook and workbook. It is \$71 and you can buy it online or at the [SRJC Campus Bookstore](#).
- 3-Ring Binder with college paper, pen (black or blue ink), pencil, and eraser. The instructor will give you papers (handouts) for each class. Please write the date on each handout, and put them in order in your binder. Bring your binder and handouts to every class.

Recommended:

- Recommended Dictionary: a good Beginning English-English Dictionary
- Student ID Number and PIN (to update your personal information on the SRIC website (Student Portal/Cubby)

COURSE CONTENT

EMLS [715](#) and [716](#) Course Learning Outcomes and Objectives

At the conclusion of this course, the student should be able to:

1. Use reading, writing, speaking and listening skills to clearly communicate and understand ideas in personal, academic, and vocational settings.
2. Use appropriate cultural skills in interactions at work, school, and community
3. Demonstrate study skills needed for success in academic environments

4. Utilize a variety of verb tenses, grammatical structures, and conventions of writing and punctuation in an organized paragraph
5. Use appropriate pronunciation, intonation, and word stress to communicate more effectively in conversations at work, school, and in the community.

Class Lesson Material

- Read, discuss, and practice textbook materials and handouts.
- Speak in conversations, role-play dialogues, and interviews with classmates.
- Learn and practice vocabulary and grammar by speaking and listening.
- Practice dictation and pronunciation with textbook and Internet audio on a computer or cell phone.
- Take quizzes (short tests) and dictations.
- Give oral (speaking) presentations in front of the class.

HOMEWORK

It is very important that you review all the class material before each class and practice everyday what you have learned in class. To improve your speaking and listening skills you need a personal commitment to practice. Remember, mistakes are a part of learning. Please feel comfortable to make mistakes - and ask a lot of questions!

Final Grades

Students in this class will receive a grade of P (Pass = 80% or higher) SP (Satisfactory Progress = 70%) or NP (Not Passing = 69% or below). Progress is based on classwork, attendance and participation as well as tests.

Attendance policy

Students may be dropped after the second missed class meeting, unless they have contacted the instructor and arranged to make-up the missed classes. Please send me a message on Remind if you are unable to attend class.

Class Rules

- Come to class on time.
- Come to class prepared. Bring supplies and do homework before class.
- Show respect to everyone: the teacher, classmates, and yourself.
- Put cell phones on silent during class.
- Have a fun and interesting semester!

Santa Rosa Junior College Support for Students with Disabilities

If you need special accommodations in the classroom because of a disability please contact the Disability Resources Department (DRD), located at Santa Rosa Main Campus in Bertolini Student Center, 3rd Floor East, or call (707) 527-4278.

Emergency and Safety

Don't leave valuable possessions in the car for others to see. After class, walk to the car with other students. If you need to wait for a ride or the bus, please ask a classmate to wait with you.

For police assistance, call the **Campus Police (707) 527-1000** from your cell phone. Be prepared! Add this telephone number to your cell phone **now**.

Write your classmates contact information here:

Name telephone or email

Discussion about the Course Syllabus

Read the questions. Find and underline information in the Course Syllabus to answer the questions. Discuss with classmates.

1. What time does the class start?
2. What time and where can you speak with the teacher?
3. What supplies are required to bring to every class?
4. What happens if you miss 2 classes and DON'T message or email the teacher?
5. What should you do if you need to be absent (miss) class?

Can you commit to coming to class on time and prepared? If there is any reason why not, please explain below.

If you can commit to the requirements of the class, please sign and date this page and give it to your teacher.

Signature

Date

8. Is there anything you would like me to know about you that would help you in class? (needs or preferences)