

Course Syllabus: EMLS 713CP (Section # 9805) Summer 2025, June 16 to August 6

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Room 639, Call Building SRJC Petaluma Campus

6:30 - 9:45 PM. MW

## Welcome to Class!

**Instructor:** Cynthia McCabe

**E-mail:** cmccabe@santarosa.edu

**Office hours:** Monday and Wednesday from 6:00 - 6:30 pm in the classroom.

### Materials

- 3-Ring Binder with college paper
- pen (black or blue ink), pencil, and eraser.

### COURSE CONTENT

At the conclusion of this course, the student should be able to:

1. Name the letters of the English alphabet and use spelling patterns to identify phonological sounds.
2. Conduct level-appropriate conversations with an employer, medical provider, school personnel or classmate in real-life settings.
3. Identify academic, vocational and personal goals.
4. Use and respond to basic school-related commands and vocabulary.
5. Use culturally appropriate conversation strategies in everyday situations.

### Class Lesson Material

- Read, discuss, and practice textbook materials and handouts.
- Speak in conversations, role-play dialogues, and interviews with classmates.
- Learn and practice vocabulary and grammar by speaking and listening.
- Practice dictation and pronunciation with Internet audio on a computer or cell phone
- Quizzes (short tests) and dictations.
- Give oral (speaking) presentations in front of the class

**Final Grades** Students in this class will receive a grade of P (Pass = 80% or higher) SP (Satisfactory Progress = 70%) or NP (Not Passing = 69% or below).

Progress is based on classwork and tests as well as attendance and participation.

### **Attendance policy**

Students who are “no-shows” for the first 2 classes of the semester will be dropped. During the class, students will be dropped after 4 unexcused absences. Please send me a message on Remind if you are unable to come to class.

### **Class Rules**

- Come to class on time.
- Come to class prepared. Bring supplies and do homework before class.
- Show respect to everyone: the teacher, classmates, and yourself.
- Put cell phones on silent during class.

### **Santa Rosa Junior College Support for Students with Disabilities**

If you need special accommodations in the classroom because of a disability please contact the Disability Resources Department (DRD), located at Santa Rosa Main Campus in Bertolini Student Center, 3<sup>rd</sup> Floor East, or call (707) 527-4278.

### **Emergency and Safety**

After class, walk to the car with other students. If you need to wait for a ride or the bus, please ask a classmate to wait with you.

For police assistance, call the **Campus Police (707) 527-1000** from your cell phone. Be prepared! Add this telephone number to your cell phone **now**.

### **Write your classmates contact information here:**

Name            telephone or email

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## Discussion about the Course Syllabus

Read the questions. Find and underline information in the Course Syllabus to answer the questions. Discuss with classmates.

1. What time does the class start?
2. What are the teacher's office hours?
3. What supplies are NECESSARY (required) to bring to every class?
4. What happens if you miss 4 classes and DON'T message or email the teacher?
5. What should you do if you need to be absent (miss) class?

Learning English takes more than two days a week. In order to progress, you need to commit to practicing English 5-10 minutes at least 5 times a week. Can you commit to doing the daily homework practice and coming to class on time, prepared? If you can commit to the requirements of the class, please sign and date this page and give it to your teacher.

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*Signature*

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*Date*

If there is any reason why you cannot fulfill the class requirements, but you still want to take the class, please explain below. You can write in your own language and I will translate it.

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