

Course Syllabus: EMLS 714RW (Section #8147) Summer 2024, June 18 to August 8

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Room 2907, Maggini Hall

6:30 - 9:45 PM. Tue. and Thurs. (Break 8 - 8:15 PM)

## Welcome to Class!

**Instructor:** Cynthia McCabe

**E-mail:** cmccabe@santarosa.edu

**Office hours:** Tue. and Thurs. 6:00 - 6:30 pm in the classroom.

### Materials

- Reading materials will be provided in class.
- 3-Ring Binder with college paper, pen (black or blue ink), highlighter, pencil and eraser.

**COURSE CONTENT:** EMLS 714RW focuses on reading and writing skills needed in a variety of academic, vocational, and community settings. We will work on vocabulary skills including using a dictionary, identifying context clues and word parts. The EMLS 714RW Course Outline is available online at this link: [EMLS 714RW](#)

**Final Grades** Students in this class will receive a grade of P (Pass = 80% or higher) SP (Satisfactory Progress = 70%) or NP (Not Passing = 69% or below). Progress is based on attendance and participation as well classwork and tests.

### Attendance policy

Students who are “no-shows” for the first 2 classes of the semester will be dropped. Students will be dropped after missing 10% of class meetings, or 2 classes. Please send me a message on Remind if you are unable to come to class.

### Class Rules

- Come to class on time.
- Come to class prepared. Bring supplies and do homework before class.
- Show respect to everyone: the teacher, classmates, and yourself.
- Put cell phones on silent during class.

**Santa Rosa Junior College Support for Students with Disabilities**

If you need special accommodations in the classroom because of a disability please contact the Disability Resources Department (DRD), located at Santa Rosa Main Campus in Bertolini Student Center, 3<sup>rd</sup> Floor East, or call (707) 527-4278.

**Emergency and Safety**

After class, walk to the car with other students. If you need to wait for a ride or the bus, please ask a classmate to wait with you.

For police assistance, call the **Campus Police (707) 527-1000** from your cell phone. Be prepared! Add this telephone number to your cell phone **now**.

**Write your classmates contact information here:**

Name            telephone or email

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### Discussion about the Course Syllabus

Read the questions. Find and underline information in the Course Syllabus to answer the questions. Discuss with classmates.

1. What time does the class start?
2. What time and where can you speak with the teacher?
3. What supplies are NECESSARY (required) to bring to every class?
4. What happens if you miss 2 classes and DON'T message or email the teacher?
5. What should you do if you need to be absent (miss) class?

Can you commit to coming to class on time and prepared? If there is any reason why not, please explain below. You can write in your own language and I will translate it.

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If you can commit to the requirements of the class, please sign and date this page and give it to your teacher.

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*Signature*

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*Date*

## Topics and Scope

### I. Reading Skills

- A. Pre-reading skills needed to survey, predict, skim and scan readings
- B. Identification of main ideas and related details in adapted fiction and non-fiction selections
- C. Fiction and non-fiction materials related to relevant and familiar topics
- D. Basic elements of fiction including plot, setting, character, conflict and theme
- E. Basic summarizing and paraphrasing (retelling)

### II. Vocabulary Skills

- A. Use of contextual clues to guess the meaning of new words
- B. Synonyms and antonyms
- C. Commonly used prefixes, suffixes and roots
- D. Dictionary skills including alphabetizing, finding the meaning of new vocabulary and introduction to parts of speech and word forms

### III. Writing Skills

- A. Use of the writing process (brainstorming, organizing, drafting, revising, editing) to write a guided paragraph in response to 2-3 reading selections
- B. Short, controlled paragraphs in response to a reading
- C. Guided self-editing for verb tenses, grammatical structures covered in class and basic conventions of punctuation and capitalization

<i>Week</i>	<i>Grammar focus</i>
1	singular and plural nouns; irregular plurals
2	nouns and related adjectives
3	subject pronouns and possessive adjectives
4	subject and verb agreement
5	regular past tense; irregular past tense
6	3rd person singular present tense
7	prepositions
8	verbs with infinitives or gerunds
9	negative, present and past