

**THAR 25.1 Course Outline as of Fall 2025****CATALOG INFORMATION**

Dept and Nbr: THAR 25.1 Title: PRODUCTION COSTUME CREW

Full Title: Production Lab: Costume Crew

Last Reviewed: 2/10/2025

Units		Course Hours per Week		Nbr of Weeks	Course Hours Total	
Maximum	3.00	Lecture Scheduled	0	17.5	Lecture Scheduled	0
Minimum	1.50	Lab Scheduled	0	6	Lab Scheduled	0
		Contact DHR	9.00		Contact DHR	157.50
		Contact Total	9.00		Contact Total	157.50
		Non-contact DHR	0		Non-contact DHR	0

Total Out of Class Hours: 0.00

Total Student Learning Hours: 157.50

Title 5 Category: AA Degree Applicable

Grading: Grade Only

Repeatability: 34 - 4 Enrollments Total

Also Listed As:

Formerly:

**Catalog Description:**

Students will gain experience as members of the costume crew for SRJC public theatre performances. In addition to one class meeting and a scheduled training, crewing responsibilities will be completed during final rehearsals and performances for one to two Theatre Arts productions during the semester.

**Prerequisites/Corequisites:**

Course Completion or Current Enrollment in THAR 21A ( or THAR 21)

**Recommended Preparation:**

Course Completion or Concurrent Enrollment in THAR 2

**Limits on Enrollment:****Schedule of Classes Information:**

Description: Students will gain experience as members of the costume crew for SRJC public theatre performances. In addition to one class meeting and a scheduled training, crewing responsibilities will be completed during final rehearsals and performances for one to two Theatre Arts productions during the semester. (Grade Only)

Prerequisites/Corequisites: Course Completion or Current Enrollment in THAR 21A ( or THAR

21)  
Recommended: Course Completion or Concurrent Enrollment in THAR 2  
Limits on Enrollment:  
Transfer Credit: CSU;UC.  
Repeatability: 4 Enrollments Total

**ARTICULATION, MAJOR, and CERTIFICATION INFORMATION:**

<b>AS Degree:</b>	<b>Area</b>	Effective:	Inactive:
<b>CSU GE:</b>	<b>Transfer Area</b>	Effective:	Inactive:
<b>IGETC:</b>	<b>Transfer Area</b>	Effective:	Inactive:
<b>CSU Transfer:</b>	Transferable	Effective: Fall 2005	Inactive:
<b>UC Transfer:</b>	Transferable	Effective: Fall 2005	Inactive:

**CID:**  
CID Descriptor: THTR 192      Technical Theatre in Production  
SRJC Equivalent Course(s): THAR25 OR THAR25.1 OR THAR25.2 OR THAR25.3 OR THAR25.4 OR THAR25.5

**Certificate/Major Applicable:**  
Both Certificate and Major Applicable

**COURSE CONTENT**

**Student Learning Outcomes:**

At the conclusion of this course, the student should be able to:

1. Apply specific wardrobe skills to backstage production practices throughout the preparation and process of public performance.
2. Implement safe wardrobe and technical theatre practices while correctly following protocol within the theatre hierarchy.
3. Support the work of the rest of a production ensemble, collaborating and working cooperatively within a team structure.

**Objectives:**

At the conclusion of this course, the student should be able to:

1. Demonstrate the professional responsibilities of a costume crew member associated with the preparation and performance of a theatrical production before a paying public audience.
2. Inventory, maintain, and repair costumes efficiently by safely utilizing the tools and equipment of a costume shop.
3. Support the artistic intentions of the costume designer and director by assisting actors in costume changes and proper wearing of costumes.
4. Prioritize tasks in an environment with multiple and competing demands.
5. Explain the production process, from script to performance, and correctly utilize basic theatre terminology within the process.
6. Exhibit the discipline of backstage protocol.
7. Adhere to the communication hierarchy of the theatre structure.
8. Interpret and fulfill instructions both accurately and working calmly under pressure.
9. Quickly assess situations and adapt accordingly within production and performance environments.

Students repeating the course will be preparing and performing costume crew responsibilities in conjunction with entirely different theatrical productions. Repeating students will:

1. Work with different directorial and managerial styles, as well as production processes.
2. Participate in the interpretation of different theatrical works, supporting different artistic visions and developing versatility in the area of costuming.
3. Gain greater proficiency as a costume crew member, improving technical and organizational skills while contributing to productions for diverse audiences.

## **Topics and Scope:**

Students in this course will be assigned to the costume crew of one or two productions depending on enrolled number of units.

### **I. Orientation Topics**

#### **A. Working with the production ensemble**

1. Director
2. Technical director
3. Stage management
4. Designers
5. Technicians
6. Actors
7. Front of house
8. Business and administration

#### **B. Theatre professionalism, communication, and procedures**

1. Theatre etiquette and protocol
2. Basic theatre terminology
3. Locations of facilities and resources
4. Theatrical hierarchy
5. Rehearsal types and schedule
6. Managing time, health, and personal responsibilities
7. General safety and emergency procedures

#### **C. About the production(s)**

1. Comprehending the script's historical context and style
2. Director's concept
3. Costume designs
4. Other design interpretations
5. Technical responsibilities

#### **D. Working in performance**

1. Requisite production attire
2. Production safety
3. Working calmly under stress
4. Handling others' nerves
5. Prioritizing and adapting
6. Staying focused and alert
7. Handling the unexpected

### **II. Position Specific Topics**

#### **A. Costume Crew Responsibilities**

1. Learning the job
  - a. Interpreting instructions
  - b. Dividing responsibilities
  - c. Costume crew lead
  - d. Safety and emergency procedures

- e. Basic tools and equipment
- 2. Costume Inventory
  - a. Inventory procedures
  - b. Costume props vs. hand props
- 3. Laundry and Maintenance
  - a. Laundry and maintenance procedures
  - b. Costume inspection and storage
- 4. Special production demands
  - a. Masks
  - b. Puppets
- B. Costume crew in performance
  - 1. Dressing room protocol
  - 2. Setting up change stations
  - 3. Pre-setting costumes
  - 4. Quick changes
  - 5. Working in the dark
  - 6. Handling the unexpected
    - a. Repairing costumes quickly
    - b. Damaged or lost costumes
  - 7. Strike procedures

**Assignment:**

1. Complete all costume crew responsibilities for one or two SRJC productions during the semester including pre-show, showtime, and post-show duties.
2. Promptly attend all scheduled shop hours, load-ins, rehearsals, strikes, and/or performances to which the student is called including the welcome meeting, design presentation, dress rehearsal, and scheduled production dates.  
Student must communicate all potential schedule conflicts prior to finalizing assignments with instructor. (Conflicts submitted late may be turned down by the instructor or may result in removal from the production/class).
3. Participate actively in all assigned activities and adhere to the standards of professionalism:
  - a. Maintain an amiable and supportive attitude when interacting with other members of the production ensemble.
  - b. Respectfully follow instructions in the preparation of the position and maintain that direction, performing in a conscientious and dedicated manner.
  - c. Follow the terms of the Technician's/Crew Contract and course syllabus.
  - d. Maintain good health and safety practices throughout the construction, rehearsal and performance process.
4. Provide and wear required all-black crew clothing for rehearsals and performances.
5. Script comprehension assignments (1-3)
6. Complete work hour logs accurately and submit them in a timely manner.

Repeating students will demonstrate increased depth and breadth in completion of assignments.

**Methods of Evaluation/Basis of Grade:**

**Writing:** Assessment tools that demonstrate writing skills and/or require students to select, organize and explain ideas in writing.

None, This is a degree applicable course but assessment tools based on writing are not included because skill demonstrations are more appropriate for this course.

Writing  
0 - 0%

**Problem Solving:** Assessment tools, other than exams, that demonstrate competence in computational or non-computational problem solving skills.

Script comprehension assignments

Problem solving  
0 - 10%

**Skill Demonstrations:** All skill-based and physical demonstrations used for assessment purposes including skill performance exams.

Production assignments

Skill Demonstrations  
60 - 80%

**Exams:** All forms of formal testing, other than skill performance exams.

None

Exams  
0 - 0%

**Other:** Includes any assessment tools that do not logically fit into the above categories.

Participation, professionalism, work logs

Other Category  
20 - 30%

**Representative Textbooks and Materials:**

Script(s) for selected productions.

Instructor prepared materials