

**MA 163AL Course Outline as of Spring 2006****CATALOG INFORMATION**

Dept and Nbr: MA 163AL Title: CLINICAL EXPERIENCE 1

Full Title: Clinical Experience 1

Last Reviewed: 2/11/2019

Units	Course Hours per Week		Nbr of Weeks		Course Hours Total	
Maximum	2.00	Lecture Scheduled	0	12	Lecture Scheduled	0
Minimum	2.00	Lab Scheduled	0	12	Lab Scheduled	0
		Contact DHR	8.50		Contact DHR	102.00
		Contact Total	8.50		Contact Total	102.00
		Non-contact DHR	0		Non-contact DHR	0

Total Out of Class Hours: 0.00

Total Student Learning Hours: 102.00

Title 5 Category: AA Degree Applicable

Grading: Grade Only

Repeatability: 00 - Two Repeats if Grade was D, F, NC, or NP

Also Listed As:

Formerly:

**Catalog Description:**

Practical experience in outpatient clinics or other medical facilities to develop clinical medical assisting skills related to fundamental principles and techniques learned in theory and skills courses. Ability to function with accuracy, speed and organization is emphasized.

**Prerequisites/Corequisites:**

Concurrent Enrollment in MA 163 ( or MA 163A) and Concurrent Enrollment in MA 165

**Recommended Preparation:**

Course Eligibility for ENGL 100 and Course Completion of PSYC 1A ( or PSYCH 1A)

**Limits on Enrollment:**

Students must show proof of immunization clearance, TB test, physical exam, and possess a current infant, child and adult CPR certificate.

**Schedule of Classes Information:**

Description: Practical experience in outpatient clinics or other medical facilities to develop clinical medical assisting skills related to fundamental principles and techniques learned in theory and skills courses. Ability to function with accuracy, speed and organization is emphasized. (Grade Only)

Prerequisites/Corequisites: Concurrent Enrollment in MA 163 ( or MA 163A) and Concurrent

Enrollment in MA 165

Recommended: Course Eligibility for ENGL 100 and Course Completion of PSYC 1A ( or PSYCH 1A)

Limits on Enrollment: Students must show proof of immunization clearance, TB test, physical exam, and possess a current infant, child and adult CPR certificate.

Transfer Credit:

Repeatability: Two Repeats if Grade was D, F, NC, or NP

### **ARTICULATION, MAJOR, and CERTIFICATION INFORMATION:**

<b>AS Degree:</b>	<b>Area</b>	Effective:	Inactive:
<b>CSU GE:</b>	<b>Transfer Area</b>	Effective:	Inactive:
<b>IGETC:</b>	<b>Transfer Area</b>	Effective:	Inactive:
<b>CSU Transfer:</b>		Effective:	Inactive:
<b>UC Transfer:</b>		Effective:	Inactive:

### **CID:**

### **Certificate/Major Applicable:**

Certificate Applicable Course

### **COURSE CONTENT**

#### **Outcomes and Objectives:**

Upon completion of this course, the student will be able to:

1. Perform a variety of fundamental clinical medical assisting skills within medical assisting professional and ethical scope of practice.
2. Apply principles which have been learned in the corequisite theory and skills courses.
3. Utilize problem-solving and creative ability involving proper and safe use of equipment, procedures and processes utilized by the clinical medical assistant in a physician's office, a health clinic, and/or outpatient clinic.
4. Plan and implement care in a safe, timely, and organized manner.
5. Correctly prepare medication from an ampule, a vial, and multiple medication prep in one syringe in a clinical setting.
6. Properly administer a variety of injections, e.g., intramuscular, subcutaneous, and intradermal, in a clinical setting.
7. Properly dispose of needles/syringes in a clinical setting according to OSHA guidelines.
8. Demonstrate critical thinking regarding professional concept of confidentiality and ethical and legal implications of working in a clinical medical assisting setting.
9. Utilize problem-solving techniques to address problems encountered in a clinical setting.
10. Communicate effectively, with cultural sensitivity, with patients, physicians, and other medical staff members.
11. Demonstrate professionalism in a clinical setting.

12. Accurately document medical records.

## **Topics and Scope:**

I. Clinical Experience: Medical assisting clinical experience in outpatient clinic facility with fundamental patient-care assignments.

- A. Evaluation criteria
- B. Students will be:
  - 1. communicating effectively with patients, instructor, and medical staff
  - 2. practicing fundamental skills within professional and ethical scope of practice for medical assistants
  - 3. planning and implementing care in a safe, timely and organized manner as it relates to medical asepsis, vital signs, patient examination and history, patient teaching, assisting the physician with office surgery and physical exams, ambulatory aids, hot and cold therapy, aural and ophthalmic procedures
  - 4. preparing and administering oral and parenteral medications in a safe manner
  - 5. providing culturally sensitive care
  - 6. maintaining patient privacy and confidentiality
  - 7. documenting medical records within legal standards
  - 8. demonstrating professional behaviors including:
    - a. dependability
    - b. punctuality
    - c. cooperation
    - d. confidentiality
    - f. appropriate appearance
    - g. interest in and willingness to learn
    - h. initiative

II. Clinical Conferences

- A. Orienting students to clinical medical assisting experiences
  - 1. procedures and evaluations
  - 2. expectations
  - 3. assigned experience
- B. Analyzing tasks and problem solving related to clinical medical assisting experiences, pharmacology, administering medications, maintaining aseptic technique, accurately assessing vital signs, assisting the physician in myriad clinical settings, and teaching patients and families
- C. Revising learning objectives, as necessary, during clinical experience to expand skills and prevent errors

## **Assignment:**

- 1. Receive clinical assignment and implement clinical patient care.
- 2. Maintain weekly journal to include goals, patient encounters, problems experienced, remedies and solutions implemented, and personal reflections.
- 3. Participate in problem-solving exercises and role playing of interpersonal conflicts and/or communication skills.
- 4. Participate in post-clinical conferences, with instructor and peers,

with discussion of assigned experiences and any problems encountered.

5. Complete 25 exercises demonstrating the ability to accurately perform clinical medical assisting procedures.

6. Complete 5 to 20 written assignments (1-3 pages) from clinical setting, related to clinical procedures and OSHA standards.

### Methods of Evaluation/Basis of Grade:

**Writing:** Assessment tools that demonstrate writing skills and/or require students to select, organize and explain ideas in writing.

Journals and reports.

Writing  
5 - 10%

**Problem Solving:** Assessment tools, other than exams, that demonstrate competence in computational or non-computational problem solving skills.

Problem solving exercises; clinical experience.

Problem solving  
10 - 25%

**Skill Demonstrations:** All skill-based and physical demonstrations used for assessment purposes including skill performance exams.

Performance exams, Clinical experience.

Skill Demonstrations  
40 - 50%

**Exams:** All forms of formal testing, other than skill performance exams.

Multiple choice, Matching items, Completion, Short essay

Exams  
15 - 25%

**Other:** Includes any assessment tools that do not logically fit into the above categories.

Participation and attendance.

Other Category  
5 - 10%

### Representative Textbooks and Materials:

Clinical Procedures for Medical Assistants, by K. Bonewit-West, 6th Ed., Saunders, 2004.