

Course Syllabus

DRD761: Job Search Strategies - Section 4534

Course Description

This course provides exploration and application of job search strategies for students with disabilities in the College to Career Program.

Student Learning Outcomes

Upon completion of the course, students will be able to:

1. Actively engage in the job search process.
2. Identify employment opportunities appropriate for their skills, interests, abilities, and disability-related needs.

Objectives

Upon completion of the course, students will be able to achieve some or all of the following objectives:

1. Identify appropriate job opportunities based on individual values, interests, skills, abilities, and education.
2. Create a resume, cover letter, and /or master job application.
3. Identify resources and modalities for finding employment.
4. Demonstrate awareness of the labor market and how this applies to the job search.
5. Prepare for interviews.
6. Identify reasonable accommodations for the workplace based on the functional limitations of the disability.
7. Assess job readiness, including evaluating potential barriers to employment.

Class Meetings

All meetings will be virtual on ZOOM and to be arranged with the instructor.

Instructor Contact

Noah Morris, MA Organization Development

Employment Services Advisor | College to Career Program

Adjunct Faculty | Disability Resources Department

(707) 527-4788 | nmorris@santarosa.edu

Course Website

Students will use the Canvas course web site view grades, ask questions, access additional materials, etc.

Important Dates

Day Class Begins: 8/15/2022

Day Class Ends: 12/9/2022

Last Day to Add without instructor's approval: 12/9/2022

Last Day to Drop with a refund: 8/28/22

Last Day to Drop without a 'W' symbol: 12/9/2022

Last Day to Drop with a 'W' symbol: 12/9/2022

Attendance

You will need to participate fully in meetings with the instructor and complete all activities to do well in this class. I will take attendance for our online zoom meetings and judge your "attendance" based on engagement and completion of activities agreed upon during the course. If you cannot attend a scheduled meeting, it is your responsibility to contact the instructor beforehand to reschedule.

Instructor Announcements and Q&A Forum

The instructor will post announcements on the "Instructor Announcements" page in Canvas throughout the semester. Canvas notifies students according to their preferred Notification Preferences. A "Q&A Forum" is also available as a pinned Discussion to ask for assistance from your classmates or from the instructor. Please ask questions here that may benefit the class as a whole; otherwise, please contact the instructor by e-mail.

Exams

There will be no exams.

Grading Policy

This class is P/NP. To pass, you will need to complete mutually agreed upon activities and participate in meetings.

Standards of Conduct

Students who register in SRJC classes must abide by the SRJC Student Conduct Standards. Violation of the Standards is the basis for referral to the Vice President of Student Services or dismissal from class or from the College. See the Student Code of Conduct.

<https://student-conduct.santarosa.edu/>