

# Spring 2022 - CS 61.11A Excel Part 1

## Course Textbook & Software Information

### Meg S. Stoner, Instructor

All Wait List students will be admitted to the course.

If you find this course closed, please contact the instructor for an Add code:  
mstoner@santarosa.edu

This course is taught entirely online -- You will purchase a textbook and use online and downloaded resources.



Shelly Cashman Microsoft Office 365 & Excel 2019 **Comprehensive**

ISBN: 9780357026403

You can locate and order textbooks online via the SRJC Bookstore.

<http://www.bkstr.com/santarosastore/shop/textbooks-and-course-materials>

You may also purchase this text in digital format

<https://www.cengage.com/c/shelly-cashman-series-microsoft-office-365-excel-2019-comprehensive-1e-freund/9780357026403/?searchIsbn=9780357026403>

Make sure you are purchasing the  
Excel 2019 **COMPREHENSIVE** version!

#### In addition to the textbook you will need:

- Microsoft Office 2019, 2016, or **365 ProPlus**.

>> The free Office 365 provided by SRJC and the Home and Student versions may not have the full range of tools and features necessary to complete assignments for this course.

Mac users can also enroll in this course, if using **Microsoft Office 2019, 2016, or 365 ProPlus**.

>> Mac users must acknowledge potentially significant differences in tools and options available and methods required to complete assignments.

- Regular access to a computer with a connection to the Internet.
- A reliable high-speed Internet connection
- A web browser
- An email address - SRJC students can sign up for a campus email address at:

<https://it.santarosa.edu/student-email-support>

Students enrolled in this course may request a copy of the complete syllabus: mstoner@santarosa.edu