

Counseling 270: Introduction to College High School JumpStart Spring Semester; Sections 6601 and 7017

Instructor: Jessica Bush

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Class Meetings and Locations: Tuesday 4/6 from 4:00pm – 6:20pm; Online via Zoom
 Thursday 4/8 from 4:00pm – 6:20pm; Online via Zoom
 Saturday 4/10 from 9:00am – 1:00pm; Online via Zoom

Counseling 270 is a .5 unit, AA degree applicable course. This class is an introduction to Santa Rosa Junior College that includes programs, services, policies, degrees, certificates, transfer requirements, and college culture. Focus will be on strategies needed for academic success and the development of an academic plan. For complete course outline information, go to:

https://portal.santarosa.edu/SRweb/SR_CourseOutlines.aspx?CVID=49722&Semester=20207

Student Learning Outcomes:

Upon completion of the course, students will be able to:

1. Explain the internal and external factors involved in making a successful transition to higher education.
2. Summarize the educational options available at SRJC and other institutions of higher education
3. Demonstrate the knowledge and skills necessary to navigate the SRJC website, the schedule of classes, and other college publications to access information about courses, majors, certificates, general education related to specific goals, and college policies and procedures.
4. Identify and describe student support services.
5. Develop an Academic Plan.

Attendance/Drop Policy:

- Students need to attend all **3** days of the live Zoom class; and complete all online activities for this course.
- Students must be in attendance at the first live Zoom meeting or they will be dropped from the course.

Zoom Etiquette:

Due to the nature of being enrolled in an online course with a synchronous Zoom component, you will be expected to participate in discussions in a respectful manner.

Online Technical Expertise:

- Navigate the Canvas course environment
- Use the Internet
- Access and navigate Zoom

- Utilize basic word processing, such as MS Word or Google Docs (free)
 - If you use a MAC, please become familiar with Google Docs so that you can turn your .pages documents into PDF. I cannot accept .pages documents.

If you are not comfortable or do not have much experience in the online environment, you may wish to consider taking CSKLS 334 (Taking an Online Class, .5 unit) before taking any online class. However, this is not required for this course and detailed instructions on how to proceed with this course are provided at the beginning in the section titled "Start Here."

Technical Support:

If you need help in navigating the material of this course or if you have any technical issues, please first contact the instructor (me) at jbush@santarosa.edu (my preferred method of communication) or 707-278-8358. If you are having a technical issue that I cannot resolve I will refer you to tech support. If you'd like to go directly to student tech support, go to: <https://de.santarosa.edu/content/student-help-canvas>

Accommodations for Students with Disabilities:

If you need disability related accommodations for this class, please meet with a Disability Resource Department (DRD) Specialist to receive assistance. Students with a documented disability will be provided an Authorization for Academic Accommodations (AAA letter), which will need to be submitted to me. You are also welcome to ask me any questions.

DRD offices are located in Jacobs Hall (707-778-2491) on the Petaluma campus and in the Bertolini Student Center, 3rd Floor (707-527-4278) on the Santa Rosa campus. To reach them during campus shut-down you will want to visit the DRD website <https://drd.santarosa.edu/>.

Grading Policy:

Counseling 270 is only offered with the Pass/No Pass (P/NP) grading option. This means that if you receive a C or higher, you will earn a P for Pass. If you receive a D or F, you will earn an NP for No Pass. Neither will affect your overall GPA; however, in order to earn the .5 unit, you must pass. In order to pass this course with a P, you must achieve an average score of 70% or above on all the activities, which includes all the forums, assignments, and final project.

The course is worth a total of 100 points. The breakdown is as follows:

- Attendance/Participation: 15 points (3 points for each day of synchronous class)
- Assignments: 54 points (25 points each for Assignments 1 & 2; 4 points for Assignment 3)
- Final Project: 31 points (*you cannot pass the course without completing the Final Project and this will be your exit ticket on the last day of class)

70-100 points = Pass (P)

0-69 points = No Pass (NP)

*You must complete all components of the course in order to pass (attendance/participation, assignments, and the final project).

Visit the Counseling office anytime if you have further questions.