

ESL 373

Section #4992

Spring 2021



Class Info

Weekly Zoom: Every Monday, 6:30 pm-9:30 pm

Class Zoom Link: <https://santarosa-edu.zoom.us/j/92023908852>

Office Hours: Wed/Thu: 6:30 pm-9:00 pm (Contact me for an appointment)

Instructor

Welcome to ESL 373! I am excited to be your instructor this semester and look forward to working with you towards your educational goals! Please call me *Dr. Bookman* or *Professor Bookman*.

My job is to ADVOCATE for you, to SUPPORT your curiosity and learning, and to help you become a more CONFIDENT WRITER.

My number one priority is your success, so don't hesitate to contact me if you have any questions or concerns. Every question is a good question, and I'm here to help!

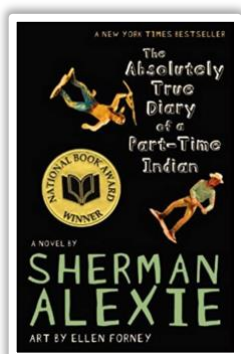
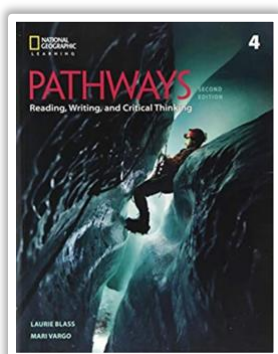
You can contact me

- 1) by email at bbookman@santarosa.edu
- 2) through [Canvas](#)'s Inbox
- 3) by leaving a voicemail at 707-527-475

I respond to emails and voice mails as soon as I possibly can and no later than 24 hours (Monday to Friday).



Bita Bookman, Ph.D.



Make sure Pathways 4 includes an access code for the online workbook. Use the ISBN numbers to make sure you get the correct books.

Assignments and Grading

We will be doing a lot of interesting academic reading and writing. There will be a quiz after each unit, Canvas discussions every week, and other homework. You will also give a group presentation on a topic related to academic reading/writing skills. I am excited to read your work and see your progress! Here's how the grades will be calculated:

- Participation and Presentation (10%)
- 4 Essays (including editing logs) (40%)
- Homework (20%)
- Quizzes (10%)
- Midterm Exam (5%)
- Final exam (15%)

Participation

Students often ask me what to do to succeed in the course. In my experience, the most successful students are often consistently active in the course by attending class meetings (on Zoom), turning in assignments on time, asking questions, and requesting help when they need it. Although you don't have to attend our Monday zoom sessions, they are 10% of your grade.

Textbooks

Please purchase these two texts before the second week of the semester. They are available at the [SRJC bookstore](#) and on Amazon:

- 1) Pathways 4 (with workbook access), 2nd edition. National Geographic Learning.
ISBN: 978-1337625135
- 2) Alexie, Sherman. The Absolutely True Diary of a Part-time Indian. Little, Brown, and Company.
ISBN: 978-0316013697

You will get a letter grade at the end of the semester:

A	90-100%
B	80 - 89%
C	70 - 79%
D	60 - 69%
F	< 60%

To pass this course, you will need a C or better.

Also, our zoom meetings are a great opportunity for you to connect with the class community and to stay motivated.



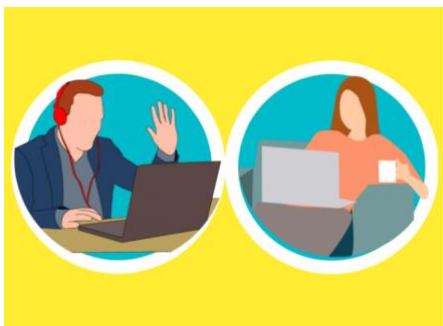
Course Policies

We are here to share knowledge with each other and to build a learning community. While I support you in any way I can, I expect you to be proactive and to take ownership of your own learning. Learning a new skill is a challenging yet rewarding journey, but I have no doubt that with hard work and commitment you will succeed.

Every week, I create a new module for tasks and materials for that week. I will also send announcements on Canvas to let you know about upcoming assignments and events. Please check your Canvas and your email every day.

As a general rule, for every 1 unit in college, students must plan to do 2 hours of homework per week. So, because this class is a 9-unit online course, please plan to work on the course assignments for about 27 hours a week. This includes our weekly Zoom meetings on Mondays.

To succeed in this course, it's really important that you complete all the tasks on time. It only gets more challenging if you let the work pile up!



Extra Credit

It makes me happy when my students ask me how they can earn extra credit! It shows that they are serious about their studies and plan to continue their education beyond my course. Here are some ways to earn extra credit for up to 25 points. You can find more details about each of these opportunities on Canvas:

Remember, think of me as your learning partner. We are a team. Please reach out to me if you need help with the course materials, study skills, time management, or anything else.



Although I'm strict about deadlines, I understand that emergencies happen. Life happens! There are also times where you may need a little more time to hand in the work you would be prouder of. Contact me and tell me what's happening. I will be happy to give you an extension as long as you communicate with me before the assignment is due.

Late work that is not discussed with me in advance gets a 50% penalty except in exceptional circumstances (e.g. with a doctor note).

One-on-One Conferences

I'd love to connect with you individually on Zoom every few weeks to see how you're doing and to give you individualized feedback. Please be on time for your conferences and bring questions! Check canvas for instructions on how to join our Zoom conference.

- Meeting with writing tutors
- Attending online college events
- Giving an extra presentation
- Doing extra peer-reviews

List your activities in the [Extra-Credit Log](#) (Make a copy of the form for yourself).

Discussion Boards

During the course, you will participate in a discussion board every week. When posting on discussion boards

- write posts that are on-topic and within the scope of the course material
- take your posts seriously; review and edit your posts before sending
- always give proper credit when referencing or quoting another source
- read all messages in a thread before replying
- avoid repeating someone else's post without adding something of your own to it
- avoid short, generic replies such as, "I agree." You should include why you agree or add to the previous point
- always be respectful of others' opinions, even when they differ from your own
- express any differing opinions in a respectful, non-critical way
- do not make personal or insulting remarks
- be open-minded
- You may want to watch this short video on 10 Rules of "Netiquette" (internet etiquette)
<https://www.youtube.com/watch?v=gWI9e6DL3lw>

Disability-Related Accommodations

It is the mission of the Santa Rosa Junior College to support inclusive learning environments. If there are aspects of the instruction or design of this course that result in barriers to your inclusion or to accurate assessment of achievement—such as time-limited exams, inaccessible web content, or the use of non-captioned videos—please notify the instructor as soon as possible. Students are also welcomed to contact the [Disability Resources Department \(DRD\)](#). DRD is a resource for students that provides authorization for academic accommodations, training and access to assistive technology, and collaborates on strategies for academic success.

Student Health

Physical and mental health issues can make it difficult to be a successful student. SRJC has resources to help you. I strongly encourage you to contact the Student Health Services at <https://shs.santarosa.edu>. Please reach out! You are not alone!



Plagiarism and Academic Dishonesty

Academic dishonesty in college is a serious offense. Examples of academic dishonesty include copying from the internet, submitting work done by someone else, and doing assignments in the place of another student. You are in this class to learn academic reading and writing, and the best way to learn is to do the work yourself, get feedback, and revise your work. Cheating will not help you improve your skills.

The first plagiarized work will result in an F grade in the assignment, and the second plagiarism will result in suspension from the course. Students who plagiarize are referred to the Conduct Dean for disciplinary action. For more information, please see [Policy 3.11 for Academic Integrity](#).

Course Description and Student Learning Outcomes

You all probably know that learning a second language (and especially academic language) is a lifetime journey. This course is one step forward in that journey. At the end of this course you will be able to

1. Apply critical thinking skills to respond to and to analyze unadapted selections of fiction and nonfiction
2. Apply the writing process to produce an essay that demonstrates level-appropriate organization and content, critical thinking, vocabulary and fluency, and grammatical accuracy
3. Comprehend advanced reading passages by identifying organizational strategies, paraphrasing, summarizing, and synthesizing
4. Access and evaluate information on the Internet and library databases and use appropriate and reliable source material to support writing, including using correct MLA format to cite sources
5. Utilize metacognitive thinking skills in learning and studying processes

The catalog description of the class is as follows: *An advanced-level academic reading and writing course focusing on the development of academic English skills with emphasis on reading comprehension, critical analysis, vocabulary development, essay writing, editing and revision techniques, and research. Designed for non-native speakers of English.*

Writing Tutors

I'm always available to meet on Zoom one-on-one to help you with your writing. But, you can also meet with an ESL tutor online. On Canvas I will send out the instructions on how to make an appointment and meet with a tutor. You will earn 1 extra point every time you meet with a tutor. Remember to use the [Extra-Credit Log](#) to log your tutorial sessions.

Important Academic Dates

January 20, 2021	CLASSES BEGIN
January 26, 2021	Last day to register/add semester length class without instructor's signature or add code
January 31, 2021	Last day to drop semester length class and be eligible for a refund
February 7, 2021	Last day to register/add semester length class with the instructor's signature or add code
February 7, 2021	Last day to drop a semester length class without "W" symbol
February 11, 2021	No classes (Professional Development Day for Instructors)
February 12, 2021	No classes (Lincoln's Day Holiday)
February 15, 2021	No classes (Washington's Day Holiday)

February 28, 2021	Last day to opt for P/NP for a semester length class
March 22-28, 2021	No classes (Spring Break)
April 25, 2021	Last day to drop a semester length class with “W” symbol
May 22-28, 2021	Final Examinations