

FALL 2020



# ESL 715/716 Syllabus

**Instructor: Nicole Rilea**

**Email: [nrilea@santarosa.edu](mailto:nrilea@santarosa.edu)**



Welcome to  
English as a  
Second Language  
715/716!

Class Holidays:  
(No Zoom Class)  
Monday,  
September 7th  
and Wednesday,  
November 11th



**Class  
Communication:**

**Remind app-**Please  
accept the invitation to  
our class remind app  
as soon as possible to  
receive important class  
information throughout  
the semester!

Make sure your email  
address and phone  
number are correct in  
your cubby at:

[www.santarosa.edu](http://www.santarosa.edu).

You will be able to  
send me messages  
with Remind once you  
accept your invitation.  
Thank you!



**Zoom Class Sessions: Monday and  
Wednesday evenings from 6:30-7:30 p.m. on  
zoom, Monday, August 17- Wednesday,  
December 9, 2020**

**Zoom Office Hours: 30 minutes immediately  
following each zoom session and/or by  
appointment, please**

**1**

**CLICK ON THE  
LINK BELOW:**

[https://santarosa-  
edu.zoom.us/j/  
6331441037](https://santarosa-edu.zoom.us/j/6331441037)

**2**

**CLICK ON:  
Open Link**

**3**

**SIGN IN**

Sign in using the first and  
last name you used to  
register at [santarosa.edu](http://santarosa.edu). If  
you want us to use a  
different name in class,  
please write that name in  
(parenthesis).

## CLASS COMMUNICATION



### PLEASE REGISTER FOR THE REMIND APP NOW!

There are 4 different ways you can sign up:

1. JUST CLICK on the FOLLOWING LINK. THEN CLICK  
OPEN LINK.

<https://www.remind.com/join/84ff4c>

OR

2. text @84ff4c to 81010

OR

3. Accept the invitation we send to you.

OR

4. If YOU HAVE trouble with 81010, YOU can text  
@84ff4c to  
(512) 961-3976.

**AFTER YOU SIGN UP, YOU WILL RECEIVE A WELCOME TEXT  
FROM REMIND.**

Make sure your email address and phone number are correct in your cubby at [santarosa.edu](http://santarosa.edu). You will be able to send me messages with Remind once you accept your invitation.

Thank you!

## Course Outcomes and Class Objectives

ESL 715 Course Outcomes and Objectives (Link to course outline of record: [https://portal.santarosa.edu/SRWeb/SR\\_CourseOutlines.aspx?mode=1&CVID=38523&Semester=20197](https://portal.santarosa.edu/SRWeb/SR_CourseOutlines.aspx?mode=1&CVID=38523&Semester=20197))

1. Write a paragraph with a main idea and related details about an event that happened in the past.
2. Read, interpret, and analyze materials including graphs and charts.
3. Identify main ideas and supporting details in fiction and non-fiction texts.
4. Use clear communication skills to effectively negotiate and access community resources to solve problems at work, school, and in the community.

ESL 716 Course Outcomes and Objectives (Link to course outline of record: [https://portal.santarosa.edu/SRWeb/SR\\_CourseOutlines.aspx?mode=1&CVID=38524&Semester=20197](https://portal.santarosa.edu/SRWeb/SR_CourseOutlines.aspx?mode=1&CVID=38524&Semester=20197))

1. Clearly communicate and understand ideas in personal, academic and vocational settings.
2. Communicate effectively using culturally appropriate skills with diverse cultural groups in personal, academic and vocational settings.
3. Demonstrate study skills needed for credit ESL classes.

## Participation and Class Guidelines

Students must participate in class to learn a language. Participation includes being on time and present for the entire class meeting, doing your best in class, completing (or attempting to complete) all assignments and submitting them in a timely manner. This is a skills based course which requires participation and effort during every class session and regular practice outside of class. It is extremely important for you to review all class work between classes and for you to practice what you learn every day. The more time and effort you put into the coursework, the more you will learn. Mistakes are an essential part of learning. Please make many mistakes, ask many questions, and encourage your classmates to do the same.

Please show respect for your classmates by maintaining a quiet, calm classroom (zoom) environment. Participate in your zoom classes in a quiet area without distractions so you do not interrupt others' learning. **Mute your microphone during zoom classes when noise is present in your background or while another person is speaking.** Please make sure to use appropriate language and clothing for our interactive video classes. **Please refrain from eating, drinking and chewing while your microphone is on during class.**

## Attendance

Attendance to zoom classes is mandatory! Students must be present and on time for each zoom session. **If a student misses more than 10 percent of the zoom sessions, (4 classes in one semester) the teacher may drop the student from the class.**

**Students are responsible for notifying the instructor by Remind before missing a class** and must complete all missed assignments while absent. If a student must stop attending class for any reason, it is the student's responsibility to notify the instructor ahead of time.

	Grades
Pass (P)	<p>Students will earn a <b>P</b> in this class if they</p> <ul style="list-style-type: none"> <li>-Earn a minimum score of <b>228 (ESL 715) or 236 (ESL 716)</b> on a <b>CASAS test or demonstrate that level of competency</b></li> <li>-Attend and participate in class activities for a minimum of 90 percent of the zoom classes (<b>not missing more than 4 classes</b>)</li> <li>-Complete and submit all assigned homework and classwork on time</li> <li>-Demonstrate competence in the expected outcomes of the course</li> </ul>
Sufficient Progress (SP)	<p>Students will earn a grade of SP if they”</p> <ul style="list-style-type: none"> <li>-Attend class and participate in class regularly</li> <li>-Complete assigned classwork and homework</li> <li>-Demonstrate progress toward the expected outcomes for this course</li> </ul>
No Pass (NP)	<p>Students will earn a grade of NP if they do not:</p> <ul style="list-style-type: none"> <li>-Attend classes for a minimum of 20 hours during a semester</li> <li>-Complete assignments</li> <li>-Show progress toward the expected outcomes for this course</li> </ul>
Withdrawal (W)	<p>Students will earn a grade of W if they attend class fewer than 8 hours during the semester.</p>



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## Textbooks:

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We will be using the **English in Action Level 2, third edition Value Pack** (pictured on the right) for this class. You can purchase your books at the **Southwest Santa Rosa Center** (See calendar schedule.). The cost for the student book and workbook together is: \$46.00. The ESL department pays \$25 for your books. Your total will be **\$21.00. Please bring the exact amount in cash** when you pay for your books at the Southwest Center as the



bookstore employees will not have change there. Below are the dates the bookstore will sell your textbooks at the Southwest Santa Rosa Center. There is also a map with the address that shows where to drive through to buy your books in Santa Rosa. You will need to **wear a mask**. You will also need your class name and section number **ESL 715 (Section 1331)** or **ESL 716 (Section 1343)**. If you are unable to buy your books at the **Southwest Santa Rosa Center**, you may order your books online (See below.). Alternatively, you may call the bookstore and arrange to pick up your books there. The bookstore hours are Monday-Thursday from 9 am to 4 pm (for pickup only). You can call the **SRJC bookstore** at **707-527-4321**. Their address is **222 Elliott Avenue** in **Pioneer Hall** on the **main campus in Santa Rosa**. Their email address is **santarosajuniorcollege@bkstr.com**.

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To view the Weekly Schedule for ESL 715/716, please click on the link below. Then click Open Link.


[https://docs.google.com/document/d/1cu1fWYpQ-hCYml3q9dpL6\\_ucHkl693oksEJNhqJ1Kk/edit?usp=sharing](https://docs.google.com/document/d/1cu1fWYpQ-hCYml3q9dpL6_ucHkl693oksEJNhqJ1Kk/edit?usp=sharing)

# Fall 2020 Textbook Sales Schedule at the Southwest Santa Rosa Center


## August 2020

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
27	28	29	30	31	01
03	04	05	06	07	08
10	11	12	13	14	15
17	18	19	20	21	22
24	25	26	27	28	29
31	01	02	03	04	05


Cancelled due to air quality!




9:00am - 11:00am  
4:00pm - 6:00pm

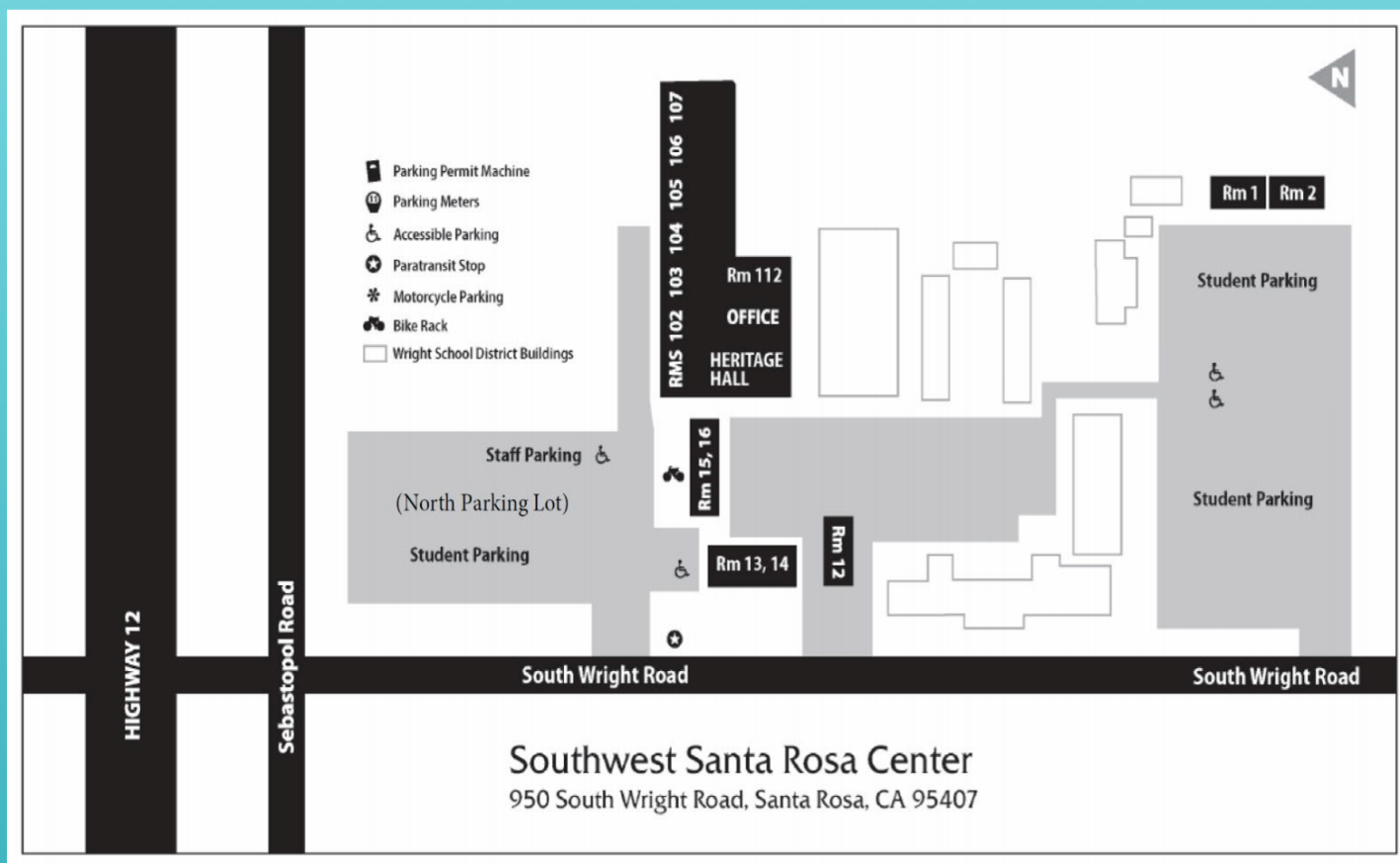


9:00am - 11:00am  
4:00pm - 6:00pm



9:00am - 11:00am  
4:00pm - 6:00pm







### **:Online Textbook Purchase Procedures**

1. **Send me (Nicole Rilea) a message through the Remind app to tell me you will purchase your textbooks online.**
2. **After receiving your message, I will send you a gift card code and a PIN number to use when you purchase your books online.**
3. **Follow the instructions on the next page to complete your transaction.**

## Ordering ESL Textbooks Online

1. On your computer, go to the website: <https://bookstore.santarosa.edu/>

2. Click on **SANTA ROSA CAMPUS** or **PETALUMA CAMPUS**.

3. Next, in “Select Term,” choose “Fall 2020.”



## Find My Course Materials

Make your selections below to find your textbooks.

Program Santa Rosa	Select Term Fall 2020.
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Program Santa Rosa	Fall 2020. ▼
-----------------------	--------------



FIND COURSES →



4. Click on “FIND COURSES.”

5. Select Fall 2020 Term.

Shop by Course

  Select Department →

Select Course ▼

Select Section ▼

**Department: ESL**

**Course: ESL 715 or 716**

**Section: 1331 or 1343**

6. Under “Select Department, type or select ESL. Under Select Course,” find your course number (715 or 716).

Select Course ▼

Select Course

332

334

712

713

713CP

714

714CP

714RW

715

716

716CP

716RW

732

7. Next, under “Select Section,” find your section number. For example:

1331 or 1343

8. When you finish selecting your course and section numbers, click on the button: Find materials for 1 course(s).

The screenshot shows a web interface titled "Shop by Course". It features three input fields: "Department" with the value "ESL", "Course" with the value "716", and "Section" with the value "8744". Each field has a search icon, a clear icon, and a dropdown arrow. A "Delete" link is located to the right of the "Section" field. Below these fields is a large blue button with the text "FIND MATERIALS FOR 1 COURSE(S) →".

The screenshot shows a course details page for "Santa Rosa / Summer 2020". It displays the course code "ESL / 716 / 8744", the instructor "Michael Kaufmann", and the text "Required Materials (1)". A "Hide Course" link is visible on the right side of the course entry.

9. Check to make sure your information is correct:  
(For example, this class would show up as

ESL / 715 / 1331 / Instructor Nicole Rilea

or

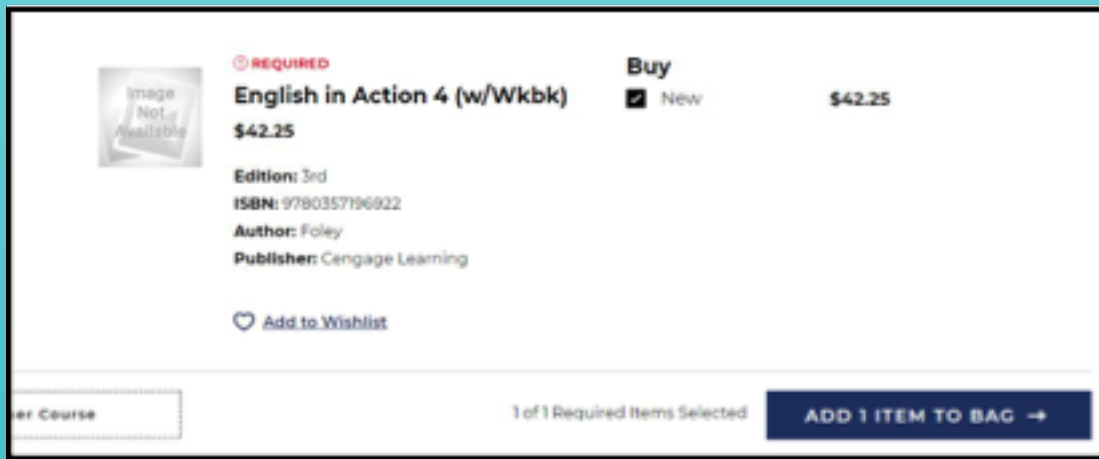
ESL / 716 / 1343 / Instructor Nicole Rilea)

10. Next, check the box under “Buy.”

English in Action 2 (w/Wkbk)

Edition 3rd

Buy: New \$41.00



This screenshot shows a product listing for 'English in Action 4 (w/Wkbk)'. The product is marked as 'REQUIRED' and is available for purchase at \$42.25. The listing includes details such as the 3rd edition, ISBN 9780357196922, author Foley, and publisher Cengage Learning. A 'Buy' button is present with a 'New' selection. Below the product details is an 'Add to Wishlist' link. At the bottom of the page, a summary bar indicates '1 of 1 Required Items Selected' and features a prominent 'ADD 1 ITEM TO BAG →' button.

**REQUIRED**

**English in Action 4 (w/Wkbk)**

**\$42.25**

**Buy**

☒ New **\$42.25**

**Edition:** 3rd  
**ISBN:** 9780357196922  
**Author:** Foley  
**Publisher:** Cengage Learning

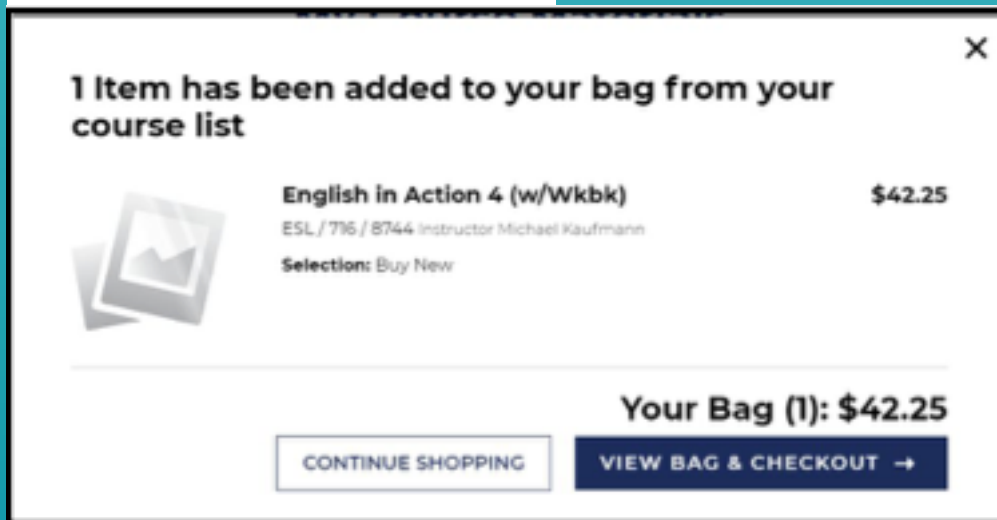
[Add to Wishlist](#)

1 of 1 Required Items Selected **ADD 1 ITEM TO BAG →**

11. Click on “ADD 1 ITEM TO BAG.”



12. You will see a box like this:



This screenshot shows a confirmation message: '1 Item has been added to your bag from your course list'. The message includes a close button (X) in the top right corner. Below the message, the product details for 'English in Action 4 (w/Wkbk)' are displayed, including the price \$42.25, the instructor Michael Kaufmann, and the selection 'Buy New'. At the bottom, there are two buttons: 'CONTINUE SHOPPING' and 'VIEW BAG & CHECKOUT →'. The total price 'Your Bag (1): \$42.25' is also shown.

**1 Item has been added to your bag from your course list**

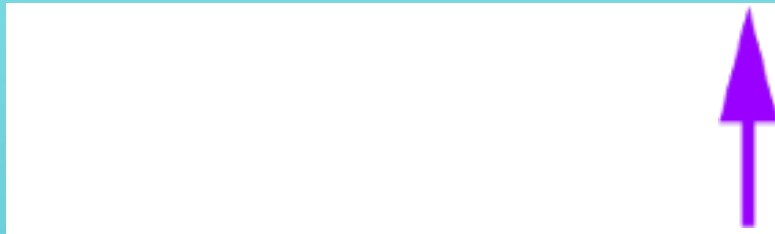
**English in Action 4 (w/Wkbk)** **\$42.25**

ESL / 776 / 8744 Instructor Michael Kaufmann

**Selection:** Buy New

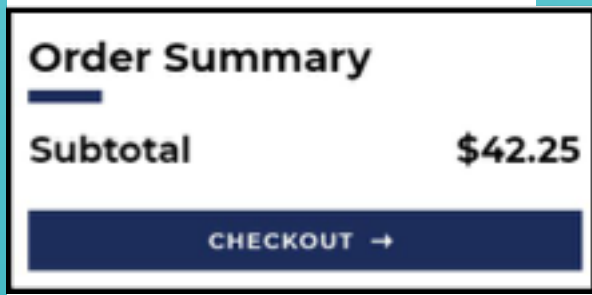
**Your Bag (1): \$42.25**

[CONTINUE SHOPPING](#) [VIEW BAG & CHECKOUT →](#)



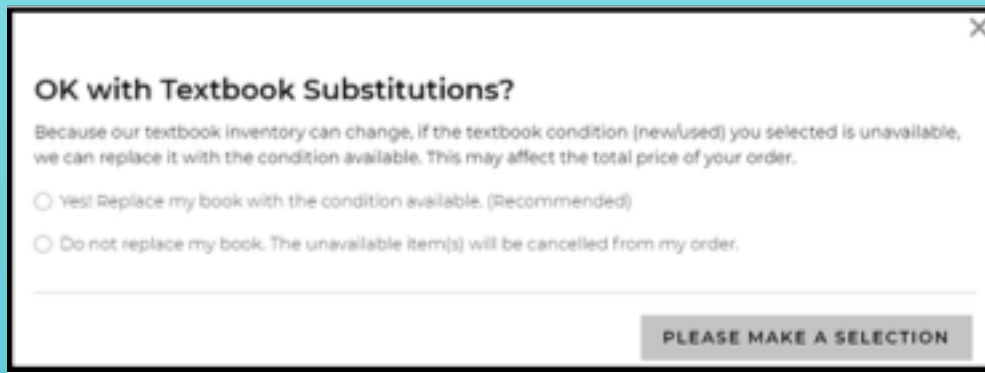
13. If correct, click on “VIEW BAG & CHECKOUT.”

14. Next, click “CHECKOUT.”



15. Next, you will see this box:





OK with Textbook Substitutions?

Because our textbook inventory can change, if the textbook condition (new/used) you selected is unavailable, we can replace it with the condition available. This may affect the total price of your order.

☐ Yes! Replace my book with the condition available. (Recommended)

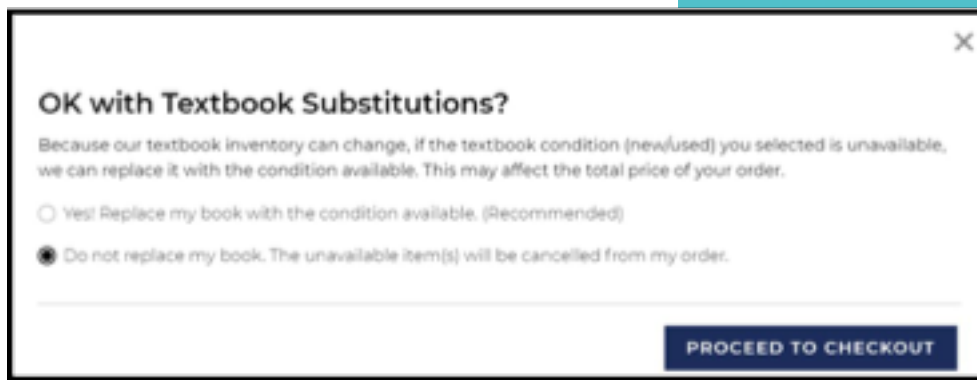
☐ Do not replace my book. The unavailable item(s) will be cancelled from my order.

PLEASE MAKE A SELECTION



16. Choose “Do not replace my book. The unavailable item(s) will be cancelled from my order.”

17. Click “PROCEED TO CHECKOUT.”



OK with Textbook Substitutions?

Because our textbook inventory can change, if the textbook condition (new/used) you selected is unavailable, we can replace it with the condition available. This may affect the total price of your order.

☐ Yes! Replace my book with the condition available. (Recommended)

☒ Do not replace my book. The unavailable item(s) will be cancelled from my order.

PROCEED TO CHECKOUT



18. Now you will see this:

[← Back to Bag](#)

## Sign In optional

Sign into your account for faster checkout.

  
  
[Forgot Password?](#)

**SIGN IN →**

[Create Account](#)

[Continue As Guest](#)



**OR**



19. You can create an account or continue as a guest.

20. If you continue as a guest, you will see this box. Please put your email address in the box.

### 1 Continue As Guest

Enter your email address for the order.

By proceeding, I agree to Follett's [Terms of Use](#) and [Privacy Policy](#)

**PROCEED TO DELIVERY METHOD →** Already have an account? [Sign In](#)



21. Click “PROCEED TO DELIVERY METHOD.”

22. Next, choose your “Delivery Method.”

Choose “Curbside Pick Up (FREE)” - You pick up at the bookstore.

Select the location: Santa Rosa or Petaluma bookstore.

**2 Delivery Method**

☒ Curbside Pick Up (FREE)

Select Location ▼

If you choose “Curbside Pick Up,” you will receive a message like this:

Curbside Pickup is available Monday - Friday, 9am -4pm at the Santa Rosa Bookstore. Please wait for email confirming your items are ready for pickup before arriving at the store. Pickup directions will be provided in the email.

OR Choose “Ship to an Address.” - this will cost (\$7.50 extra). Enter your information:

**1 Ship to an Address**

First Name Required

Last Name Required

United States | [Select Country/Territory/Region](#)

Address Required

Address 2 (Optional)

City Required

State **California** ▼

Zip Code Required

**2 Delivery Method**

☐ Curbside Pick Up (FREE)

☐ Ship to an Address

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☐ Is this a gift?

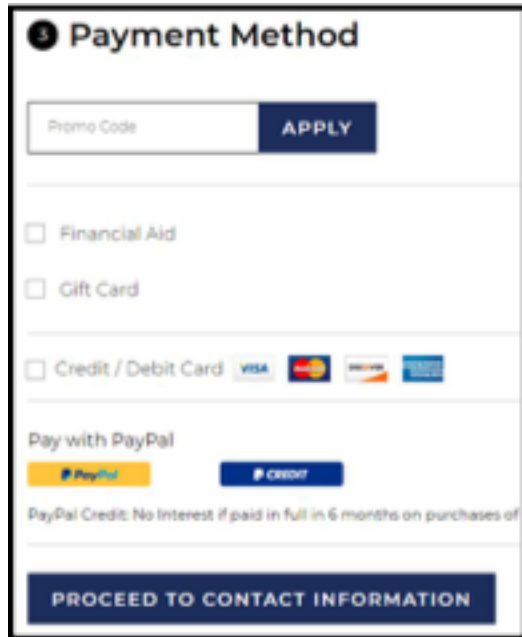
☐ Any special instructions?

**PROCEED TO PAYMENT METHOD**



23. Click on “PROCEED TO PAYMENT METHOD.”

24. Choose your “Payment Method.”








25. **IMPORTANT!**



Your teacher has a “Gift Card” code for you. This will give you a discount of \$25. Please select “Gift Card.”

Type your “Account Number” and “PIN.”  
(Ask your teacher for this in the Remind app.)  
Next, click on “APPLY.”

26. Select your Payment Method. Fill in your information.

☒ Credit / Debit Card    




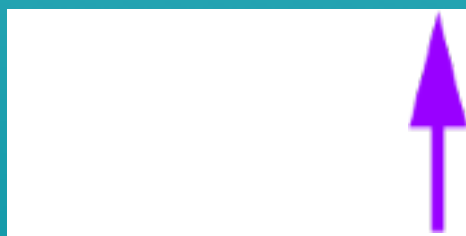
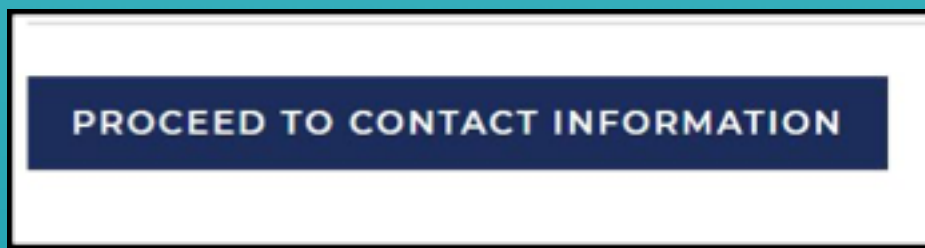
**Billing Address**

☐ Same as below address

United States | [Select Country/Territory/Region](#)



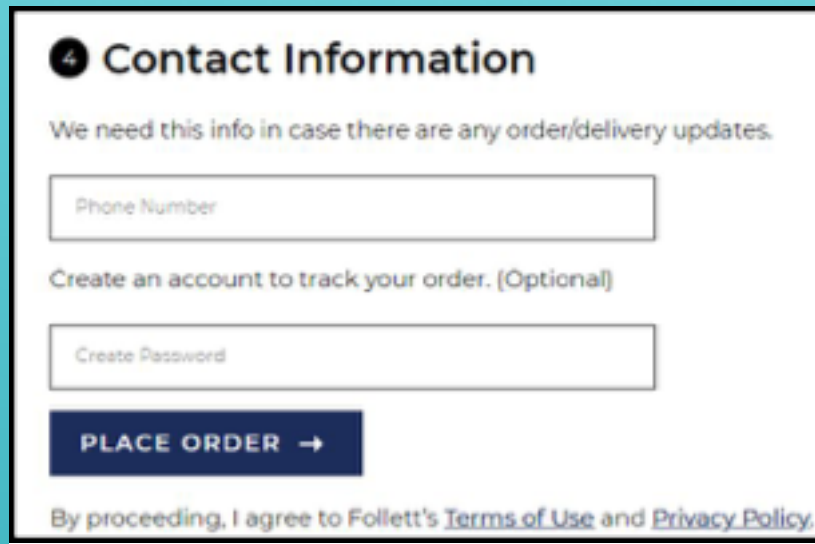
27. Select “PROCEED TO CONTACT INFORMATION.”





28. Fill in your Contact Information. Put your phone number and create a password (optional).

29. Click on “PLACE ORDER.”



**4 Contact Information**

We need this info in case there are any order/delivery updates.

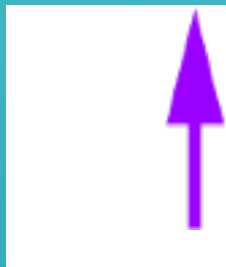
Phone Number

Create an account to track your order. (Optional)

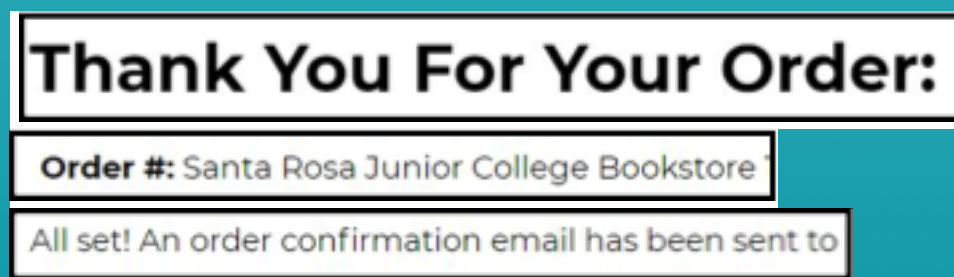
Create Password

**PLACE ORDER →**

By proceeding, I agree to Follett's [Terms of Use](#) and [Privacy Policy](#).



30. You will see this message:



**Thank You For Your Order:**

**Order #:** Santa Rosa Junior College Bookstore 1

All set! An order confirmation email has been sent to

### 31. You will also see this information:

<b>Pickup Instructions</b> Curbside Pickup is available Monday - Friday, 9am - 4pm at the Santa Rosa Bookstore. Please wait for email confirming your items are ready for pickup before arriving at the store. Pickup directions will be provided in the email.  <b>Your order can be picked up at:</b> Santa Rosa Bookstore 222 Elliott Avenue Pioneer Hall Santa Rosa California US	<b>Your Santa Rosa Junior College Bookstore contact information:</b> <b>Phone:</b> (707) 527-4321 <b>Email:</b> <a href="mailto:santarosajuniorcollege@bkstr.com">santarosajuniorcollege@bkstr.com</a>
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### 32. You will receive an email from the bookstore with this subject line:

Your Santa Rosa Junior College Bookstore Order Confirmation

The email will come from:

[santarosajuniorcollege@bkstr.com](mailto:santarosajuniorcollege@bkstr.com)

### 33. In the email, you will see the following information:



BOOKSTORE

ORDER CONFIRMATION

Hello,

Thank you for your order. You will receive an email when your item(s) has shipped or is ready for pickup. Please wait for this email prior to going in-store for pickup. Your item(s) may ship from a location other than where you placed your order.

For Pickup Orders - Curbside Pickup is available Monday - Friday, 9am -4pm. Please wait for the email that confirms your item(s) are ready for pickup before arriving at the store.

If you are picking up at Petaluma Bookstore:

A valid Photo ID/Student ID is required for pickup. Upon arrival, pull into a numbered bookstore parking space on Academic Drive, and call 707-778-4119 to speak to a team member. Provide your name, order number, and vehicle make, model and color to the team member. A team member will bring the order to your car, verify your ID, and place the order in your vehicle trunk or backseat.

If you are picking up at Santa Rosa Bookstore:

A valid Photo ID/Student ID is required for pickup. Upon arrival, pull into a numbered bookstore parking space in Burbank Circle, call 707-527-4321 and press 3 to speak to a team member. Provide your name, order number, and vehicle make, model and color to the team member. A team member will bring the order to your car, verify your ID, and place the order in your vehicle trunk or backseat.

**IMPORTANT** : If you chose "Pick-up," only go to the bookstore drive thru for pick-up when you receive an email that says your textbook is ready.