

Santa Rosa Junior College
ESL 712 (Section #8882) and ESL 713 (Section #8400)
Summer 2020 Course Syllabus

Instructor: Nicole Rilea	Email: nrilea@santarosa.edu
Office Hours: 25 minutes immediately following each zoom session and/or by appointment	Voice/Text Messages: (707) 303-6743
Zoom Meeting Times: 9-10 am Mondays, Tuesdays, Wednesdays and Thursdays	CASAS Test: Required for Students enrolled in ESL 713, Marina will call you to arrange this.
Location: online 1. Click on the blue web address below. https://santarosa-edu.zoom.us/j/6331441037 2. Then click on Open Link. 3. Finally, click on open zoom.us . Meeting ID: 633 144 1037	Important Dates: First Class: Monday, June 15, 2020 Last Class: Thursday, August 6, 2020 No Class: Thursday, July 2, 2020 (Independence Day Holiday)
Name of Books: English in Action Level I (Third Edition) Student's Book and Workbook	Cost of Set of Books: \$21 (exact cash, please)
When to Purchase Books: Wednesday, June 17 or Monday, June 22 from 9 am-12pm or 4-7 pm	Where to Purchase Books: the drive-thru pick-up at 950 S. Wright Road, Santa Rosa, CA 95407

Course Description and Objectives: (Please see ESL Non-Credit Pathway Descriptions attached.)

Class Materials:

Required:

An Internet connection

A cell phone, tablet, laptop, or desktop computer is required to participate in this online course.

***English in Action 1*, Third Edition
Student's Book and Workbook**

Recommended:

One three-ring binder with lined paper, pencils with erasers and a bilingual dictionary, translator, or translation app

Student Evaluation/Assessment: All ESL 713 students are required to take the Comprehensive Adult Student Assessment System (CASAS) diagnostic test at the beginning and end of each class to obtain a valid assessment for student placement and progress. ESL 712 students **are not** required to take this test this summer.

Attendance: Attendance is mandatory in this class. Students must be present and on time for each class session. If a student misses more than ten percent of the classes (one in ten class sessions or four classes throughout the semester), the student may be dropped from the class. Students are responsible for notifying the instructor in person, by voicemail or by text message before missing a class and must complete all missed assignments while absent. If a student must stop attending class for any reason, **it is the student's responsibility to notify the instructor in advance and to complete the CASAS exit test (ESL 713 students only) before their final day of class.** Fulfilling this obligation helps the ESL department meet their goals for grants (funding for instructional assistants, childcare, books, etc.) and ensures the accurate assessment and final grading of each student for final grades and certificates.

Participation: Students must participate in each class. Participation includes being online in class, doing one's best at all times, completing classwork and homework in a timely manner, being respectful of the learning environment and of other students by staying on topic, using the English language during class as much as possible, and encouraging other students to do the same, even when they make mistakes.

Please display respect for others by maintaining a classroom type of environment. Participate in zoom classes in a quiet area without distractions so you do not interrupt others' learning. Mute your device during zoom classes when background noise is present or while another person is speaking. Additionally, please use appropriate speech and clothing for interactive video classes and

refrain from eating, drinking and chewing gum into the microphone during zoom classes.

Grading: In order to earn a **Pass (P)**, students must complete the following objectives:

- Earn a minimum CASAS score of 182 (**ESL 712**) or 208 (**ESL 713**) or demonstrate one's ability at that corresponding level
- **Attend zoom classes a minimum of 90 percent** of the time
- Participate in each class attended
- Complete Assignments to the best of their ability and in a timely manner

To earn **Sufficient Progress (SP)** in this class, students must:

- Attend classes twenty hours or more
- Participate in classes.
- Do their best.

To earn a **Non-Passing (NP)** grade in this class, students must:

- Attend classes less than twenty hours.
- Fail to take the CASAS entry or exit test (ESL 713)

Certificates: **ESL 712 and 713** are two of three classes required to achieve the **Foundations of Literacy Certificate**. The other class required for this certificate is either **ESL 713CP** or **ESL 713RW**.

Special Needs: Students with special needs that may impact their ability to carry out assigned course work, **please contact Disability Resources on the Santa Rosa Junior College campus at the Bertolini Student Center (707) 527-4278, TTY: (707) 528-2442.**

ESL Non-Credit Pathway: ESL 712 Literacy

ESL 712

Upon completion of ESL 712, students will be able to:

- 1. Demonstrate preliminary writing skills necessary to fill out simplified forms and copy from the board.**
- 2. Read and interpret important information contained in simplified materials including signs, forms, labels and schedules.**
- 3. Give personal information and describe activities related to daily routine.**
- 4. Exhibit fundamental behaviors needed in school.**

Objectives:

Upon completion of ESL 712, students should be able to:

- 1. Read and write the letters of the alphabet in upper and lower case and discriminate between their corresponding sounds in English.**
- 2. Read and fill out basic forms related to work, school and health.**
- 3. Demonstrate comprehension of simple words, phrases and questions drawn from familiar material in the context of work, school and health.**
- 4. Express data related to personal information and respond to simple yes/no questions in various community and social interactions.**
- 5. Talk about activities connected to daily routine and communicate at a basic level at work, school, and in the community.**
- 6. Identify learning goals.**
- 7. Adopt basic practices associated with the academic classroom.**
- 8. Demonstrate cross-cultural awareness and respect for cultural differences.**

ESL Non-Credit Pathway: ESL 713 Beginning Low

ESL 713

Upon completion of ESL 713, students will be able to:

- 1. Read and interpret simple reading materials needed in daily life.**
- 2. Write related sentences on a familiar topic and fill out simple forms.**
- 3. Demonstrate listening and speaking skills to communicate at school, work and in the community.**
- 4. Demonstrate basic study skills needed at school.**

Objectives:

Upon successful completion of ESL 713, students should be able to:

- 1. Identify the main idea in a reading passage on a familiar topic.**
- 2. Use reading strategies to determine the meaning of new words in familiar contexts.**
- 3. Use level-appropriate pre-writing skills to brainstorm and group ideas on familiar topics.**
- 4. Use basic verb tenses and simple conventions of writing and/or punctuation to write a series of related sentences on a familiar topic and fill out basic forms.**
- 5. Initiate and conduct a simple conversation or interview with an employer, medical provider or school official at a basic level.**
- 6. Identify personal and vocational goals for learning English.**
- 7. Use appropriate pronunciation to communicate at a basic level at work, school and in the community.**
- 8. Demonstrate appropriate academic and study skills required in school settings.**
- 9. Demonstrate culturally appropriate behaviors, both in and out of class.**