

# Course Syllabus

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Pharm 102

Fall 2019

Welcome to Pharmacy Calculations!

We will be meeting in the Race building, room 4077, Thursday evenings 5:30-7:30pm. Our text will be Pharmacy Calculations for Technicians,

by Don A. Ballington (fifth edition). ISBN# 978-0-76385-218-4

You may buy the text on Amazon.com, or rent the text on campusbookrentals.com. It may not be available in the campus bookstore.

Please come to class on time, prepared with your text, paper, pencil and a basic calculator.

You may have 2 excused absences during the semester. An excused absence is one that you have informed me about, either in person or by email at mmarquez@santarosa.edu. If you are absent, you will have a chance to make up lost points with 2 extra credit quizzes offered during the semester.

Your grade will result from percentages of points offered during the semester. You will need a minimum of 70% to pass this class. This class may be taken up to 2 times for credit, and is a grade only course. Cheating of any sort will not be tolerated, and result in your immediate expulsion from the class.

I will hold an office hour each week immediately after class to answer any questions or offer any help you may need. Also, you may email me at mmarquez@santarosa.edu with any concerns.

We will have a short quiz each week, covering the previous weeks work. We will have 2 mid-terms during the semester, and our Final will be on May 23rd. I will offer 2 extra credit quizzes during the semester, in case you have used your excused absences, or you just need to boost your point average. Your homework will consist of the problems offered at the end of each chapter. I will offer 5 points for each packet/chapter of homework turned in. This homework is not mandatory, but is highly recommended to help boost your points. Since there are 9 chapters in the text, there will be 45 points to help you with your average points.

Your cell phone should be silenced during class, but if you must take a call during class, please step outside so you do not disrupt the class.

I look forward to a fun and rewarding semester!

Melinda Marquez, CPhT

## Standards of Conduct

Students who register in SRJC classes are required to abide by the SRJC Student Conduct Standards. Violation of the Standards is basis for referral to the Vice President

of Student Services or dismissal from class or from the College. See the [Student Code of Conduct page](#).

Collaborating on or copying of tests or homework in whole or in part will be considered an act of academic dishonesty and result in a grade of 0 for that test or assignment. Students are encouraged to share information and ideas, but not their work. See these links on Plagiarism:

[SRJC Writing Center Lessons on avoiding plagiarism \(Links to an external site.\)](#)

[SRJC's statement on Academic Integrity](#)

## Special Needs

Every effort is made to conform to accessibility standards for all instructor-created materials. Students should contact their instructor as soon as possible if they find that they cannot access any course materials. Students with disabilities who believe they need accommodations in this class are encouraged to contact Disability Resources (527-4278).