

## **Spch1A Syllabus**

**Summer 2019**

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This Public Speaking course includes instruction and practice in the various forms of public address and the techniques for orally presenting ideas clearly, concisely, and coherently. Students are required to outline speeches frequently; to read a college-level public speaking textbook and apply its principles in the preparation of their speeches; and to critically analyze public speeches of various types.

**Recommended Preparation:** Eligibility for ENGL 1A.

**Transferability:** Speech 1A satisfies the oral communication requirement for transfer to any California State University. It is also IGETC transferable.

### **Student Learning Outcomes for Speech 1A**

Upon completion of this course, students will be able to:

- 1 Effectively prepare and present public speeches to a live audience using contemporary technology.
- 2 Demonstrate active listening skills.
- 3 Critically evaluate various forms of communication.

### **Course Objectives:**

- 1 Identify the elements of a communication situation.
- 2 Perform preliminary audience analysis.
- 3 Selection of appropriate subject matter.
- 4 Gather and select appropriate materials.
- 5 Organize material into appropriate structural pattern for oral presentation.
- 6 Encode thoughts into appropriate verbal and non-verbal transmissions.
- 7 Practice by rehearsal the oral presentation of the speech.
- 8 Present the speech to a live audience.
- 9 Listen, evaluate, and critique oral presentations by other students.
- 10 Incorporate and use of visual aids into an oral presentation.
- 11 Overcome communication reticence.
- 12 Recognize logical fallacies.
- 13 Recognize emotional appeals.
- 14 Recognize the influences of source credibility on message acceptance.
- 15 To acquire a foundation of the basic terminology, concepts, and theories in communication.

### **Assignments & Methods of Evaluation:**

#### **1 Oral presentations: 450 points**

Each student will be required to give 6 speeches. Each of the speeches will focus on a different public speaking skill and will prepare the student for more complex speeches. The speeches, which will reveal the students ability to present a message orally in an organized well, supported manner.

- Narrative Speech – 3 to 5 minutes - 75 points
- Demonstration Speech - 4 to 6 minutes - 100 points
- Persuasive Speech - 8 to 10 minutes - 100 points
- Informative Speech - 8 to 10 minutes - 100 points
- Awards Speech 2 to 4 minutes - 50 points
- MC for the Day - 6 minutes max - 25 points

## **2 Written Assignments: 250 points**

All written assignments must be typed, printed and turned in by the due date.

**You will receive no credit for late assignments!**

### **A. Topic Selection 30/300 points**

You will turn in a list of 3 possible topics for each of the following assignments

- Demonstration Speech - 5 points
- Expository Speech - 10 points
- Persuasive Speech - 10 points

Check the schedule for due dates for each Topic Selection Assignment

### **B. Bibliographies: 50/300**

- Informative Bibliography – at least 10 sources -- 25 points
- Persuasive Bibliography – at least 10 sources --25 points

### **C. Outlines: 80/300**

- Demonstration Speech Outline - 15 points
- Informative Outline -- 30 points
- Persuasive Speech Outline – 30 points

### **E. Peer Evaluations: 50/300**

- Demonstration Speech Peer Evaluations – 5 points
- Expository Speech Peer Evaluations – 10 points
- Persuasive Speech Peer Evaluations - 10 points
- Peer Evaluation Packet – 25 points

You will give written feedback to 2 classmates after the Celebrate SRJC, Informative and Persuasive speeches. You will also write a couple of comments after each presentation on the Peer Evaluation Packet forms. Please take your evaluation responsibility seriously and provide each other the kind of feedback you would like to receive. Constructive criticism means making evaluative remarks that treat the recipient with respect.

### **F. Self Evaluation: 50/300**

You will write an essay comparing your Celebrate SRJC speech and your Persuasive speech. Each student will bring your own recording device (camera with video, video recorder or smart phone). You will be responsible for recording and down loading your speeches in a way that you can watch the videos. After watching the video of your both speeches you will write a comparative Self Evaluation Essay. If you have no video recorded you have no video to watch so you cannot complete this assignment.

## **3 Quizzes: 100 points**

There will be 10 quizzes worth 10 points each. There will be true/false, multiple choice and short answer questions. Quizzes can be taken in class or online. All quizzes must be completed by the end of class on the due date, NOT after class! There are no make-ups on the quizzes.

## **Final Exam: 100 points**

There will also be a comprehensive essay exam. The exam will require the students to demonstrate their knowledge of effective public speaking techniques.

## 5 Attendance & Participation: 100 points

- If you are not present you cannot participate. Your participation grade will be affected if you are absent, arrive late and/or leave early.
- If you do not answer the Question of the Day, you are marked absent. If you come in late and do not come and see me before you leave on that day to make sure I marked you as tardy I will not change it at a later date.
- If you miss more than 10% of the class your grade will go down. There are about 50 hours in a semester long class, which means you can miss 5 hours of class without penalty. If you miss more than 5 hours of class 20 points will be deducted from your total points for every hour that you miss. For this summer class you can miss 2 classes with no affect on your grade. The third absence will result in the loss of 60 points, leaving your participation score at 40.
- **Warning!** According to the SRJC Attendance Policy, “Instructors *may* drop students from any class when that student’s absences exceed 10% of the total hours of class time”. In this Spch1A course **if you miss 20% or more of the class you cannot pass** regardless of the quality and quantity of your work and I will drop you from the roster. That is 4 class periods for this summer session class. No excuses! If you have trips or events planned this summer that will prevent you from attending you should consider taking this class at another time.

You are responsible for assignments and information that you miss. You can check the website, send me an email, or talk to a classmate. **If you are absent you should send me written assignments via email. No credit for late work.** If you do not give your speech on your assigned speaking day your grade will be lowered one full grade if there is time to make it up on another day.

### Final Grade: Out of 1,000

- an "A" grade for 90% or 900 points and above.
- a "B" grade for 80% or 800 points and above.
- a "C" grade for 70% or 700 points and above.
- a "D" grade for 60% or 600 points and above.
- an "F" grade for anything below 59% 599 point