

**ESL 714 Syllabus**  
**Instructor: Candy Owens**

**Spring 2019**

**Course Information**

ESL 714 - High Beginning NC ESL Tuesday & Thursday 5:55 to 9pm January 15 to May 16, final exam 5/21 No class on 1/22, 2/14, 3/19, 3/21	Section 5050 El Verano School, Room 54
--	---

**Instructor Information**

Instructor: Candy Owens Office Hours: before class	Email: <a href="mailto:cowens@santarosa.edu">cowens@santarosa.edu</a> Voicemail: 707-521-7817
---	--

**Required Materials**

1. Ventures 2 (available in class for \$21.01)
2. Three ring binder and paper
3. Pens, pencils, highlighter
4. Email address

**Student Learning Outcomes**

- Upon completion of this course, students will be able to:
1. Talk and ask about personal information, basic needs and daily activities.
  2. Describe personal abilities and goals on the job, at home and at school.
  3. Fill out forms and write short notes related to school, work, etc.
  4. Read and understand a short paragraph or story.
  5. Write a short paragraph.

**Attendance**

- Students are expected to attend all class meetings. You may miss 3 classes during the whole semester. If you miss more than 4 class meetings, you will not pass this class.
- If you need to miss a class, you must let the instructor know beforehand in person, by phone, or by email.
- If you must miss class, please call a classmate to learn about homework. You are responsible for the work we due during your absence.
- Class begins promptly at 5:55pm. You will be marked TARDY if you arrive after 6pm.  
3 tardies = 1 absence

**Name and Phone of 2 classmates**

1. \_\_\_\_\_
2. \_\_\_\_\_

### **Student Behavior**

I expect students to behave appropriately at all times before, after, and during class. Students must use English at all times during class. Please go to the links below from the SRJC website regarding student conduct. If you have a question about appropriate behavior, see me immediately.

Academic Integrity: <https://rightsresponsibilities.santarosa.edu/academic-integrity>

Student Conduct: <https://student-conduct.santarosa.edu/>

### **Cell Phones**

All phones must be put away and on silent during class time. **NO TEXTING ALLOWED DURING CLASS.** If you have an emergency, you may go outside to talk.

### **Grading**

You will get a grade at the end of the course. Your grade will be based on the total number of points you earn divided by the total points possible during the course. For example, if you earn 750 points out of a possible 1000 points, your percentage will be 750/1000, or 75%. The grades are as follows:

**P** = 70% - 100 % (This is a passing grade and will enable you to enroll in ESL 715)

**SP** = 60 – 69% (This is not passing and will require you to repeat ESL 714)

**NP** = below 60% (This is not passing and will require you to repeat ESL 714)

**W** = Dropped

You will be graded on writing assignments, reading, listening & speaking, grammar, participation, CASAS test results, and other class activities. You will have quizzes to assess your learning, homework, in-class exercises, tests, and a final exam.

### **Accommodation**

If you need disability related accommodations for this class, please provide the Authorization for Academic Accommodations (AAA letter) from the Disability Resources Department (DRD) to the instructor as soon as possible. You may also speak with the instructor privately during office hours about your accommodations. If you have not received authorization from DRD, it is recommended that you contact them directly, at (707) 527-4278. DRD is located on the third floor of the Bertolini Student Center.