

Tentative Schedule for Class Lecture/Activity: Fall 2018 PHARM152

Instructor: Deborah Kelly, Contact info: voice mail (707)480-9220

Email: dkelly@santarosa.edu (preferred contact). Class meets Wed. 5:30-7:30 pm Rm4044 Race Bldg.

8/22	Introduction, Rx and OTC, NDC/UPC, manufacturers/wholesalers, brand/generic definitions and study sheets
8/29	Recalls, controlled substances, quiz
9/5	Vitamins/dietary supplements, quiz, project assigned
9/12	Inventory, quiz
9/19	Test #1
9/26	Project presentations, quiz
10/3	Insurance
10/10	Insurance
10/17	Retail vs Hospital Pharmacy practice, quiz
10/24	The Hospital Environment and Formulary System, quiz
10/31	Test #2
11/7	Reading physician orders for hospital practice, hospital dosage forms, quiz
11/14	The Emergency Cart and Automated Dispensing, quiz
11/21	<i>Thanksgiving holiday-no class</i>
11/28	Review for final exam, quiz
12/5	Final exam
12/12	Pick up final exam

General Class Policies:

- 1. You can have two (2) excused absences per semester. Excused means you email me or call me and leave a voice message before class telling me you can't make it to class that evening. We have a quiz just about every week. Quizzes cannot be made up. If your absence is excused you don't have to worry about the quiz—it won't be held against your grade. If your absence is not excused then your missed quiz will be counted as a -0- in averaging out your grade.**
- 2. A grade average of 70% is required to pass Wednesday night's class.**
- 3. You may tape record lectures and the brand/generic list of drugs you will receive every week. All lectures and lists will be loaded to Dropbox.com and the link will be provided.**
- 4. All papers and projects must be turned in on time. You will lose 10 pts for every day that an assignment is late. All papers to be handed in must be typed in 12 pt font. If not typed, you lose 10 pts automatically off the grade.**
- 5. Your grade can be enhanced by your participation in class. Ask questions and contribute to the discussion.**
- 6. Class will start by 5:40 pm so leave yourself time to park and get to class. If I am stuck in traffic call me and I will let you know when I will be there.**
- 7. If you have questions about my class, grading policies, quizzes and tests and/or want general information, feel free to ask! I cannot, however, answer questions or resolve any issues with other instructors' classes.**