

## Syllabus for LIR 10: Introduction to Information Literacy

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**Course:** LIR 10, Section 1013

**Title:** Introduction to Information Literacy

**Term:** Fall 2018

**Time and location:** M 6:00-8:00, Doyle 4420

**Credit hours:** 1

**Instructor:** Smita Avasthi

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**Office location:** Doyle 4336

**Hours:** T 5:00-5:30, by appointment

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**Catalog description:** An introductory course to learn and apply the skills needed to conduct research efficiently and effectively.

**Student learning outcomes:** Upon completion of the course, students will be able to:

- Analyze a research need
- Find information effectively and efficiently by using a variety of search techniques
- Access needed information in multiple publication formats
- Evaluate the quality and relevance of information sources
- Recognize several ethical and legal issues related to the use of information

You can find the course outline of record here:

[http://busapp02.santarosa.edu/SRweb/SR\\_CourseOutlines.aspx?CVID=7120&Semester=20077](http://busapp02.santarosa.edu/SRweb/SR_CourseOutlines.aspx?CVID=7120&Semester=20077)

**Textbook:** There is no textbook. However, students must watch this film:

Ray, Billy, dir. *Shattered Glass*. 2004. New Line. DVD.

This film is available at the library's media services desk or can viewed instantly at Amazon. In either case, it is far less expensive than a traditional textbook.

**Course workload:** LIR 10 is a one-credit class. One-credit classes typically require 3 hours of work each week during an 18 week semester, for a total of 54 hours. As this is a compressed class, we cover all material in 9 weeks; thus, you can expect to spend 6 hours per week on this class. Two of those hours will be in class meetings; the other 4 hours will be spent on homework.

**Course communications:** Written material should be in complete sentences and follow conventions of grammar and punctuation. If you contact me via email or phone, I will respond to your communications within 1 business day. This means that if you send a question on Friday evening, I may not get back to you until Monday. Usually, assignments are returned approximately 1 week after the due date.

**Technological requirements:** To complete this class, you should have basic computer skills. You will submit documents in .rtf, .docx, or .pdf format and complete online quizzes and tutorials. You should have access to a computer, the Internet, and a word processing program, which are available at the library.

**Attendance:** This class meets for only 9 weeks. If you miss 2 classes, you have been absent for more than 33% of the class and may be dropped without notice.

**Course assignments:** Below you will find a list of assignments:

COURSE ASSIGNMENTS	POINTS
4 Exercises	40 points
4 Journal entries	40 points
Participation	20 points
1 Final project	50 points
1 Final exam	50 points
<b>Total</b>	<b>200 points</b>

**Due dates and late assignments:** Assignments are due on the date listed on the course schedule. If changes are made, I will either make an announcement or send the class email. Late assignments will not be accepted unless you have been granted permission **before** the due date. If you need an extension, contact me as soon as possible. Please note that exceptions are usually made only in the case of emergencies. **Late final projects will not be accepted, and the final exam will not be rescheduled.**

**Final grading:** Once you have earned points, you will receive a letter grade for the class as follows:

LETTER AND NUMERIC GRADE	POINTS
A or 4.0	178-200 points
B or 3.0	158-177 points
C or 2.0	138-157 points
D or 1.0	118-156 points
F or 0.0	0-117 points

**Academic honesty:** Plagiarism and academic dishonesty in any form will not be tolerated. Students must abide by the SRJC Student Conduct Code (SRJC Policy 8.2.8). Students caught plagiarizing or otherwise cheating in this class will receive no credit for these assignments, including the Annotated Bibliography or Final Exam. Repeated instances of cheating may result in a failing grade. Copies of the Student Code of Conduct are available online at <http://www.santarosa.edu/admin/scs/section1.html>. Students who violate the code may be referred to the Dean, DSPS & Student Conduct, for possible discipline sanctions.

**Students with disabilities:** If you have disability that requires accommodations for this class, please provide the Authorization for Academic Accommodations (AAA letter) from the Disability Resources Department (DRD) to me as soon as possible. You may also speak with me privately during office hours about your accommodations. If you have not received authorization from DRD, it is recommended that you contact them directly. DRD is located on the 3<sup>rd</sup> floor or the Bertolini Student Center.

*Course schedule:* The following course schedule is subject to change.

Date	Topics	In-class activities	Assignment due
<b>Sep 10</b> <i>Welcome</i>	Scholarship is a conversation	Reading and research histories  Groups: 8 traits of highly effective researchers	
<b>Sep 17</b> <i>Be curious</i>	Research is inquiry	Pairs: Testing topics  Groups: Assign your teacher a project	Exercise 1: Start the pursuit (10 points)
<b>Sep 24</b> <i>Cast a wide net</i>	Information creation & strategic exploration: Purpose of sources	Pairs: Reading with a purpose  Bibliographies	Exercise 2: Get a lay of the land (10 points)
<b>Oct 1</b> <i>Be strategic</i>	Strategic searching	Techniques and tools  Pairs: Improve my project	Exercise 3: Questions and keywords (10 points)  Journal entry 1: Describe your search (10 points)
<b>Oct 8</b> <i>Be honest</i>	Information creation and source evaluation: Levels of editing and coverage	CRAAP test: Uses and limitations  Pairs: Pre-reading strategies	Exercise 4: Preliminary source list (10 points)
<b>Oct 15</b> <i>Do a deep dive</i>	Constructions of authority: Context, quality of evidence, and knowledge creation	4P Continuum  Final project Q and A	Journal entry 2: Describe how you've explored your topic (10 points)
<b>Oct 22</b> <i>Be yourself</i>	The value of information: Intellectual property	Groups: Grey areas in plagiarism  Final project Q and A	Watch <i>Shattered Glass</i> before class  Journal entry 3: What should have happened to Stephen Glass? (10 points)
<b>Oct 29</b> <i>Be creative</i>	Social value of information	Digital divide, social justice, & net neutrality  Final exam review	Journal entry 4: Reflect upon your process (10 points)
<b>Nov 5</b> <i>Know yourself</i>	Finals	Final exam (50 points)	Final project (50 points)