MATH 150A: ELEMENTARY ALGEBRA 1
Section 0838: TTH 3:00pm-4:30pm, Shuhaw 1729
Santa Rosa Junior College, Fall 2017

Instructor: Greg Morre, PhD Mathematics, UNM	**Office:** Shuhaw Hall, 1726
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Office Hours: MW 8:30-9:00, 11:30-12:00, 4:30-5:00,	**Website:** https://canvas.santarosa.edu/
TTH 9:00-9:30, 12:00-12:30, 2:30-3:00	

Please read the following carefully. Understanding the structure of this course and my expectations for students will impact your success in this class. As you read this syllabus you should be examining this course on Canvas.

Class Overview: The first half of a beginning algebra course, including equations and inequalities in one variable, integer exponents, polynomials, and equations and inequalities in two variables.

Prerequisite: Course Completion of CSKLS 372 or higher (VE) OR Course Completion of DRD 382.

Textbook (required): BEGINNING ALGEBRA by Elayn Martin-Gay (7th edition, ISBN-13:978-0-13-420880-0) with MyMathLab Access Code.

Calculator: Students are **not allowed** to use calculators on any of the tests and quizzes. Occasionally a calculator may be used for some homework problems.

Grade: The grade for the course is comprised of the following categories with the weight of each category given as a percent:

Participation 7.5%   Written Homework 10%   MyMathLab Homework 10%

Quizzes 7.5%   Exams 45%   Final Exam 20%

The grading scheme is as follows:

$$\text{A: } 90 - 100\%, \text{ B: } 80 - 89\%, \text{ C: } 70 - 79\%, \text{ D: } 60 - 69\%, \text{ F: } 0 - 59\%$$

Canvas: Access to this course via Canvas is critical. In the Modules you will have access to outlines of the notes, the written homework assignments and links to the MyMathLab homework. Also you can access this syllabus, the course schedule, the written homework guidelines, exercise guidelines, practice exams and other important links.

Class Note Outlines: Students are expected to take notes each class. The notes also include exercises that will be done in class. It is recommended that students print the note outlines and use them to take notes. However, this is not required. Students may take notes on their own paper if they choose to do so. The note outlines **may not** be be printed in the Computer and Mathematics Lab. These printers are for graded assignments only.

Participation: Any in class exercises or assignments may be counted towards a students participation grade. This work (or a portion of it) will be collected periodically. Guidelines for formatting class exercises will be given on Canvas. Students are also expected to help make the class a positive learning environment for all students. Failure to do so will negatively impact a students participation grade.

Homework: This course utilizes both written and MyMathLab (online) homework. Doing all of the homework is critical to your success in this course. This is how you actually learn the material. Expect 2-3 hours of homework for every hour of class meeting time **(6-9 hours per week).**

Written Homework: The homework for each section is posted on Canvas in the Modules. The guidelines for formatting the homework are also posted on Canvas. As we finish each section in class, consider that sections homework assigned. The written homework will be collected on a weekly basis (mostly on Tuesdays). The grade will be based upon selected problems, completeness and formatting. Late assignments are not accepted. The lowest two written homework scores will be dropped.

MyMathLab Homework: The MyMathLab homework can be accessed via Canvas in the Modules. It will be assigned each class and will be due the following Tuesday (mostly). You can register for MyMathLab, on a trial basis, even before you have an access code. Register for MyMathLab asap!

Quizzes: There will be approximately 4-6 quizzes throughout the semester. You have to show all of your work and use proper mathematical notation to receive full credit. Quiz answers/solutions must be written in pencil. **No make-up** quizzes will be given. The lowest quiz score will be dropped at the end of the semester.

Exams: There will be four in-class exams. You have to show all of your work and use proper mathematical notation to receive full credit. Exam answers/solutions must be written in pencil. **No make-up** exams will be given. However, the lowest exam score may be replaced by the lowest score (as a %) from the following categories: Written Homework, MyMathLab Homework, Final Exam.

Final Exam: The final exam will be comprehensive. Requirements for the Final Exam are the same as any other exam. It will be given on:

Tuesday, December 19, 1:00-3:45

All students must take the final exam at this time.

Important Note: Notes of any kind, 3x5 cards, books, cell phones, computers, headphones etc. are not allowed on any tests, including the Final Exam.

Attendance: It is very important that you attend **every** class. However, if you do miss a class you are responsible for all announcements and material covered in your absence. Additionally, if any assignments are due that day you need to scan (or photograph) the completed assignment and email it to me by the end of class. Then you need to hand in the hard copy of the assignment the next class. Of course you may always hand in assignments early if you wish. Students who have missed over 10% of class time or miss an exam may be dropped from the course.

Drops: If a student wishes to drop the course it is the students responsibility to do so. A students who stops attending will not necessarily be dropped from the course.

Communication: Please check Canvas for the updated schedule, latest note outlines and announcements before each class. If I need to contact any individual student it will be via email. It is your responsibility to check your email.

Cell phones and other electronic devices: Cell phones must be turned off at the beginning of class and remain off for the duration of class. Students who do not comply will be asked to leave the classroom! Laptops, headphones, and other electronic devices are not to be used during class. Use of any of these items will only be allowed as accommodations required by the Disabilities Resource Department.

Class Conduct: You are expected to act in a mature and courteous manner toward me and your classmates. Students are expected to conduct themselves in a manner which reflects their awareness of common standards of decency and the rights of others. Interference with the Districts mission, objectives, or community life shall be cause for disciplinary action. Please refer to https://student-conduct.santarosa.edu/code-conduct-0 for more information.

Specifically, **be on time** for class and **do not leave class** while I, your instructor, am addressing the class!

Academic Integrity: Cheating on exams and quizzes will not be tolerated! For more information, please see the link https://rightsresponsibilities.santarosa.edu/academic-integrity.

Students with Disabilities: If you need disability related accommodations for this class, such as a notetaker, test-taking services, special furniture, etc., please provide the Authorization for Academic Accommodations (AAA letter) from the Disability Resources Department (DRD) to the instructor as soon as possible. You may also speak with the me privately during office hours about your accommodations. If you have not received authorization from DRD, it is recommended that you contact them directly. DRD is located in Bertolini Student Center on the Santa Rosa Campus, and Jacobs Hall on the Petaluma Campus. For more information please see the link https://drd.santarosa.edu/.

A Word of Advice: If you are struggling with the material, please please please come and see me! If my office hours do not fit your schedule you can make an appointment. Also, there is plenty of **free extra help** available on campus.

Extra Help Resources: Aside from my office hours, you have the following available to you:

- **Computer and Mathematics Lab** in Shuhaw Hall, room 1733 and 1735.
- **Santa Rosa Campus's Tutorial Center** on the first foor of library
- **Petaluma Campus's Tutorial Center** in Kathleen Doyle Hall, 2nd Floor, Rm 247.

Furthermore, for any student who has declared a Calculus based Science Major, you can join MESA, located in Bertolini. They have tutoring services and so much more!

Registration, Drop, and Grade Change Deadlines: I will adhere to ALL registration deadlines published by SRJC. For full term classes in the Fall 2016 term the deadlines are:

- August 27: Last day to register/add without instructors signature or add code
- September 3: Last day to drop semester length class and be eligible for a refund
- September 10: Last day to register/add with the instructors signature or add code
- September 10: Last day to drop a class without W symbol
- October 1: Last day to opt for P/NP
- November 19: Last day to drop a class with W symbol

For the full SRJC Academic Calender, visit the link https://admissions.santarosa.edu/academic-calendar/.

Syllabus Changes: I reserve the right to change the syllabus at any point of time during the semester! However, I will make every effort to make as few changes as possible.

Exceptions: If you want to request that I make an exception to these rules, I will only consider this if you are a student in good standing. This means that you must currently have at least a 70% in participation, written homework and MyMathLab homework.