Syllabus for LIR 10: Introduction to Information Literacy

Course: LIR 10, Section 4596	**Instructor:** Smita Avasthi
Title: Introduction to Information Literacy	**Phone:** 707-524-1839
Term: Spring 2017	**Email:** savasthi@santarosa.edu
Time and location: Th 1:30-3:30, Doyle 4420	**Office location:** Doyle 4336
Credit hours: 1	**Hours:** W 2:30-3:00

Catalog description: An introductory course to learn and apply the skills needed to conduct research efficiently and effectively.

Student learning outcomes: Upon completion of the course, students will be able to:

- Analyze a research need
- Find information effectively and efficiently by using a variety of search techniques
- Access needed information in multiple publication formats
- Evaluate the quality and relevance of information sources
- Recognize several ethical and legal issues related to the use of information

You can find the course outline of record here:
http://busapp02.santarosa.edu/SRweb/SR_CourseOutlines.aspx?CVID=7120&Semester=20077

Textbook: There is no textbook. However, students must watch this film:

> Ray, Billy, dir. *Shattered Glass*. 2004. New Line. DVD.

> This film is available at the library's media services desk or can viewed instantly at Amazon. In either case, it is far less expensive than a traditional textbook.

Course workload: LIR 10 is a one-credit class. One-credit classes typically require 3 hours of work each week during an 18 week semester, for a total of 54 hours. As this is a compressed class, we cover all material in 9 weeks; thus, you can expect to spend 6 hours per week on this class. Two of those hours will be in class meetings; the other 4 hours will be spent on homework.

Course communications: Written material should be in complete sentences and follow conventions of grammar and punctuation. If you contact me via email or phone, I will respond to your communications within 1 business day. This means that if you send a question on Friday evening, I may not get back to you until Monday. Usually, assignments are returned approximately 1 week after the due date.

Technological requirements: To complete this class, you should have basic computer skills. You will submit documents in .rtf, .docx, or .pdf format and complete online quizzes and tutorials. You should have access to a computer, the Internet, and a word processing program, which are available at the library.

Attendance: This class meets for only 9 weeks. If you miss 2 classes, you have been absent for more than 33% of the class and may be dropped without notice.

Course assignments: Below you will find a list of assignments:

COURSE ASSIGNMENTS	POINTS
3 Exercises	40 points
4 Guide on the Side tutorials	30 points
1 Final project	100 points
1 Final exam	50 points
Participation	30 points
Total	**250 points**

Due dates and late assignments: Assignments are due on the date listed on the course schedule. If changes are made, I will either make an announcement or send the class email. Late assignments will not be accepted unless you have been granted permission **before** the due date. If you need an extension, contact me as soon as possible. Please note that exceptions are usually made only in the case of emergencies. **Late final projects will not be accepted, and the final exam will not be rescheduled.**

Final grading: Once you have earned points, you will receive a letter grade for the class as follows:

LETTER AND NUMERIC GRADE	POINTS
A or 4.0	225-250 points
B or 3.0	200-224 points
C or 2.0	175-199 points
D or 1.0	150-174 points
F or 0.0	0-149 points

Academic honesty: Plagiarism and academic dishonesty in any form will not be tolerated. Students must abide by the SRJC Student Conduct Code (SRJC Policy 8.2.8). Students caught plagiarizing or otherwise cheating in this class will receive no credit for these assignments, including the Annotated Bibliography or Final Exam. Repeated instances of cheating may result in a failing grade. Copies of the Student Code of Conduct are available online at http://www.santarosa.edu/admin/scs/section1.html. Students who violate the code may be referred to the Dean, DSPS & Student Conduct, for possible discipline sanctions.

Students with disabilities: If you have disability that requires accommodations for this class, please provide the Authorization for Academic Accommodations (AAA letter) from the Disability Resources Department (DRD) to me as soon as possible. You may also speak with me privately during office hours about your accommodations. If you have not received authorization from DRD, it is recommended that you contact them directly. DRD is located on the 3rd floor or the Bertolini Student Center on the Santa Rosa campus and in Jacobs Hall on the Petaluma Campus.

Course schedule: The following course schedule is subject to change.

Date	Topics and activities	Assignment due
Feb 23	Introduce yourself 8 traits of highly effective researchers	
Mar 2	Purpose of bibliographies, citation styles NoodleTools: Cite your source	Start the pursuit (20 points)
Mar 9	Research launchers, reference sources Exploration and confirmation bias	Guide on the Side: NoodleTools (15 points)
Mar 16	Coverage and purpose: Speed and the editorial process Groups: Project discussion	Guide on the Side: Sage Knowledge (5 points) Guide on the Side: Points of View (5 points) Blind database (10 points)
Mar 23	Spring break	
Mar 30	Search techniques and database tools Groups: Self-assessment	Guide on the Side: Smart Search (5 points)
Apr 6	Authority and bias: Evidence in the scholarly conversation Groups: Write annotations	
Apr 13	Information integrity Social impact of information	Watch *Shattered Glass* before class
Apr 20	Grey areas in plagiarism Exam review	Reflective essay (10 points)
Apr 27	Final exam (50 points)	Final project (100 points)