

**ADED 741 Course Outline as of Fall 2025****CATALOG INFORMATION**

Dept and Nbr: ADED 741 Title: FORKLIFT OPER SIT/STAND

Full Title: Forklift Operation--Sitting and Standing

Last Reviewed: 12/9/2024

Units		Course Hours per Week		Nbr of Weeks	Course Hours Total	
Maximum	0	Lecture Scheduled	0	2	Lecture Scheduled	0
Minimum	0	Lab Scheduled	4.00	1	Lab Scheduled	8.00
		Contact DHR	0		Contact DHR	0
		Contact Total	4.00		Contact Total	8.00
		Non-contact DHR	0		Non-contact DHR	0

Total Out of Class Hours: 0.00

Total Student Learning Hours: 8.00

Title 5 Category: Non-Credit

Grading: Non-Credit Course

Repeatability: 27 - Exempt From Repeat Provisions

Also Listed As:

Formerly: ADLTED 741

**Catalog Description:**

Students will learn how to drive and operate a sitting and/or standing forklift safely.

**Prerequisites/Corequisites:**

Course Completion or Current Enrollment in ADED 740 ( or ADLTED 740)

**Recommended Preparation:**

Course Completion of ADED 739 ( or ADLTED 739)

**Limits on Enrollment:****Schedule of Classes Information:**Description: Students will learn how to drive and operate a sitting and/or standing forklift safely.  
(Non-Credit Course)

Prerequisites/Corequisites: Course Completion or Current Enrollment in ADED 740 ( or ADLTED 740)

Recommended: Course Completion of ADED 739 ( or ADLTED 739)

Limits on Enrollment:

Transfer Credit:

Repeatability: Exempt From Repeat Provisions

## **ARTICULATION, MAJOR, and CERTIFICATION INFORMATION:**

<b>AS Degree:</b>	<b>Area</b>	<b>Effective:</b>	<b>Inactive:</b>
<b>CSU GE:</b>	<b>Transfer Area</b>	<b>Effective:</b>	<b>Inactive:</b>
<b>IGETC:</b>	<b>Transfer Area</b>	<b>Effective:</b>	<b>Inactive:</b>
<b>CSU Transfer:</b>		<b>Effective:</b>	<b>Inactive:</b>
<b>UC Transfer:</b>		<b>Effective:</b>	<b>Inactive:</b>

**CID:**

**Certificate/Major Applicable:**

Certificate Applicable Course

## **COURSE CONTENT**

**Student Learning Outcomes:**

At the conclusion of this course, the student should be able to:

1. Explain the importance of safety in operating a forklift, sitting and/or standing.
2. Effectively and safely operate a forklift, sitting and/or standing.

**Objectives:**

At the conclusion of this course, the student should be able to:

1. Describe ways to most safely operate a forklift, sitting and/or standing
2. Operate a forklift safely

**Topics and Scope:**

- I. Parts of a Forklift
- II. Operating a Forklift
- III. Safety Rules and Occupational Safety and Health Administration (OSHA) Standards
- IV. Practicing Operating a Forklift

**Assignment:**

1. Exercises in driving and using a forklift
2. Case scenarios and small group discussion of safety issues (2 - 5)
3. Final Assessment--Written Exam
4. Final Performance--Driving a forklift

**Methods of Evaluation/Basis of Grade:**

**Writing:** Assessment tools that demonstrate writing skills and/or require students to select, organize and explain ideas in writing.

None

Writing  
0 - 0%

**Problem Solving:** Assessment tools, other than exams, that demonstrate competence in computational or non-computational problem solving skills.

Case scenarios

Problem solving  
20 - 25%

**Skill Demonstrations:** All skill-based and physical demonstrations used for assessment purposes including skill performance exams.

Exercises in driving and using a forklift; final performance operating a forklift

Skill Demonstrations  
40 - 50%

**Exams:** All forms of formal testing, other than skill performance exams.

Final assessment; written Exam

Exams  
20 - 25%

**Other:** Includes any assessment tools that do not logically fit into the above categories.

Attendance and participation in class activities

Other Category  
0 - 10%

**Representative Textbooks and Materials:**

Instructor prepared materials

OSHA publications