

BAD 156 Course Outline as of Fall 2024**CATALOG INFORMATION**

Dept and Nbr: BAD 156 Title: FUND ACCOUNTING

Full Title: Fund Accounting

Last Reviewed: 2/26/2024

Units		Course Hours per Week		Nbr of Weeks	Course Hours Total	
Maximum	3.00	Lecture Scheduled	3.00	17.5	Lecture Scheduled	52.50
Minimum	3.00	Lab Scheduled	0	6	Lab Scheduled	0
		Contact DHR	0		Contact DHR	0
		Contact Total	3.00		Contact Total	52.50
		Non-contact DHR	0		Non-contact DHR	0

Total Out of Class Hours: 105.00

Total Student Learning Hours: 157.50

Title 5 Category: AA Degree Applicable

Grading: Grade or P/NP

Repeatability: 00 - Two Repeats if Grade was D, F, NC, or NP

Also Listed As:

Formerly: BAD 56

Catalog Description:

Students in this course will learn accounting, accounting theory, and techniques for governmental units and other not-for-profit organizations.

Prerequisites/Corequisites:

Course Completion of BAD 1

Recommended Preparation:**Limits on Enrollment:****Schedule of Classes Information:**

Description: Students in this course will learn accounting, accounting theory, and techniques for governmental units and other not-for-profit organizations. (Grade or P/NP)

Prerequisites/Corequisites: Course Completion of BAD 1

Recommended:

Limits on Enrollment:

Transfer Credit:

Repeatability: Two Repeats if Grade was D, F, NC, or NP

ARTICULATION, MAJOR, and CERTIFICATION INFORMATION:

AS Degree:	Area	Effective:	Inactive:
CSU GE:	Transfer Area	Effective:	Inactive:
IGETC:	Transfer Area	Effective:	Inactive:
CSU Transfer:		Effective:	Inactive:
UC Transfer:		Effective:	Inactive:

CID:

Certificate/Major Applicable:

Certificate Applicable Course

COURSE CONTENT

Student Learning Outcomes:

At the conclusion of this course, the student should be able to:

1. Understand and apply fund accounting techniques to governmental and other not-for-profit organizations.
2. Prepare required financial statements.
3. Apply budget techniques and procedures.

Objectives:

At the conclusion of this course, the student should be able to:

1. Apply fund accounting techniques for local or state governmental and other not-for-profit organizations in accordance with standards of the Governmental Accounting Standards Board (GASB).
2. Recognize appropriate accounting for revenues in accordance with the standards of Generally Accepted Accounting Principles (GAAP).
3. Identify and record current expenditures and encumbrances.
4. Prepare a statement of financial condition.
5. Prepare a statement of revenues, expenditures, and changes in net assets.
6. Prepare a statement of cash flows.
7. Prepare government-wide financial statements.
8. Analyze budget items and utilize budget procedures.

Topics and Scope:

- I. Introduction to Accounting and Financial Reporting for Government and Not-for-Profit Organizations
 - A. Why governments need different accounting methods than other types of businesses
 - B. Differences between governments and "for profit" businesses
 - C. Types of governments
 - D. What is a "not-for-profit" (NFP) organization and what accounting rules apply
- II. Principles of Accounting and Financial Reporting for State and Local Governments
 - A. Applicable principles and techniques
 - B. Which governments must comply

- C. Reports that should be prepared and frequency
- III. Government Operating Statements; Budgetary Accounting
 - A. The role a budget plays for governments
 - B. Budget preparation
 - C. How the budget is recorded by a governmental organization
- IV. Accounting for Government Operating Activities
 - A. Revenue recognition and recording
 - B. Definition of expenses, expenditures, and encumbrances
 - C. The necessity for two sets of records
 - D. Preparation of financial reports from the records
- V. Accounting for General Capital Assets and Capital Projects
 - A. Capital projects and why they should be accounted for differently
 - B. Accounting for capital projects
 - C. Financing of capital projects
- VI. Accounting for General Long-term Liabilities and Debt Service
 - A. Types of long term obligations
 - B. Post retirement benefit accounting, and reporting, including pension funds
 - C. Other types of long-term obligations
- VII. Accounting for the Business-type Activities of State and Local Governments
 - A. Reasons governments engage in business-type activities
 - B. The accounting and reporting rules apply
 - C. Combining business-type activities into government financial statements
- VIII. Accounting for Fiduciary Activities such as Agency and Trust Funds
 - A. Endowment funds
 - B. Restrictions on usage
 - C. Valuation issues
 - D. Definitions of income
- IX. Financial Reporting of State and Local Governments
 - A. Comprehensive annual financial reports, government wide statements, statement of cash flows, and changes in net assets
 - B. Other reporting obligations including statement of financial conditions
- X. Analysis of Governmental Financial Performance
 - A. Ratio calculation and interpretation
 - B. Understanding the need for this analysis
 - C. Understanding the relationship between financial statements
- XI. Auditing of Governmental and NFP Organizations
 - A. Understanding Generally Accepted Governmental Auditing Standards and why they differ from Generally Accepted Auditing Standards (GAAS)
 - B. Definitions and purpose for financial audits, attestation audits, and performance audits
 - C. Single audits and how they differ
- XII. Budgeting and Performance Measurement
 - A. Preparation, use, and meaning of governmental budgets
 - B. Integrating budgeting, planning, and performance measurement
 - C. Managerial tools to improve organizational performance
- XIII. Accounting for NFP Organization
 - A. How other not-for-profit organizations differ from governmental organizations
 - B. Applicable accounting standards
 - C. Required financial statements
- XIV. Regulation, Taxation, and Performance Issues for Other NFP Organizations
 - A. State regulation
 - B. Federal regulation and taxation
 - C. Governance issues

- D. Evaluating NFP performance
- XV. Accounting for Colleges and Universities
 - A. Generally Accepted Accounting Procedures (GAAP) for public and private universities
 - B. Accounting and reporting issues for colleges and universities
 - C. Accounting for private colleges and universities
- XVI. Accounting for Health Care Organizations
 - A. Types of entities in health care
 - B. Accounting issues for health care organizations
 - C. Financial and operational analysis of health care organizations
- XVII. Federal Government Accounting
 - A. The differences in federal GAAP
 - B. The Federal Accounting Standards Advisory Board (FASAB)
 - C. The General Accounting Office (GAO), the Comptroller General, the Office of Management and Budget (OMB), and their accounting records

Assignment:

1. Chapter reading
2. Problems and exercises from text
3. Quizzes from the text
4. Discussion questions
5. Mid-term and final exam

Methods of Evaluation/Basis of Grade:

Writing: Assessment tools that demonstrate writing skills and/or require students to select, organize and explain ideas in writing.

Discussion questions - short answer	Writing 10 - 15%
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Problem Solving: Assessment tools, other than exams, that demonstrate competence in computational or non-computational problem solving skills.

Problems and exercises from text	Problem solving 45 - 65%
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Skill Demonstrations: All skill-based and physical demonstrations used for assessment purposes including skill performance exams.

None	Skill Demonstrations 0 - 0%
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Exams: All forms of formal testing, other than skill performance exams.

Quizzes, mid-term and final exam	Exams 20 - 40%
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Other: Includes any assessment tools that do not logically fit into the above categories.

None

Other Category
0 - 0%

Representative Textbooks and Materials:

Copley's Essentials of Accounting for Government and Not-for-Profit Organizations. 15th ed.
Copley, Paul. McGraw Hill. 2023