

ADLTED 764 Course Outline as of Fall 2021**CATALOG INFORMATION**

Dept and Nbr: ADLTED 764 Title: INTRO STUDENT INFO SYSTM

Full Title: Introduction to Student Information Systems

Last Reviewed: 3/11/2019

Units		Course Hours per Week		Nbr of Weeks	Course Hours Total	
Maximum	0	Lecture Scheduled	0	2	Lecture Scheduled	0
Minimum	0	Lab Scheduled	3.00	2	Lab Scheduled	6.00
		Contact DHR	0		Contact DHR	0
		Contact Total	3.00		Contact Total	6.00
		Non-contact DHR	0		Non-contact DHR	0

Total Out of Class Hours: 0.00

Total Student Learning Hours: 6.00

Title 5 Category: Non-Credit

Grading: Non-Credit Course

Repeatability: 27 - Exempt From Repeat Provisions

Also Listed As:

Formerly:

Catalog Description:

For students who are preparing to work in educational settings, this course is an introduction to the basic functions and uses of the computer as they relate to using a school district's programs, website, and student information systems.

Prerequisites/Corequisites:**Recommended Preparation:**

Course Completion of ADLTED 761.1 (or ADLTED 761)Course Completion of ADLTED 761.1 (or ADLTED 761)

Limits on Enrollment:**Schedule of Classes Information:**

Description: For students who are preparing to work in educational settings, this course is an introduction to the basic functions and uses of the computer as they relate to using a school district's programs, website, and student information systems. (Non-Credit Course)

Prerequisites/Corequisites:

Recommended: Course Completion of ADLTED 761.1 (or ADLTED 761)Course Completion

- A. Report cards
 - B. Attendance
 - C. Transcripts
 - D. Teacher communication
- V. Ordering School Supplies and Textbooks

Assignment:

Website Access:

1. Create a log-in identity and password for the district website
2. Locate and comment on local control accountability plan
3. Locate and access most used forms
4. Practice ordering supplies

Student Portal Access:

1. Practice the registration process
2. Practice school site communication
3. Find student records

Methods of Evaluation/Basis of Grade:

Writing: Assessment tools that demonstrate writing skills and/or require students to select, organize and explain ideas in writing.

None

Writing
0 - 0%

Problem Solving: Assessment tools, other than exams, that demonstrate competence in computational or non-computational problem solving skills.

None

Problem solving
0 - 0%

Skill Demonstrations: All skill-based and physical demonstrations used for assessment purposes including skill performance exams.

Website and student portal access practice using school district applications

Skill Demonstrations
70 - 80%

Exams: All forms of formal testing, other than skill performance exams.

None

Exams
0 - 0%

Other: Includes any assessment tools that do not logically fit into the above categories.

Attendance and participation

Other Category
20 - 30%

Representative Textbooks and Materials:

Instructor prepared materials