

CATALOG INFORMATION

Dept and Nbr: DRD 370.1A Title: COLLEGE & CAREER PREP 1
Full Title: Introduction to College and Career Preparation 1
Last Reviewed: 12/12/2023

Units		Course Hours per Week		Nbr of Weeks	Course Hours Total	
Maximum	1.50	Lecture Scheduled	1.50	17.5	Lecture Scheduled	26.25
Minimum	1.50	Lab Scheduled	0	6	Lab Scheduled	0
		Contact DHR	0		Contact DHR	0
		Contact Total	1.50		Contact Total	26.25
		Non-contact DHR	0		Non-contact DHR	0

Total Out of Class Hours: 52.50

Total Student Learning Hours: 78.75

Title 5 Category: AA Degree Non-Applicable
Grading: Grade or P/NP
Repeatability: 00 - Two Repeats if Grade was D, F, NC, or NP
Also Listed As:
Formerly:

Catalog Description:
This course addresses career preparation strategies and resources for students with disabilities. In addition, students will identify opportunities for involvement in campus and community activities, and career technical education.

Prerequisites/Corequisites:

Recommended Preparation:

Limits on Enrollment:

Schedule of Classes Information:
Description: This course addresses career preparation strategies and resources for students with disabilities. In addition, students will identify opportunities for involvement in campus and community activities, and career technical education. (Grade or P/NP)
Prerequisites/Corequisites:
Recommended:
Limits on Enrollment:

Transfer Credit:

Repeatability: Two Repeats if Grade was D, F, NC, or NP

ARTICULATION, MAJOR, and CERTIFICATION INFORMATION:

AS Degree:	Area	Effective:	Inactive:
CSU GE:	Transfer Area	Effective:	Inactive:
IGETC:	Transfer Area	Effective:	Inactive:
CSU Transfer:		Effective:	Inactive:
UC Transfer:		Effective:	Inactive:

CID:

Certificate/Major Applicable:

Not Certificate/Major Applicable

COURSE CONTENT

Student Learning Outcomes:

At the conclusion of this course, the student should be able to:

1. Identify appropriate career preparation strategies and resources.
2. Identify campus resources, student support services, and campus-wide activities related to students' personal, academic, and/or career goals and interests.

Objectives:

Upon completion of the course, students will be able to:

1. Describe personal abilities and interests as related to the workplace.
2. Describe the components of a professional portfolio.
3. Discuss individual disability-related limitations.
4. Compare and contrast career preparation resources, including the Career Center, the Student Employment Office, online resources, the Department of Rehabilitation, and the North Bay Regional Center.
5. Describe the importance of involvement in campus activities in relation to achieving educational and career goals.

Topics and Scope:

I. Career Preparation Strategies

- A. Abilities and interests
- B. Individual disability related limitations
 1. Educational
 2. Workplace
- C. Career Preparation Documents
 1. Resume
 2. Cover letter
 3. Master application
 4. References

II. Career Preparation Resources

- A. Career Center

- B. Student Employment
 - C. Online resources
 - D. Department of Rehabilitation
 - E. North Bay Regional Center
- III. Campus Involvement
- A. Campus activities
 - 1. Entertainment/ Social
 - 2. Educational
 - 3. Career
 - B. Attend Career Technical Education events
 - C. Choosing appropriate campus activities based on interests and goals

Assignment:

1. Campus activity worksheets, documenting participation in a campus or community activity (12)
2. Worksheets (5 – 10)
3. In-class activities
4. Presentation of an upcoming campus activity (2-3 minutes in length)
5. Professional portfolio
6. Attendance and participation

Methods of Evaluation/Basis of Grade:

Writing: Assessment tools that demonstrate writing skills and/or require students to select, organize and explain ideas in writing.

Campus activity worksheets and other worksheets

Writing 30 - 40%

Problem Solving: Assessment tools, other than exams, that demonstrate competence in computational or non-computational problem solving skills.

Campus activity presentation, professional portfolio, in class activities

Problem solving 20 - 50%

Skill Demonstrations: All skill-based and physical demonstrations used for assessment purposes including skill performance exams.

None

Skill Demonstrations 0 - 0%

Exams: All forms of formal testing, other than skill performance exams.

None

Exams 0 - 0%

Other: Includes any assessment tools that do not logically fit into the above categories.

Attendance and participation

Other Category
20 - 40%

Representative Textbooks and Materials:
Instructor prepared materials