

ADLTED 741 Course Outline as of Summer 2018**CATALOG INFORMATION**

Dept and Nbr: ADLTED 741 Title: FORKLIFT OPER SIT/STAND

Full Title: Forklift Operation--Sitting and Standing

Last Reviewed: 12/11/2017

Units		Course Hours per Week		Nbr of Weeks	Course Hours Total	
Maximum	0	Lecture Scheduled	0	2	Lecture Scheduled	0
Minimum	0	Lab Scheduled	4.00	1	Lab Scheduled	8.00
		Contact DHR	0		Contact DHR	0
		Contact Total	4.00		Contact Total	8.00
		Non-contact DHR	0		Non-contact DHR	0

Total Out of Class Hours: 0.00

Total Student Learning Hours: 8.00

Title 5 Category: Non-Credit

Grading: Non-Credit Course

Repeatability: 27 - Exempt From Repeat Provisions

Also Listed As:

Formerly:

Catalog Description:

Students will learn how to drive a forklift safely, sitting and standing, and will practice operating a forklift.

Prerequisites/Corequisites:**Recommended Preparation:****Limits on Enrollment:****Schedule of Classes Information:**

Description: Students will learn how to drive a forklift safely, sitting and standing, and will practice operating a forklift. (Non-Credit Course)

Prerequisites/Corequisites:

Recommended:

Limits on Enrollment:

Transfer Credit:

Repeatability: Exempt From Repeat Provisions

ARTICULATION, MAJOR, and CERTIFICATION INFORMATION:

AS Degree:	Area	Effective:	Inactive:
CSU GE:	Transfer Area	Effective:	Inactive:
IGETC:	Transfer Area	Effective:	Inactive:
CSU Transfer:		Effective:	Inactive:
UC Transfer:		Effective:	Inactive:

CID:

Certificate/Major Applicable:

Certificate Applicable Course

COURSE CONTENT

Student Learning Outcomes:

At the conclusion of this course, the student should be able to:

1. Explain the importance of safety in operating a forklift, both sitting and standing
2. Effectively and safely operate a forklift, sitting and standing

Objectives:

Upon completion of the course, students will be able to:

1. Describe ways to most safely operate a forklift, sitting and standing
2. Operate a forklift safely

Topics and Scope:

- I. Parts of a Forklift
- II. Operating a Forklift
- III. Safety Rules and OSHA
- IV. Practicing Operating a Forklift

Assignment:

1. Exercises in driving and using a forklift
2. Case scenarios and small group discussion of safety issues (2 - 5)
3. Final Assessment--Written Exam
4. Final Performance--Driving a forklift

Methods of Evaluation/Basis of Grade:

Writing: Assessment tools that demonstrate writing skills and/or require students to select, organize and explain ideas in writing.

None

Writing
0 - 0%

Problem Solving: Assessment tools, other than exams, that demonstrate competence in computational or non-computational problem solving skills.

Case Scenarios

Problem solving
20 - 30%

Skill Demonstrations: All skill-based and physical demonstrations used for assessment purposes including skill performance exams.

Class performance operating a forklift

Skill Demonstrations
40 - 50%

Exams: All forms of formal testing, other than skill performance exams.

Final Assessment -- Written Exam

Exams
20 - 30%

Other: Includes any assessment tools that do not logically fit into the above categories.

Attendance and participation in class activities

Other Category
10 - 20%

Representative Textbooks and Materials:

Instructor prepared materials
OSHA publications