

CATALOG INFORMATION

Dept and Nbr: BAD 156

Title: FUND ACCOUNTING

Full Title: Fund Accounting

Last Reviewed: 2/26/2024

Units		Course Hours per Week		Nbr of Weeks	Course Hours Total	
Maximum	3.00	Lecture Scheduled	3.00	17.5	Lecture Scheduled	52.50
Minimum	3.00	Lab Scheduled	0	6	Lab Scheduled	0
		Contact DHR	0		Contact DHR	0
		Contact Total	3.00		Contact Total	52.50
		Non-contact DHR	0		Non-contact DHR	0

Total Out of Class Hours: 105.00

Total Student Learning Hours: 157.50

Title 5 Category: AA Degree Applicable

Grading: Grade or P/NP

Repeatability: 00 - Two Repeats if Grade was D, F, NC, or NP

Also Listed As:

Formerly: BAD 56

Catalog Description:

Accounting for not-for-profit organizations: accounting theory and techniques for governmental units and other not-for--profit organizations.

Prerequisites/Corequisites:

Course Completion of BAD 1

Recommended Preparation:

Limits on Enrollment:

Schedule of Classes Information:

Description: Accounting for not-for-profit organizations: accounting theory and techniques for governmental units and other not-for--profit organizations. (Grade or P/NP)

Prerequisites/Corequisites: Course Completion of BAD 1

Recommended:

Limits on Enrollment:

Transfer Credit:

Repeatability: Two Repeats if Grade was D, F, NC, or NP

ARTICULATION, MAJOR, and CERTIFICATION INFORMATION:

AS Degree:	Area	Effective:	Inactive:
CSU GE:	Transfer Area	Effective:	Inactive:
IGETC:	Transfer Area	Effective:	Inactive:
CSU Transfer:		Effective:	Inactive:
UC Transfer:		Effective:	Inactive:
CID:			

Certificate/Major Applicable:

Certificate Applicable Course

COURSE CONTENT

Student Learning Outcomes:

At the conclusion of this course, the student should be able to:

1. Understand and apply fund accounting techniques to governmental and/or not-for-profit organizations
2. Prepare required financial statements
3. Apply budget techniques and procedures

Objectives:

At the conclusion of this course, the student should be able to:

1. Apply fund accounting techniques for a local or state government and not-for-profit organizations
2. Recognize appropriate accounting for revenues.
3. Identify and record current expenditures and encumbrances.
4. Prepare a statement of financial condition.
5. Prepare a statement of revenues, expenditures and changes in net assets.
6. Prepare a statement of cash flows.
7. Prepare government-wide financial statements.
8. Analyze budget items and utilize budget procedures.

Topics and Scope:

1. Introduction to Accounting and Financial Reporting for Government and Not-for-Profit Entities
 - a. Why governments need different accounting methods
 - b. Differences between governments and "for profit" businesses
 - c. Types of governments
 - d. What is a "not-for-profit" [NFP] and what accounting rules apply
2. Principles of Accounting and Financial Reporting for State and local Governments
 - a. What principles and techniques apply
 - b. Which governments must comply
 - c. What reports should be prepared and how often
3. Government Operating Statements; Budgetary Accounting

- a. The role a budget plays for governments
 - b. How is the budget prepared
 - c. How is the budget recorded by a government
4. Accounting for Government Operating Activities
 - a. What revenue is recorded and when is it recognized
 - b. What are expenses, expenditures, and encumbrances
 - c. The necessity for two sets of records
 - d. Preparing financial reports from the records
5. Accounting for General Capital Assets and Capital Projects
 - a. What is a capital project and why should it be accounted for differently
 - b. How is a capital project accounted for
 - c. How are capital projects financed
6. Accounting for General Long-term Liabilities and Debt Service
 - a. Types of long term obligations
 - b. Post Retirement Benefit Accounting and Reporting (including pension funds)
 - c. Other types of long term obligations
7. Accounting for the Business-type Activities of State and Local Governments
 - a. Why do governments engage in business-type activities
 - b. What accounting rules apply
 - c. What reporting rules apply
 - d. Combining business-type activities into government financial statements
8. Accounting for Fiduciary Activities - Agency and Trust Funds
 - a. Endowment funds
 - b. Restrictions on usage
 - c. Valuation issues
 - d. Definition of Income
9. Financial Reporting of State and Local Governments
 - a. Comprehensive Annual Financial Reports, government wide statements, statement of cash flows, and changes in net assets
 - b. Other reporting obligations including statement of financial conditions
10. Analysis of Governmental Financial Performance
 - a. Ratio calculation and interpretation
 - b. Understanding the need for analysis
 - c. Understanding the relationship between statements
11. Auditing of Governmental and Not-for-profit Organizations
 - a. Understanding Generally Accepted Governmental Auditing Standards and why they differ from Generally Accepted Auditing Standards [GAAS]
 - b. Financial audits, attestation audits and performance audits - what they are and how they are used
 - c. Single audits and how they are different
12. Budgeting and Performance Measurement
 - a. Preparation, use and meaning of governmental budgets
 - b. Integrating budgeting, planning, performance measurement
 - c. Managerial tools to improve performance
13. Accounting for Not-for-profit Organization
 - a. What distinguishes a not-for-profit organization
 - b. What standards apply
 - c. What statements are required
14. Not-for-profit Organizations - Regulatory, Taxation, and Performance Issues
 - a. State regulation
 - b. Federal regulation and taxation
 - c. Governance issues

- d. Evaluating NFP performance
- 15. Accounting for Colleges and Universities
 - a. Generally Accepted Accounting Procedures [GAAP] for public and Private Universities
 - b. Accounting and reporting issues for colleges and universities
 - c. Accounting for private colleges and universities
- 16. Accounting for Health Care Organizations
 - a. Types entities in health care
 - b. Accounting issues for health care organizations
 - c. Financial and operational analysis of health care organizations
- 17. Federal Government Accounting
 - a. The differences in federal GAAP
 - b. The FASAB [Federal Accounting Standards Advisory Board]
 - c. The GAO [General Accounting Office], the Comptroller General, the OMB [Office of Management and Budget] and the accounting records

Assignment:

- 1. Chapter reading (approximately 30 to 40 pages per week)
- 2. Problems and exercises from text
- 3. Quizzes from the text (one per chapter, each 10 - 15 questions)
- 4. Discussion questions
- 5. Mid-term and final exam

Methods of Evaluation/Basis of Grade:

Writing: Assessment tools that demonstrate writing skills and/or require students to select, organize and explain ideas in writing.

Discussion questions - short answer

Writing
10 - 15%

Problem Solving: Assessment tools, other than exams, that demonstrate competence in computational or non-computational problem solving skills.

Problems and exercises from text

Problem solving
45 - 65%

Skill Demonstrations: All skill-based and physical demonstrations used for assessment purposes including skill performance exams.

None

Skill Demonstrations
0 - 0%

Exams: All forms of formal testing, other than skill performance exams.

Quizzes, mid-term and final exam

Exams
20 - 40%

Other: Includes any assessment tools that do not logically fit into the above categories.

None

Other Category
0 - 0%

Representative Textbooks and Materials:

Accounting for Governmental & Nonprofit Entities. 17th ed. Lowensohn, Suzanne and Wilson, Eric. McGraw-Hill Ed. 2015