#### **COUN 901 Course Outline as of Spring 2013**

### **CATALOG INFORMATION**

Dept and Nbr: COUN 901 Title: ONLINE ORIENTATION

Full Title: College Online Orientation

Last Reviewed: 11/13/2012

Units		Course Hours per Week	s Nb	r of Weeks	<b>Course Hours Total</b>	
Maximum	0	Lecture Scheduled	0	1	Lecture Scheduled	0
Minimum	0	Lab Scheduled	0	1	Lab Scheduled	0
		Contact DHR	0		Contact DHR	0
		Contact Total	0		Contact Total	0
		Non-contact DHR	2.00		Non-contact DHR	2.00

Total Out of Class Hours: 0.00 Total Student Learning Hours: 2.00

Title 5 Category: Not For Credit

Grading: Non-Graded Credit Course

Repeatability: 27 - Exempt From Repeat Provisions

Also Listed As:

Formerly:

#### **Catalog Description:**

This course is designed as an orientation to Santa Rosa Junior College. Topics covered include the matriculation process, policies and procedures, programs and degrees, campus life, and student success strategies.

#### **Prerequisites/Corequisites:**

## **Recommended Preparation:**

#### **Limits on Enrollment:**

#### **Schedule of Classes Information:**

Description: This course is designed as an orientation to Santa Rosa Junior College. Topics covered include the matriculation process, policies and procedures, programs and degrees, campus life, and student success strategies. (Non-Graded Credit Course)

Prerequisites/Corequisites: Recommended:

Limits on Enrollment:

**Transfer Credit:** 

Repeatability: Exempt From Repeat Provisions

# **ARTICULATION, MAJOR, and CERTIFICATION INFORMATION:**

AS Degree: Area Effective: Inactive: CSU GE: Transfer Area Effective: Inactive:

**IGETC:** Transfer Area Effective: Inactive:

**CSU Transfer:** Effective: Inactive:

**UC Transfer:** Effective: Inactive:

CID:

## Certificate/Major Applicable:

Not Certificate/Major Applicable

#### **COURSE CONTENT**

## **Outcomes and Objectives:**

Upon completion of the course, students will be able to:

- 1. Know how to explore their educational goals.
- 2. Identify academic programs and the services that contribute to student success.
- 3. Apply information that will help them prepare for graduation or transfer to a four-year college.
- 4. Demonstrate ability to choose classes and register for those courses.
- 5. Identify college policies and procedures relevant to their personal and academic rights and responsibilities.
- 6. Locate opportunities for campus involvement, including clubs, athletics, and associated students.
- 7. Demonstrate awareness of academic options at locations across the district.

## **Topics and Scope:**

- I. Matriculation Steps
  - A. Online Application
  - B. Orientation
  - C. Assessment
  - D. Counseling Services
  - E. Registration Process
- II. Policies & Procedures
  - A. Family Educational Rights and Privacy Act (FERPA)
  - B. Academic Integrity
  - C. Catalog Rights
  - D. Probation, Dismissal, and Readmission
  - E. Sexual Harassment
  - F. Drug and Smoke Free Campus

- III. Programs and Degrees
  A. Certificate / Career Technical Education
  B. Associate of Arts / Science Programs
  C. Transfer Option
  IV. Overview of Student Services
  A. Admission and Records
  B. Counseling
  - C. Student Health Services
  - D. Financial Aid
  - E. AB 540
  - F. Special Programs
    - 1. CalWORKs
    - 2. Veteran's Affairs
    - 3. Disability Resources Department (DRD)
    - 4. Extended Opportunity and Programs Services (EOPS)
  - V. Campus Life
    - A. Associated Students
    - B. Clubs
    - C. Athletics
    - D. Campus Safety
    - E. Bookstore
  - VI. Student Success
    - A. Learning Communities
    - B. Tutoring Services
    - C. Computer and Research Skills
    - D. Study Hours Per Week
    - E. Academic Calendar
    - F. Schedule of Classes
    - G. College Catalog
    - H. Learning Options

## **Assignment:**

None.

#### Methods of Evaluation/Basis of Grade:

**Writing:** Assessment tools that demonstrate writing skills and/or require students to select, organize and explain ideas in writing.

None

Writing 0 - 0%

**Problem Solving:** Assessment tools, other than exams, that demonstrate competence in computational or non-computational problem solving skills.

None

Problem solving 0 - 0%

**Skill Demonstrations:** All skill-based and physical demonstrations used for assessment purposes including skill performance exams.

None

Skill Demonstrations 0 - 0%

**Exams:** All forms of formal testing, other than skill performance exams.

Quiz on each topic and scope section.

Exams 100 - 100%

**Other:** Includes any assessment tools that do not logically fit into the above categories.

None

Other Category 0 - 0%

# **Representative Textbooks and Materials:**

None.