

**THAR 25.1 Course Outline as of Summer 2012****CATALOG INFORMATION**

Dept and Nbr: THAR 25.1 Title: PRODUCTION COSTUME CREW

Full Title: Production Lab: Costume Crew

Last Reviewed: 2/10/2025

Units		Course Hours per Week		Nbr of Weeks	Course Hours Total	
Maximum	3.00	Lecture Scheduled	0	17.5	Lecture Scheduled	0
Minimum	1.50	Lab Scheduled	0	17.5	Lab Scheduled	0
		Contact DHR	9.00		Contact DHR	157.50
		Contact Total	9.00		Contact Total	157.50
		Non-contact DHR	0		Non-contact DHR	0

Total Out of Class Hours: 0.00

Total Student Learning Hours: 157.50

Title 5 Category: AA Degree Applicable

Grading: Grade Only

Repeatability: 34 - 4 Enrollments Total

Also Listed As:

Formerly:

**Catalog Description:**

Practical experience as a member of the costume crew for public theatre performances. Students will complete crewing responsibilities during final rehearsals and performances for one to two Theatre Arts productions during the semester.

**Prerequisites/Corequisites:****Recommended Preparation:**

Course Completion or Concurrent Enrollment in THAR 2

**Limits on Enrollment:****Schedule of Classes Information:**

Description: Practical experience as a member of the costume crew for public theatre performances. Students will complete crewing responsibilities during final rehearsals and performances for one to two Theatre Arts productions during the semester. (Grade Only)

Prerequisites/Corequisites:

Recommended: Course Completion or Concurrent Enrollment in THAR 2

Limits on Enrollment:

Transfer Credit: CSU;UC.  
Repeatability: 4 Enrollments Total

## **ARTICULATION, MAJOR, and CERTIFICATION INFORMATION:**

<b>AS Degree:</b>	<b>Area</b>	Effective:	Inactive:
<b>CSU GE:</b>	<b>Transfer Area</b>	Effective:	Inactive:

<b>IGETC:</b>	<b>Transfer Area</b>	Effective:	Inactive:
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<b>CSU Transfer:</b>	Transferable	Effective:	Fall 2005	Inactive:
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<b>UC Transfer:</b>	Transferable	Effective:	Fall 2005	Inactive:
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**CID:**  
CID Descriptor: THTR 192      Technical Theatre in Production  
SRJC Equivalent Course(s): THAR25 OR THAR25.1 OR THAR25.2 OR THAR25.3 OR THAR25.4 OR THAR25.5

**Certificate/Major Applicable:**  
Certificate Applicable Course

## **COURSE CONTENT**

### **Outcomes and Objectives:**

In order to accomplish these outcomes, during the course the student will:

1. Demonstrate the professional responsibilities of a costume crew member associated with the preparation and performance of a theatrical production before a paying public audience.
2. Inventory, maintain and repair costumes efficiently, safely utilizing the tools and equipment of a costume shop.
3. Support the artistic intentions of the costume designer and director by assisting actors in costume changes and proper wearing of costumes.
4. Prioritize tasks in an environment with multiple and competing demands.
5. Explain the production process, from script to performance, and correctly utilize basic theatre terminology within the process.
6. Exhibit the discipline of backstage protocol.
7. Adhere to the communication hierarchy of the theatre structure.
8. Interpret and fulfill instructions accurately, working calmly under pressure.
9. Quickly assess situations and adapt accordingly within production and performance environments.

Students repeating the course will be preparing and performing costume crew responsibilities in conjunction with entirely different theatrical productions. Repeating students will:

- Work with different directorial and managerial styles, as well as production processes.
- Participate in the interpretation of different theatrical works, supporting different artistic visions and developing versatility in the area of costuming.
- Gain greater proficiency as a costume crew member, improving technical and organizational skills while contributing to productions for diverse audiences.

## Topics and Scope:

Students in this course will be assigned to the costume crew of one to two productions. Topics of instruction fall into two categories - Orientation Topics and Position-Specific Topics:

### ORIENTATION TOPICS

- I. Working with the Production Ensemble
  - A. Director
  - B. Technical director
  - C. Stage management
  - D. Designers
  - E. Technicians
  - F. Actors
  - G. Front of house
  - H. Business and administration
- II. Theatre Professionalism, Communication, and Procedures
  - A. Theatre etiquette and protocol
  - B. Basic theatre terminology
  - C. Locations of facilities and resources
  - D. Theatrical hierarchy
  - E. Production framework
    1. Schedule
    2. Types of rehearsals
  - F. Managing time, health and personal responsibilities
  - G. General safety and emergency procedures
- III. About the Production(s)
  - A. The script's historical context and style
  - B. Director's concept
  - C. Costume designs
  - D. Other design interpretations
  - E. Technical responsibilities
- IV. Working During a Performance Situation
  - A. Production attire-wearing blacks
  - B. Production safety
  - C. Working calmly under stress
  - D. Handling others' nerves
  - E. Prioritizing and adapting
  - F. Staying focused and alert
  - G. Handling the unexpected

### POSITION-SPECIFIC TOPICS

- I. Costume Crew Responsibilities
  - A. Learning the job
    1. Interpreting instructions
    2. Dividing responsibilities
    3. Wardrobe manager
    4. Safety and emergency procedures
    5. Basic tools and equipment
  - B. Costume inventory
    1. Inventory procedures

- 2. Costume props vs. hand props
- C. Laundry and maintenance
  - 1. Laundry and maintenance procedures
  - 2. Costume inspection and storage
- D. Special production demands (masks, puppets, etc.)
- II. Costume Crew in Performance
  - A. Setting up change stations
  - B. Pre-setting costumes
  - C. Quick changes
  - D. Working in the dark
  - E. Handling the unexpected
    - 1. Repairing costumes quickly
    - 2. Damaged or lost costumes
  - F. Dressing room protocol
  - G. Strike procedures

Repeating students will:

1. Develop higher proficiency in each of the techniques listed above.
2. Apply techniques to different plays each semester.

**Assignment:**

1. Complete all costume crew responsibilities for one to two productions during the semester.
  - a. Participate in pre-show preparation process before each Tech/Dress rehearsal and performance.
  - b. Perform assigned responsibilities during each Tech/Dress rehearsal and performance.
  - c. Participate in post-show preparation process after each Tech/Dress rehearsal and performance.
2. Attend all scheduled rehearsals, performances, and/or strikes to which the student is called:
  - a. Attend the introductory THAR 25 Series meeting (held the second Tuesday of each semester.)
  - b. Attend full company presentations prior to each production's Tech Week (for all students in THAR 25/THAR 11 Series assigned to show).
  - c. Become familiar with each production by watching a final run-through, prior to the formal start of position responsibilities.
  - d. Communicate all potential schedule conflicts prior to finalizing position assignments with instructor. Conflicts submitted late may be turned down by the instructor or may result in removal from the production/class.
  - e. Respond promptly and dependably to all calls.
  - f. Assist with costume maintenance and laundry after each dress rehearsal and performance, leaving only when released by wardrobe manager and faculty supervisor.
3. Adhere to the standards of professionalism:
  - a. Maintain an amiable and supportive attitude when interacting with other members of the production ensemble.
  - b. Respectfully follow instructions in the preparation of the position

- and maintain that direction in performance.
  - c. Perform assigned position in a conscientious and dedicated manner.
  - d. Follow the terms of the Technician's Contract and course syllabus.
  - e. Maintain good health and safety practices throughout the rehearsal and performance process.
4. Provide and wear required all-black clothing for rehearsals and performances.
  5. Read the script for each assigned production.

**Methods of Evaluation/Basis of Grade:**

**Writing:** Assessment tools that demonstrate writing skills and/or require students to select, organize and explain ideas in writing.

None, This is a degree applicable course but assessment tools based on writing are not included because skill demonstrations are more appropriate for this course.

Writing  
0 - 0%

**Problem Solving:** Assessment tools, other than exams, that demonstrate competence in computational or non-computational problem solving skills.

None

Problem solving  
0 - 0%

**Skill Demonstrations:** All skill-based and physical demonstrations used for assessment purposes including skill performance exams.

Costume crew assignments

Skill Demonstrations  
60 - 80%

**Exams:** All forms of formal testing, other than skill performance exams.

None

Exams  
0 - 0%

**Other:** Includes any assessment tools that do not logically fit into the above categories.

Attendance and Professionalism

Other Category  
20 - 40%

**Representative Textbooks and Materials:**

Script(s) for selected productions.

Instructor prepared materials