

**CIS 73.41A Course Outline as of Fall 2002****CATALOG INFORMATION**

Dept and Nbr: CIS 73.41A Title: ADOBE INDESIGN 1

Full Title: Adobe InDesign 1

Last Reviewed: 9/11/2017

Units		Course Hours per Week		Nbr of Weeks	Course Hours Total	
Maximum	3.00	Lecture Scheduled	2.00	17.5	Lecture Scheduled	35.00
Minimum	3.00	Lab Scheduled	0	15	Lab Scheduled	0
		Contact DHR	3.50		Contact DHR	61.25
		Contact Total	5.50		Contact Total	96.25
		Non-contact DHR	0		Non-contact DHR	0

Total Out of Class Hours: 70.00

Total Student Learning Hours: 166.25

Title 5 Category: AA Degree Applicable

Grading: Grade or P/NP

Repeatability: 00 - Two Repeats if Grade was D, F, NC, or NP

Also Listed As:

Formerly:

**Catalog Description:**

An introduction to professional-quality desktop publishing using Adobe InDesign. Student will create graphically-rich layouts with formatted text to create fliers, brochures and newsletters for print and PDF. Topics include InDesign fundamentals, integrating text and graphics, and layout skills.

**Prerequisites/Corequisites:****Recommended Preparation:**

Completion of CIS 101A or CIS 105A and eligibility for English 100 or ESL 100.

**Limits on Enrollment:****Schedule of Classes Information:**

Description: An introduction to professional-quality desktop publishing using Adobe InDesign. Students will create graphically-rich layouts with formatted text to create fliers, brochures and newsletters for print and PDF. Topics include InDesign fundamentals, integrating text and graphics, and basic layout skills. (Grade or P/NP)

Prerequisites/Corequisites:

Recommended: Completion of CIS 101A or CIS 105A and eligibility for English 100 or ESL 100.

Limits on Enrollment:

Transfer Credit: CSU;

Repeatability: Two Repeats if Grade was D, F, NC, or NP

## **ARTICULATION, MAJOR, and CERTIFICATION INFORMATION:**

<b>AS Degree:</b>	<b>Area</b>		Effective:	Inactive:
<b>CSU GE:</b>	<b>Transfer Area</b>		Effective:	Inactive:
<b>IGETC:</b>	<b>Transfer Area</b>		Effective:	Inactive:
<b>CSU Transfer:</b>	Transferable	Effective:	Fall 2002	Inactive:
<b>UC Transfer:</b>		Effective:		Inactive:

**CID:**

**Certificate/Major Applicable:**

Certificate Applicable Course

## **COURSE CONTENT**

### **Outcomes and Objectives:**

Students will be able to:

1. Manage the InDesign work area
2. Set up multiple-page documents using InDesign layout features
3. Print and create native documents and PDF files
4. Integrate text and graphics into simple documents using frames
5. Manage text frames with multiple columns and path type
6. Create a document that includes placed text and graphics and InDesign internal objects
7. Design a document with stacked and grouped frames
8. Analyze graphic file formats and apply text wrap appropriately
9. Design documents with style sheets and master pages
10. Apply the principles of text formatting

### **Topics and Scope:**

1. Basic skills
  - a. Using the tools and palettes
  - b. Navigational skills
  - c. Frame essentials and formatting
2. Layout skills
  - a. Working with multiple pages
  - b. Using rulers and guides
  - c. Using simple master pages
3. Text
  - a. Creating internal text and import external text
  - b. Threading text and multiple columns

- c. Understanding principles of text formatting, including leading, kerning, and tracking
- d. Formatting text with character and paragraph enhancements
- e. Creating and applying simple styles
- f. Editing text
- g. Setting text frame properties
- h. Creating path type
- 4. Graphics
  - a. Creating internal graphics and import external graphics
  - b. Controlling image display quality
  - c. Using graphics formats
  - d. Text wrapping
- 5. Arranging and combining objects
  - a. Grouping
  - b. Stacking
  - c. Aligning and distributing
  - d. Duplicating
  - e. Transforming
- 6. Other features
  - a. Transparency
  - b. Drop shadows
  - c. Feathering
  - d. Simple principles of color types (process, spot, and RGB)
  - e. Printing options and working with PostScript printers
  - f. Creating a PDF file
  - g. Converting PageMaker and Quark documents

### **Assignment:**

- 1. Read approximately 25 pages per week
- 2. Discuss topics in class
- 3. Complete individual hands-on exercises
- 4. Complete assignments from workbook
- 5. Complete exams and quizzes in class

### **Methods of Evaluation/Basis of Grade:**

**Writing:** Assessment tools that demonstrate writing skills and/or require students to select, organize and explain ideas in writing.

None, This is a degree applicable course but assessment tools based on writing are not included because problem solving assessments and skill demonstrations are more appropriate for this course.

Writing  
0 - 0%

**Problem Solving:** Assessment tools, other than exams, that demonstrate competence in computational or non-computational problem solving skills.

Homework problems, Field work, Lab reports, Quizzes, Exams

Problem solving  
20 - 60%

**Skill Demonstrations:** All skill-based and physical demonstrations used for assessment purposes including skill performance exams.

Class performances, Field work

Skill Demonstrations  
10 - 20%

**Exams:** All forms of formal testing, other than skill performance exams.

Multiple choice, True/false, Completion

Exams  
20 - 60%

**Other:** Includes any assessment tools that do not logically fit into the above categories.

None

Other Category  
0 - 0%

### Representative Textbooks and Materials:

1. "Adobe InDesign 2.0 Classroom in a Book," by Adobe Creative Team - Adobe Press 2002
2. "Real World Adobe InDesign 2.0," by Olav Kvern and David Blatner - Peachpit Press 2002