#### LIR 10 Course Outline as of Fall 2007

### **CATALOG INFORMATION**

Dept and Nbr: LIR 10 Title: INTRO TO INFO LITERACY

Full Title: Introduction to Information Literacy

Last Reviewed: 2/24/2020

Units		Course Hours per Week	ľ	Nbr of Weeks	<b>Course Hours Total</b>	
Maximum	1.00	Lecture Scheduled	1.00	17.5	Lecture Scheduled	17.50
Minimum	1.00	Lab Scheduled	0	1	Lab Scheduled	0
		Contact DHR	0		Contact DHR	0
		Contact Total	1.00		Contact Total	17.50
		Non-contact DHR	0		Non-contact DHR	0

Total Out of Class Hours: 35.00 Total Student Learning Hours: 52.50

Title 5 Category: AA Degree Applicable

Grading: Grade or P/NP

Repeatability: 00 - Two Repeats if Grade was D, F, NC, or NP

Also Listed As:

Formerly: LIR 59

#### **Catalog Description:**

Introductory course to learn the skills needed to find, evaluate, use and communicate information in print and electronic formats.

# **Prerequisites/Corequisites:**

### **Recommended Preparation:**

Eligibility for ENGL 100 OR ESL 100; AND familiarity with basic computer operations.

#### **Limits on Enrollment:**

#### **Schedule of Classes Information:**

Description: Introductory course to learn the skills needed to find, evaluate, use and

communicate information in print and electronic formats. (Grade or P/NP)

Prerequisites/Corequisites:

Recommended: Eligibility for ENGL 100 OR ESL 100; AND familiarity with basic computer

operations.

Limits on Enrollment: Transfer Credit: CSU;UC. Repeatability: Two Repeats if Grade was D, F, NC, or NP

# **ARTICULATION, MAJOR, and CERTIFICATION INFORMATION:**

**AS Degree:** Area Effective: Inactive:

Information Literacy Fall 2000

**CSU GE:** Transfer Area Effective: Inactive:

**IGETC:** Transfer Area Effective: Inactive:

**CSU Transfer:** Transferable Effective: Fall 2000 Inactive:

UC Transfer: Transferable Effective: Fall 2001 Inactive:

CID:

## **Certificate/Major Applicable:**

Major Applicable Course

### **COURSE CONTENT**

### **Outcomes and Objectives:**

Upon completion of this course, students will demonstrate the academic research process including (a) selecting a topic (b) finding and evaluating appropriate resources and (c) adhering to proper guidelines for use and citation of sources.

## **Topics and Scope:**

## Topics will include:

- I. Overview: develop the skills and concepts needed to find information appropriate for their information needs and successfully use the information for academic and lifelong learning
  - A. Determine the type and scope of the information needed for a specific information need
  - 1. Recognize the need for information in academic, work and personal pursuits
  - 2. Determine type of information needed e.g., overview, statistical, current, historical, popular and scholarly
  - 3. State the scope of the information need ranging from brief definition to topic overview to extensive research paper
  - B. Examine and clearly state their information need within a Conceptual framework of broad subject or discipline areas
  - 1. State topic in a question or statement
  - 2. Identify major concepts and keywords for the topic
  - 3. Determine the subject/discipline perspective for the topic
  - 4. Broaden or narrow the topic to fit the scope of your research
- II. Explore a variety of information resources to determine the most appropriate resource for their topic/assignment and evaluate content of selected resources
  - A. Find and compare information in different types of resources

- B. Determine the information resource most appropriate for a variety of specific topics
- III. Demonstrate search methods and construct search strategies appropriate to a variety of specific tools and formats at various locations
  - A. Write search statements appropriate to specific tools
  - B. Use a variety of search features including truncation/wildcards, Boolean operators, controlled vocabulary, keywords and search limits
  - C. Evaluate search success and modify search (broaden, narrow, etc.)
  - D. Retrieve books, articles and other materials in the library in a variety of formats
  - E. List options for getting materials not available in the campus library
- IV. Develop the ability to evaluate information
  - A. Evaluate articles, Web pages and other information using the criteria of relevance, topic coverage, authority, currency, view, or bias, etc.
  - B. Recognize appropriate quality information
- V. Organize and summarize information
  - A. Outline information from a variety of sources and formats
  - B. Summarize information
- VI. Identify permissible and non-permissible uses of intellectual property
  - A. Differentiate between "fair use" and plagiarism
  - B. Identify copyrighted information
  - C. Use standard documentation formats

## **Assignment:**

Representative assignments:

- 1. Worksheets on aspects of the research process and uses of resources.
- 2. Read, summarize and evaluate articles and sources.
- 3. In class exercises on research skills and accessing sources.
- 4. Projects that demonstrate comprehension of research and evaluation processes.
- 5. Quizzes, midterm and/or final exams.

#### Methods of Evaluation/Basis of Grade:

**Writing:** Assessment tools that demonstrate writing skills and/or require students to select, organize and explain ideas in writing.

Written homework, Reading reports, summarizing articles, final project

Writing 20 - 80%

**Problem Solving:** Assessment tools, other than exams, that demonstrate competence in computational or non-computational problem solving skills.

Homework problems, in class exercises

Problem solving 5 - 40%

**Skill Demonstrations:** All skill-based and physical demonstrations used for assessment purposes including skill performance exams.

Class performances, Performance exams, in class exercises

Skill Demonstrations 5 - 40%

**Exams:** All forms of formal testing, other than skill performance exams.

Multiple choice, True/false, Matching items, short answer and short essay

Exams 5 - 60%

**Other:** Includes any assessment tools that do not logically fit into the above categories.

attendance and participation

Other Category 5 - 20%

### **Representative Textbooks and Materials:**

Required reading may consist of handouts and Web documents provided by instructor. Sample text for required or recommended reading:

Quaratiello, Arlene Rodda. The College Student's Research Companion.

3rd edition. Neal Schuman Pub: NY, 2003.