WEE 95 Course Outline as of Fall 2024

CATALOG INFORMATION

Dept and Nbr: WEE 95   Title: VOLUNTEER SERVICE
Full Title: Volunteer Service
Last Reviewed: 11/27/2023

Units			Course Hours per Week		Nbr of Weeks	Course Hours Total		
Maximum	3.00		Lecture Scheduled	0	17.5	Lecture Scheduled		0
Minimum	0.50		Lab Scheduled	0	6	Lab Scheduled		0
			Contact DHR	9.00		Contact DHR		157.50
			Contact Total	9.00		Contact Total		157.50
			Non-contact DHR	0		Non-contact DHR		0

Total Out of Class Hours: 0.00   Total Student Learning Hours: 157.50

Title 5 Category: AA Degree Applicable
Grading: Grade or P/NP
Repeatability: 03 - May Be Taken for a Total of 3 Units
Also Listed As:
Formerly: CI 51

Catalog Description:
Students will earn credit for volunteering in the community in this experiential learning course. Students will volunteer at places such as: clinics, hospitals, convalescent homes, educational facilities, animal-care facilities, recreation programs, government agencies, and non-profit organizations. The instructor will assist students in locating leads for volunteer opportunities. 52.5 hours of volunteer work equals 1.00 unit completed in the academic term.

Prerequisites/Corequisites:

Recommended Preparation:

Limits on Enrollment:
Student must complete an informational meeting with instructor to discuss volunteer opportunities and placement prior to enrollment.

Schedule of Classes Information:
Description: Students will earn credit for volunteering in the community in this experiential learning course. Students will volunteer at places such as: clinics, hospitals, convalescent homes, educational facilities, animal-care facilities, recreation programs, government agencies, and non-

profit organizations. The instructor will assist students in locating leads for volunteer opportunities. 52.5 hours of volunteer work equals 1.00 unit completed in the academic term. (Grade or P/NP)
Prerequisites/Corequisites:
Recommended:
Limits on Enrollment: Student must complete an informational meeting with instructor to discuss volunteer opportunities and placement prior to enrollment.
Transfer Credit: CSU;
Repeatability: May Be Taken for a Total of 3 Units

ARTICULATION, MAJOR, and CERTIFICATION INFORMATION:

			Effective:	Inactive:
AS Degree:	**Area**		Effective:	Inactive:
CSU GE:	**Transfer Area**		Effective:	Inactive:
IGETC:	**Transfer Area**		Effective:	Inactive:
CSU Transfer:	Transferable	Effective: Fall 1981	Inactive:	
UC Transfer:		Effective:	Inactive:	

CID:

Certificate/Major Applicable:
Certificate Applicable Course

COURSE CONTENT

Student Learning Outcomes:
At the conclusion of this course, the student should be able to:
1. Develop and evaluate volunteer-based learning goals.
2. Write a resume to include volunteer experience and skills.

Objectives:
At the conclusion of this course, the student should be able to:
1. Research and evaluate volunteer opportunities.
2. Develop and complete written learning goals and evaluation of goals.
3. Keep accurate records of volunteer hours.

Topics and Scope:

I. Work-Based Learning Goals
    A. Write work-based goals
    B. Measure workplace skills using self-reflective and critical analysis
    C. Evaluation of workplace goals
II. Career Development
    A. Research and evaluate volunteer opportunities
    B. Resume writing
III. Record Keeping
    A. Accurate record keeping
    B. Timely reporting of hours worked

Repeating students develop new and/or more complex workplace learning goals

Assignment:

1. Select, attend, and evaluate seminars/activities/workshops, and/or complete a project
2. Write, complete, and evaluate measurable work-based learning goals with site-based supervisor
   A. Repeating students will create new work-based learning goals that are more complex and at a higher level of competency
3. Orientation
4. Complete a written self-reflective essay of the volunteer experience
5. Develop or revise a resume to include volunteer experience
6. Keep accurate records of volunteer hours worked

Methods of Evaluation/Basis of Grade:

Writing: Assessment tools that demonstrate writing skills and/or require students to select, organize and explain ideas in writing.

Work-based learning goals; resume; self-reflective report	Writing 10 - 35%

Problem Solving: Assessment tools, other than exams, that demonstrate competence in computational or non-computational problem solving skills.

None	Problem solving 0 - 0%

Skill Demonstrations: All skill-based and physical demonstrations used for assessment purposes including skill performance exams.

Complete and evaluate work-based learning goals	Skill Demonstrations 40 - 65%

Exams: All forms of formal testing, other than skill performance exams.

None	Exams 0 - 0%

Other: Includes any assessment tools that do not logically fit into the above categories.

Orientation; seminars/activities/workshops, or project; record hours worked; evaluation of work-based learning goals; evaluation with instructor and job supervisor	Other Category 10 - 40%

Representative Textbooks and Materials:
Instructor prepared materials