CIS 65.53 Course Outline as of Spring 2008

CATALOG INFORMATION

Dept and Nbr: CIS 65.53   Title: ADOBE PAGEMAKER-ADV PROJ
Full Title: Adobe PageMaker - Advanced Projects
Last Reviewed: 2/12/2001

Units		Course Hours per Week		Nbr of Weeks	Course Hours Total	
Maximum	4.00	Lecture Scheduled	3.00	17.5	Lecture Scheduled	52.50
Minimum	4.00	Lab Scheduled	0	17.5	Lab Scheduled	0
		Contact DHR	3.50		Contact DHR	61.25
		Contact Total	6.50		Contact Total	113.75
		Non-contact DHR	0		Non-contact DHR	0

Total Out of Class Hours: 105.00   Total Student Learning Hours: 218.75

Title 5 Category: AA Degree Applicable
Grading: Grade or P/NP
Repeatability: 00 - Two Repeats if Grade was D, F, NC, or NP
Also Listed As:
Formerly: CIS 83.11

Catalog Description:
Advanced desktop publishing topics in PageMaker. The student will reinforce previous
PageMaker skills and focus on new features, including color, plug-ins, customizing PageMaker,
libraries and creating PDF files and HTML. Special documents will be explored, incorporating
booklets, templates and books with an automatic generation of index and table of contents.
Features also include advanced linking and exporting of text/graphics, advanced graphics and an
introduction to working with commercial printers.

Prerequisites/Corequisites:
Course Completion of CIS 65.51

Recommended Preparation:
Eligibility for ENGL 100 or ESL 100

Limits on Enrollment:

Schedule of Classes Information:
Description: Advanced desktop publishing topics in PageMaker. The student will reinforce
previous PageMaker skills and focus on new features, including color, plug-ins, customizing
PageMaker, libraries and creating PDF files and HTML. Special documents will be explored,

incorporating booklets, templates and books with an automatic generation of index and table of contents. Features also include advanced linking and exporting of text/graphics, advanced graphics and an introduction to working with commercial printers.   (Grade or P/NP)
Prerequisites/Corequisites: Course Completion of CIS 65.51
Recommended: Eligibility for ENGL 100 or ESL 100
Limits on Enrollment:
Transfer Credit:
Repeatability: Two Repeats if Grade was D, F, NC, or NP

ARTICULATION, MAJOR, and CERTIFICATION INFORMATION:

AS Degree:	**Area**		Effective:	Inactive:
CSU GE:	**Transfer Area**		Effective:	Inactive:
IGETC:	**Transfer Area**		Effective:	Inactive:
CSU Transfer:		Effective:	Inactive:	
UC Transfer:		Effective:	Inactive:	

CID:

Certificate/Major Applicable:
Certificate Applicable Course

COURSE CONTENT

Outcomes and Objectives:
Students will:
1. Integrate color into documents
2. Enhance publications and desktop publishing skills with plug-ins and Photoshop filters
3. Create a booklet
4. Create a book with an index and table of contents
5. Create a Library palette
6. Create a PDF file and HTML
7. Create an Adobe table
8. Create publications using advanced importing, linking and exporting techniques
9. Apply a PageMaker script

Topics and Scope:

1. Plug-Ins
    a. Text
    b. Page Layout
    c. Color & Printing
2. Scripts
3. Importing, Linking and Exporting
    a. OLE
    b. Exporting Text

    c.   Working with special external documents
4.   Creating special PageMaker documents
    a.   Booking
    b.   Creating an index and table of contents
    c.   Booklets
    d.   Templates
5.   Working with Multiple open documents
    a.   Tile and Cascade
    b.   Copying between documents
    c.   Libraries
6.   Color documents and special printing features
    a.   Creating spot and process color
    b.   Color separation
    c.   Font mapping
7.   Communicating with a commercial printer
8.   Electronic documents
    a.   PDF files and Acrobat Distiller
    b.   HTML
9.   Table Editor

Assignment:

Read 40 pages from text weekly.
Create booklet and a book.
Do lab exercises to specifications.
Quizzes and exams.

Methods of Evaluation/Basis of Grade:

Writing: Assessment tools that demonstrate writing skills and/or require students to select, organize and explain ideas in writing.

None, This is a degree applicable course but assessment tools based on writing are not included because problem solving assessments are more appropriate for this course.	Writing 0 - 0%

Problem Solving: Assessment tools, other than exams, that demonstrate competence in computational or non-computational problem solving skills.

Homework problems, Quizzes, Exams, Lab work to specifications	Problem solving 20 - 60%

Skill Demonstrations: All skill-based and physical demonstrations used for assessment purposes including skill performance exams.

None	Skill Demonstrations 0 - 0%

Exams: All forms of formal testing, other than skill performance exams.

Multiple choice, True/false, Matching items, Completion	Exams 20 - 60%

Other: Includes any assessment tools that do not logically fit into the above categories.

Variety of advanced projects done on the computer.	Other Category 20 - 40%

Representative Textbooks and Materials:
PageMaker 6.5 1997, by Ted Alspach - Peachpit Press